

**SULLIVAN
COUNTY
New Hampshire**



**Annual Report
Of the
Board of Commissioners,
Other Elected Officials and
Department Heads**

Fiscal Year 2009

**Sullivan County NH
FY09 COUNTY ANNUAL REPORT**

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2009 ANNUAL REPORT DEDICATION

In recognition of their years of service, within an environment when turnover is common place, the Board of Commissioners is honored to dedicate the 2009 annual report to three dedicated employees who have worked for Sullivan County over 30 years as of June 30, 2009:



Melissa Dube
Sullivan County Health Care
Recreational Therapy – Activity Aide
Hired 7/26/1972



Linda Jean Wilcox
Sullivan County Health Care
Dietary Division – Dietary Cook
Hired 2/28/1977



Steven E. Bonneau Sr.
Sullivan County Health Care
Nursing – L.N.A.
Hired 8/2/1977

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DIRECTORY

Board of Commissioners

Jeffrey Barrette, Chair – District 1
Elected Position: Serving a 4 Yr Term.
Term expires 1/1/2013

Bennie C. Nelson, V. Chair – District 2
Elected Position: Serving a 2 Yr Term.
Term expires 1/4/2011

Ethel Jarvis, Chair – District 3
Elected Position Serving a 2 Yr Term.
Term expires 1/4/2011

Address:
14 Main Street
Newport NH 03773
Tel. 603.863-2560
Fax. 603.863-9314
Email:
commissioners@sullivancountynh.gov
Web Site: www.sullivancountynh.gov

(District towns listed on Page 8)

County Administrator

Greg Chanis

Address:
14 Main Street
Newport NH 03773
Tel. 603.863-2560
Fax. 603.863-9314
Email: gchanis@sullivancountynh.gov

County Treasurer

Carroll "Dave" French
Elected Position: Serving a 2 Yr Term
Term expires 1/4/2011

Address:
14 Main Street
Newport NH 03773
Tel. 603.863-2560
Fax. 603.863-9314

Conservation District

Janice Heighes, District Manager

Address:
24 Main Street
Newport NH 03773
Tel. 603.863-4297
Fax. 603.863-4730
Email: Janice.Heighes@email.nacdnet.org

Board of Supervisors:

- ❖ David Grobe – Chair, Plainfield
- ❖ Leon Stevens – V. Chair, Claremont
- ❖ John Luther – Treasurer, Acworth
- ❖ Cornelia Sargent, Claremont
- ❖ Doddridge Johnson, Sunapee
- ❖ Associate Supervisor:
 - o Richard Elsesser (Acworth)

County Attorney's Office

Marc Hathaway, Attorney
Elected Position: Serving a 2 Yr Term.
Term expires 1/4/2011

Address:
14 Main Street
Newport NH 03773
Tel. 603.863-7950/9365
Fax. 603.863-0015
Email: ca3@sullivancountynh.gov

- ❖ Assistant Attorneys:
 - David Park
 - Jack Bell

County Facilities & Operations

Heather Presch
Assistant Director of Facilities, Ext. 234

Mark Kenney
Maintenance Foreman, Ext. 277

Address:
5 Nursing Home Drive
Claremont NH 03773-7344
Tel. 603.542-9511 Ext. 234
Fax. 603.542-2829
Email: facilities@sullivancountynh.gov

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Department of Corrections

Ross L. Cunningham, Superintendent

Address:

103 County Farm Road
Claremont NH 03743
Tel. 603.542-8717
Fax. 603.542-4311
Email: doc@sullivancountynh.gov

Human Resources Office

Peter Farrand, Director

Address:

5 Nursing Home Drive
Claremont NH 03773-7344
Tel. 603.542-9511 Ext. 286
Fax. 603.542-9214
Email: humanresources@sullivancountynh.gov
Web site: www.sullivancountynh.gov

Human Services Department

Sherrie Curtis, Coordinator

Address:

5 Nursing Home Drive
Claremont NH 03773-7344
Tel. 603.542-9511 Ext. 210
Fax. 603.542-2829
Email: sherriec@sullivancountynh.gov or
humanservices@sullivancountynh.gov
Website: www.sullivancountynh.gov

Registry of Deeds

Sharron King, Registrar
Elected Position: 2 Yr Term
Term Expires - 1/4/2011

Address:

PO Box 448
Newport NH 03773
Tel. 603.863-2110
Fax. 603.863-0013

Deputy Registrar:

Chaunee Baker (Appointed)

Sheriff's Office

Michael L. Prozzo, Jr., High Sheriff

Elected Position: 2 Yr Term

Term Expires - 1/4/2011

Address:

PO Box 27
Newport NH 03773
Tel. 603.863-4200
Fax. 603.863-0012
Email: sheriff@sullivancountynh.gov
Web site: www.sullivancountynh.gov

Michael L. Prozzo, Jr. - High Sheriff

Denis J. O'Sullivan, III - Chief

Deputy/Captain

Barbara E. Sprague - Administrative
Assistant/Special Deputy

**Sullivan County Health Care
(Nursing Home)**

Ted Purdy, Administrator

Address:

5 Nursing Home Drive
Claremont NH 03773-7344
Tel. 603.542-9511 Ext. 217
Fax. 603.542-9214
Email: nursinghome@sullivancountynh.gov
Web site: www.sullivancountynh.gov
Admissions Coordinator:
Susan Bergeron, Ext. 292
Director of Nursing:
Rebecca Trudelle, Ext. 287

UNH Cooperative Extension

Seth Wilner, Office Manager

Address:

24 Main Street
Newport NH 03773
Tel. 603.863-9200
Fax. 603.863-4730
Web site: <http://www.ceinfo.unh.edu>

Educators & Program Assistants:

- o *4-H Development*
Nancy Berry and Robin Luther
Agricultural Resources
Seth Wilner
- o *Forest Resources*
Chuck Hersey
- o *Family & Consumer Resources*
Gail Kennedy
- o *Food & Nutrition*
Sandy Trybulski

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Victim Witness Program

Cindy Vezina, Coordinator

Address:

14 Main Street

Newport NH 03773

Tel. 603.863-8345

Fax. 603.863-0015

Email: ca4@sullivancountynh.gov

State & District Courts

Claremont District Court

Tel. 603.542-6064

Newport District Court

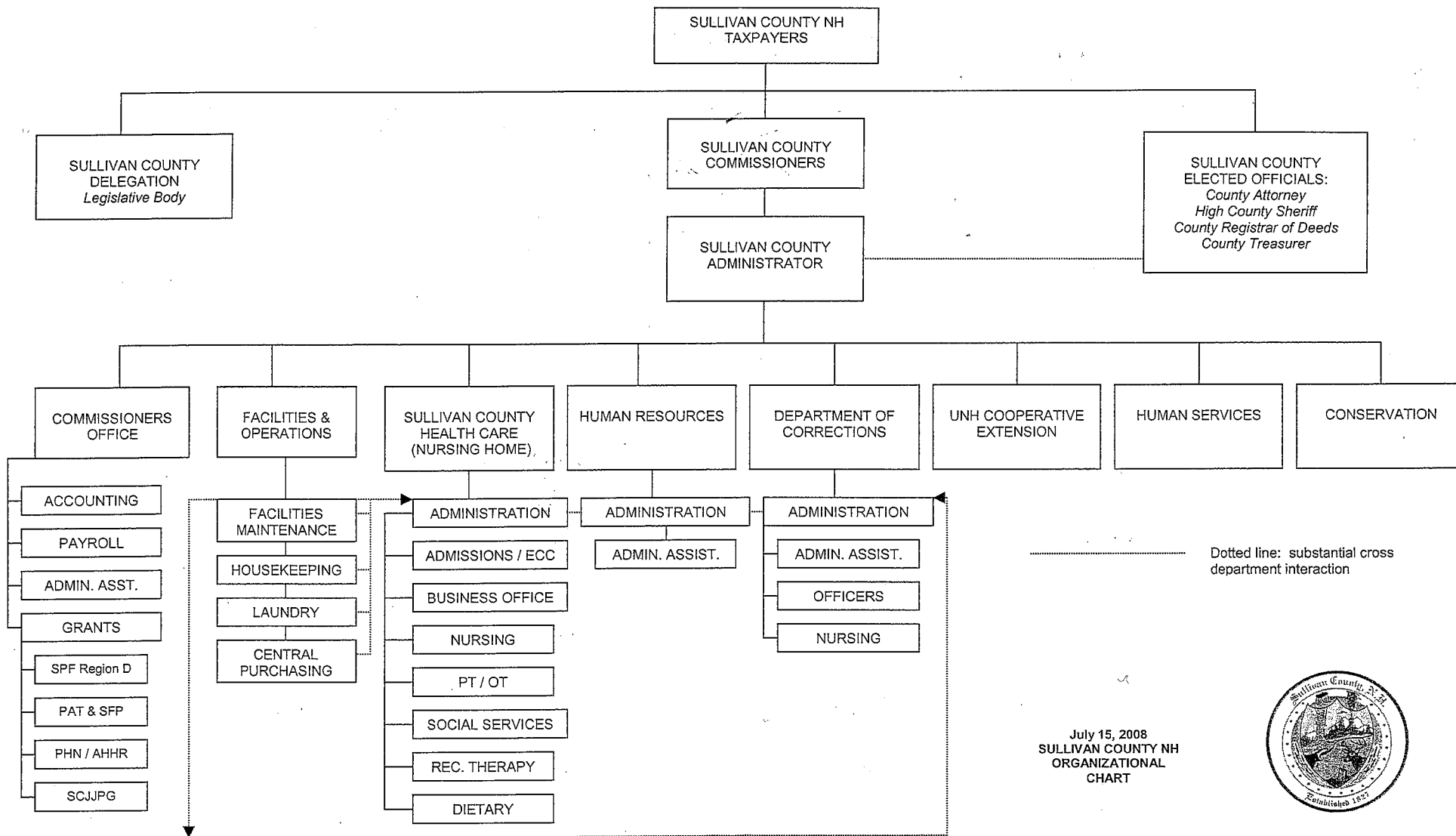
Tel. 603.863-1832

Probate Court

Tel. 603.863-3150

Superior Court

Tel. 603.863-3450



July 15, 2008
SULLIVAN COUNTY NH
ORGANIZATIONAL
CHART



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SULLIVAN COUNTY FACTS PAGE

BRIEF HISTORY

Sullivan County is located in west central New Hampshire. The county was named after Brigadier General John Sullivan, a Revolutionary war hero in late 1700's. Previously Sullivan County was part of Cheshire County. On July 5, 1827 Sullivan County came into being and established its own recording site in Newport, which is currently the county seat. The county consists of 528 square miles and includes fourteen towns and one city*:

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon, Lempster, Newport, Plainfield, Springfield, Sunapee, Unity, and Washington.*

The population in Sullivan County is currently 41,962 (*Data extracted from LGC 2008 - 2009 NH Municipal Officials Directory*).

COUNTY GOVERNMENT

- ❖ Sullivan County employs 246 employees (part and full time, effective 6-27-08 pay end).
- ❖ The majority of the employees are employed at the Sullivan County Health Care (nursing home) in Unity, followed by Department of Corrections, Facilities & Operations, Sheriff's Office, Registry of Deeds, Attorney's Office, County Commissioners' Office, Cooperative Extension, and Conservation Department. Per NH State mandates the County subsidizes employees in the following programs: Victim Witness Protection, Conservation and Human Services.
- ❖ The County owns approximately 1,500 acres of land, which includes, in Newport, the Remington B. Woodhull County complex and Records Building on Main Street, and in Unity, the

Sullivan County Health Care (nursing home), Department of Corrections and several out buildings, along with several land properties located in the Town of Unity.

COUNTY GOVERNMENT IS MADE UP OF TWO BRANCHES

The Executive Branch consists of three Commissioners with two commissioners elected every two years and the third commissioner every four years. The three districts are separated as follows:

- ❑ District 1 - Claremont
- ❑ District 2 - Cornish, Croydon, Grantham, Newport, Plainfield, Springfield
- ❑ District 3 - Acworth, Charlestown, Goshen, Langdon, Lempster, Sunapee, Unity, and Washington

The Board of Commissioners duties are mandated by NH Statute RSA 28. The Commissioners are part-time elected officials responsible for overall supervision of County Departments, buildings and land, and exercise budgetary oversight over all County expenditures. The Commissioners meet the first and third Thursday, of each month, with department heads to discuss old and new business. The Commissioners submit, on a fiscal year (July 1st to June 30th), a budget to the County Delegation for approval. Minutes from the Commissioners public meetings may be viewed at the Commissioners Office or on line at: www.sullivancountynh.gov

The Legislative Branch, the County Delegation, consists of thirteen elected Representatives. The role of the County Delegation is to approve the necessary funds to operate the County. The Delegation Executive Finance Committee reviews the Commissioners' budget, then submits

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the budget (with any modifications) to the full County Delegation who then vote on the funds. County Delegation minutes may also be attained from the Commissioners Office or can be viewed on line at: www.sullivancountynh.gov.

COUNTY GOVERNMENT DEPARTMENTS & THEIR ROLE

Commissioners Office - The Commissioners Office is located on Main Street in Newport, the County seat. This office is the primary office for the Board of Commissioners, and currently employs four employees: a Payroll Clerk, an Accounts Payable Clerk, an Administrative Assistant, and a Secretary/Receptionist. The employees perform a number of duties which include: coordinating meetings among officials and public, preparing budgetary reports for Department Heads and Auditors, handling employee benefits, accounts payable & receivable, monitoring grants as the fiscal agent and maintaining records for all County Offices. The Board of Commissioners convene the first and third Tuesday of each month @ 3 p.m. The first Tuesday meeting is held in Newport, at the Commissioners' Office Conference Room, while the third Tuesday meeting is held in Unity, at the Sullivan County Health Care facility Activities Room. Commissioners' meetings are open to the public, excluding Executive Sessions (non public). The Board's goal with each meeting is to allow discussion of old and new business and to monitor the progress and performance levels of each of the following departments: County Administrator, Sullivan County Health Care, Facilities & Operations, Department of Corrections, Registry of Deeds, Sheriff's Office, Human Resources, Human Services, UNH Cooperative Extension, Conservation District, County Attorney's Office,

Victim / Witness Program, Payroll, and the County Commissioners' Office.

County Administrator - The County Administrator serves as the Commissioners' agent, for the financial and administrative management of Sullivan County. The Administrator oversees and coordinates the business, fiscal, purchasing and human resources activities of the following departments and functions: 1) Sullivan County Health Care, 2) Department of Corrections, 3) Commissioners' Office, 4) Maintenance of all County Property, 5) Human Relations, 6) Communications and Information Technology, 7) Cooperative Extension, and 8) Conservation District.

County Treasurer - The Treasurer is a two-year elected term, with the position receiving its authorization from the NH Constitution. The position is part time with duties, mandated by RSA's (NH State RSA Chapter 29) that include the accountability of all moneys belonging to the county, with a follow up report at the end of each fiscal year.

Registry of Deeds - The position of Registrar is a two year elected position, receiving its authorization from NH Constitution, Part #2 Article 71 & 72. Sullivan County Registry of Deeds is located on Main Street in Newport. The duties of the Registrar, dictated by RSA's, include the recording, reproduction and indexing of legal documents pertaining to real estate, and the reporting to the cities and towns (for tax purposes) of all transfers of property and the maintenance of records dating back to 1827. The Registry records an average of 50-75 documents a day, with people utilizing the facility in person or through the Registry website:

<http://www.nhdeeds.com/slvn/web/start.htm>

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each day. Along with the elected Registrar, the Registry of Deeds currently employs a Deputy Registrar and three full time clerks.

Sheriff's Office - The Sheriff's Office receives its legally mandated authorization from NH Constitution, Part #2 Article 71, and additionally from RSA section 104:6. The Sheriff's Office is located on Sunapee Street in Newport. Along with the High Sheriff (the chief law enforcement officer to each Sheriff's Office, a two year elected term) there is a Chief Deputy, three full time and seven part time Deputies, and a full time Administrative Assistant / Special Deputy. In New Hampshire, the Sheriff's authority reaches throughout and within the boundaries of the State, sharing jurisdiction with local law enforcement agencies. Some of their duties include: rural patrols, criminal investigations, support of local law enforcement initiatives, vehicle escorts, transport of inmates/juveniles/involuntary emergency admissions, prisoner control, civil services, and Superior Court capias' & extraditions.

Attorney's Office - The County Attorney's Office is located on Main Street in Newport. The County Attorney is a constitutionally elected official and is the chief law enforcement officer in the County. The County Attorney is charged with prosecution of felonies and misdemeanor appeals from the district courts and works in conjunction with the State Attorney General's Office, Sheriff's Department, NH State Police and local police departments. In addition, the County Attorney represents the County in all civil matters involving the departments or agents of the county, and works with the medical referee in cases of untimely deaths. Along with the County Attorney, the County

Attorney's Office currently employs two Assistant Attorneys and two full time secretaries. The office also works closely with the **Victim Witness Program**. The Victim Witness Program was created to ensure that the rights of the victim are protected; reducing the impact the crime and resulting involvement in the criminal justice system has on the lives of victims and witnesses. State, Local, and County resources fund this program, which staffs one Victim Witness Program Coordinator.

Sullivan County Health Care - The Sullivan County Health Care facility (nursing home) is located on the County Farm Road in Unity. The Health Care employs approximately 198 (total includes Facilities & Operations) and provides both Skilled and Intermediate levels of care for its residents. The Sullivan County Health Care Rehabilitation Department provides physical therapy, occupational therapy and speech therapy services. The facility assists in applying for Nursing Home assistance. Along with the MacConnell Unit, which was built specifically to meet the needs of the resident with Alzheimer's Disease, the home also helps with Respite Care - a service allowing someone to take time off from caring for a family member at home.

DAILY RATES - Medicaid: Effective July 1, 2009 \$149.91. Semi-Private: \$215, effective July 1, 2009. Private rate: \$245, effective July 1, 2009. These rates include: room accommodations, meals (including special diets ordered by physicians), 24 hour nursing care, assistance with activities, personal care items, laundry service, routine dental treatments, prescribed medical dressing items, social services, most recreational activities, and oxygen concentrators or tanks. Additional items such as physician services, podiatrist services, pharmacy services,

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medical supplies are billed to insurance carriers first then to the responsible party. An updated list of items available can be obtained by contacting the Nursing Home at 603.542-9511.

Human Services Office - The Human Services office is located at Sullivan County Health Care in Unity N.H. This department has a part time director and is under the supervision of the County Administrator.

The Human Services Department is responsible for reimbursing the State of New Hampshire for services provided to children & families, elderly & disabled, and nursing home residents.

RSA 169 B, C, & D states that the county will pay up to 25% of the costs for certain court ordered services rendered to children & families of Sullivan County.

RSA 166 states the county will pay for Old Age Assistance (OAA), Aid to the permanently & totally disabled (APTD), and nursing home care.

RSA 167 regards Provider Payments (durable equipment, ambulance service, etc). Home & Community Care (HCBC) services for those people eligible for nursing home care but prefer remain at home with services (home health aides, visiting nurses (etc).

Conservation District - The Conservation District Office is located on Main Street in Newport. Sullivan County Conservation District is a subdivision of state government established in 1946 under NH RSA, Chapter 432. The Conservation District is a branch of county government and funded through the County budget. District programs are administered by one full-time

employee under the direction of an all-volunteer Board of Supervisors who must be residents of the County. Among the many services provided are soil interpretation and capability information, assistance with the preparation of NH Wetland Permit Applications, calculation of Soil Potential Indexes for Farmland in Current Use, and sales of native trees and shrubs in the spring. The Conservation District also provides technical assistance for the installation of conservation practices in partnership with USDA Natural Resources Conservation Service through the many Farm Bill cost share programs. The conservation districts act as a link between federal and state agencies and landowners for conservation of soil and water resources.

UNH Cooperative Extension - UNH Cooperative Extension is located in the same building as the Conservation District office. In partnership with Sullivan County, the State of New Hampshire and the Federal Government, UNH Cooperative Extension provides practical, research-based education and information to people of all ages in Sullivan County. Sullivan County Extension Educators in Agriculture, Family and Consumer Resources, Forestry, Food and Nutrition, and 4-H Youth Development, advised by a local advisory council, work together to strengthen the local economy, enhance the environment, develop human potential, and strengthen families and communities. Activities include face-to-face technical assistance, group workshops and program series, volunteer support, web-based and printed information including fact sheets, newsletters and updates on timely topics. The County subsidizes a portion of Cooperative Extension through the use of one of its buildings, extension educator travel and expenses, payroll for two full time

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support staff and one part time, and through grants.

Department of Corrections - The DOC is located at the Unity Complex, near the county Health Care Facility. The DOC currently employs 44 people, to include the new position of Unit Manager on 7/1/09. Two additional Correctional Officer positions will be added on 1/1/10 in anticipation of the new Community Corrections Center opening in May 2010.

The Department of Corrections consists of two locations:

1. Jail - Holds pretrial males and females awaiting sentencing to either the County Jail or to NH State Prison. Their classifications range from minimum to maximum security. It also holds males and females who have been sentenced to terms of 1 year or less on felony and misdemeanor crimes.
2. Community Corrections Center- a 16 bed unit (males) overseeing inmates that are participating on the work release program, electronic monitoring home confinement, complex workers. Community Corrections is also responsible for overseeing the Pretrial Services Program, and Community Services work crews. The Director of Programs manages this unit and oversees all Inmate programs for both the Jail and Community Corrections Center.

The current jail facility was built in 1978 for approximately 44 inmates. Today, the facility's average daily population is 104 offenders with a peak population of 125.

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SULLIVAN COUNTY COMMISSIONERS REPORT

FY09 was a very successful year for Sullivan County. We made strides forward in many facets of our operation including embarking on a Department of Corrections expansion and getting our deficit under control.

This year saw Sullivan County move from an organization in transition into a forward thinking, settled team. All of our key players in management have now been with us through more than one budget cycle and have performed internal needs & performance assessments to determine the best course forward.

The Sullivan County Delegation approved a \$6.9 Million corrections update and expansion. The expansion is being labeled the "Community Corrections Center", which will add treatment & reintegration focused programming, while adding much needed bed space at the same time. The current facility operates at 200-300% of its designed occupancy. Included in the project will be upgrades to the old facility, which consist mainly of security and inmate safety improvements. This project will be done in phases with the addition opening in early FY11.

Sullivan County Health Care saw improvement in all aspects of its operation. SCHC saw increased employee recruiting & retention as well as greater quality of care for residents. These factors all lead to higher than budgeted census & revenue numbers.

Perhaps the greatest area of focus for the commissioners has been the overall financial condition of the county. Fiscal Year 2009 proved to be very successful, thanks to the efforts of all department heads and the Commissioners' budgetary philosophy. In FY09 we shaved approximately \$3 million off the ongoing deficit. This puts the county in a position to eliminate the deficit in FY10.

Our thanks go out to all employees who work so diligently to insure our success, both financial and otherwise. It continues to be a pleasure serving the citizens Sullivan County.

*Respectfully submitted,
Sullivan County Commissioners
Jeffrey Barrette, Chair
Bennie Nelson, Vice Chair
Ethel Jarvis, Clerk*

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SULLIVAN COUNTY ATTORNEY'S OFFICE REPORT

The past year was a busy one for the Sullivan County Attorney's Office. In Sullivan County Superior Court last year there were 434 new criminal cases filed and 393 probation violations/re-entries. In addition to the work in the Superior Court, we continue to work closely with area law enforcement by providing legal advice in criminal investigations and prosecution services in the District Court, as circumstances require.

The prosecution function of the office is in good hands with Assistant County Attorneys David Park and John Bell, each having more than 20 years of criminal trial experience. The experience, professionalism, and integrity of Attorneys Park and Bell continue to serve the citizens of Sullivan County well.

Officer Manager Melanie O'Sullivan and her capable assistant, Holly Pariseau, continue to serve as the backbone of our office. Melanie and Holly do a superb job of managing the huge volume of paper and information, which is processed by our office each year, while always presenting a friendly and professional image to those dealing with our office.

The prosecutorial responsibilities of the office are made easier by the competent and compassionate work of our Victim/Witness Coordinator Cynthia Vezina. More important, however, is that Ms. Vezina's efforts insure that the concerns and questions of those involved in the criminal justice system as victims and/or witnesses are addressed promptly and professionally. Ms. Vezina plays a major role in our continued commitment to the victims of violent crimes. Each year she works with area law enforcement and Turning Points Network to organize the domestic violence-training program we provide to Sullivan County law enforcement.

In 2006, we saw the birth of the Grafton-Sullivan County Child Advocacy Center (CAC), which was the end result of several years of planning, coordinating and grant writing. The CAC is designed to serve and protect abused and neglected children in Sullivan and Grafton Counties through the collaborative actions of a multi-disciplinary team of community professionals including law enforcement, prosecution, child protection, health care and victim/crisis support services. The CAC has opened offices in Newport and Lebanon and has proven its value under the competent direction of Cathy Bean, who has proven to be an exceptional CAC Coordinator. Assistant Sullivan County Attorney David Park, who is this office's liaison to CAC has worked with law enforcement and victims in a number of successful prosecutions in CAC involved cases.

Substance abuse remains a major threat to the safety of our community. Heroin, Crack Cocaine, Cocaine, Oxycontin, together with other drugs and alcohol continue to play a prominent role in the majority of our criminal cases. The continued efforts of law enforcement, coupled with effective prosecution and sentences that recognize the need for both punishment and treatment remain the most effective response to this continuing problem.

The significant substance abuse problem and its link to criminal activity was confirmed by the April 2007 Jail Facility Needs Assessment conducted by Ricci Green Associates. The Sullivan County Attorney's Office remains an active participant in the Sullivan County Criminal Justice Committee and the planning process for the much needed new Community Corrections Center. The planned new Community Corrections Center is an integral part of our hopes for a more effective criminal justice system, by providing significant substance abuse treatment as part of the punishment/deterrence portion of our House of Corrections sentences. The long-

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term benefit to the community, the offender and the taxpayer by aggressively targeting substance abuse issues in our community cannot be underestimated.

In the past two years, the efforts of the Commissioners, the Sullivan County Delegation, the Sullivan County Department of Corrections and the Criminal Justice Committee has resulted in funding for the Sullivan County Delegation approving the Commissioners plan for a new 68-bed Community Corrections Center. The Community Corrections Center is, in my judgment, a huge opportunity for Sullivan County to break the pattern of alcohol and drug addiction which fuels a majority of the criminal conduct within the community, and is a core social problem resulting in the expenditure of significant resources in the Human Services budget.

In closing, I would like to thank the citizens of Sullivan County, the County Commissioners and the members of the Sullivan County Delegation for their continued support. My entire staff and I are proud to work for and with you for a better Sullivan County.

*Respectfully submitted,
Marc B. Hathaway
Sullivan County Attorney*

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SULLIVAN COUNTY SHERIFF'S OFFICE REPORT

To the Honorable Commissioners of Sullivan County:

This has been another very busy year for the Sheriff's Office. Because of the economic downturn, our civil process was the busiest we have seen in the past few years. Our prisoner transports also continue to increase.

In October 2008, we took delivery of our new fleet for Chevrolet Impala cruisers, on a four-year lease. Leasing has been a cost effective way to maintain a steady cost for vehicles.

The Sheriff's Office continues to receive grants from Highway Safety, which funds our Radar and DWI Patrols. We also acquired our 7th Underage Alcohol Task Force Grant, and continue to work with area police departments, NH State Police, and Liquor Enforcement. We received our 4th grant for the NH Fish and Game OHRV Enforcement. This grant enables us to assist local departments in the enforcement of the OHRV laws. We also maintain our membership, and support the Attorney General's Drug Task Force, as well as the Justice Assistance Grant (JAG), which assists in drug investigations.

We have continued to serve the Towns of Lempster and Unity, providing police coverage, and strive to maintain a close relationship with both towns.

Last year also saw a change in personnel. Deputy Thomas H. Lockhart retired, after serving the County for eight (8) years, and Deputy Heather Shea-Clark was hired to replace him. We wish Tom well in his retirement, and welcome Heather to our staff.

Another milestone was reached at the Sheriff's Office last year. Administrative Assistant/Special Deputy Sheriff Barbara E. Sprague completed 25 years of service at the Sheriff's Office on November 28, 2008. Congratulations, Barbara.

My office strives to maintain good service, while working within our budget. We exceeded our revenue projection by more than \$9,800, and, again, saw a surplus, even with the increase in our workload.

As Sheriff of Sullivan County, I thank my staff for their hard work and dedication. I also extend my thanks and appreciation to the Sullivan County Commissioners, County Delegation, County Administrator, the citizens of Sullivan County, and all law enforcement agencies in the area. It is a pleasure to work with all of you.

Respectfully submitted,
Michael L. Prozzo, Jr.
High Sheriff

MLPjr/bes

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Sullivan County Department of Corrections Report

Fiscal Year 2009

Operating Budget was approved for \$3,132,991

Mission Statement

Our Values

- Professionalism
- Rehabilitation
- Integrity
- Diversity
- Excellence

Our mission is to execute the court orders while providing the highest level of safety and security for our community, staff, and offenders. To provide a humane environment that promotes personal growth and rehabilitation for the offender to reduce recidivism. Consistently striving to have a strong sense of duty and promote integrity, respect, loyalty, and teamwork in our daily actions setting a positive example for others to follow.

To conduct ourselves in a professional manner and treat all offenders with respect, offering them the opportunity to better themselves through programming, education and counseling; encouraging and empowering them to take responsibility for their actions.

We will strive to do our best to never act in a manner that diminishes the integrity of our community, ourselves, fellow officers or our facility. We will never seek personal favors or advantage in the performance of our duties.

Statistics of the DOC

The Department of Corrections admitted a total of 1,089 individuals from 7/1/08 through 6/30/09. This total is broken down as follows: 855 males 234 females

Average daily population was 100 (males 87, females 13)

Total number of felony detainees	564
Total number of misdemeanor detainees	494
Total number of VOP detainees	157
Total number of protective custody	113
Total number of civil detainees	6

Staff

Congratulations to the following officers for completing the NH Corrections Academy and becoming certified officers – Ricky Blake, David Carrier, Jack Strickland and G. Michael Sanborn. Officers Cota, Billiel and Ferguson received reciprocity certifications. The Department of Corrections welcomed many new staff members to include Jane Coplan, Program Director and Timothy Moquin, Unit Manager.

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The DOC will increase its staff effective 7/1/09 by adding these positions – 1 Unit Manager. It will increase its staff effective 1/1/10 by adding these positions – 2 full-time Correctional Officers, 1 part-time Correctional Officer.

Our thoughts will be with Officers Seymour and Carrier and their families – these Officers have been called back to active duty and will be deploying overseas between Nov and Dec 2009.

Community Corrections

72 inmates resided at the Community Corrections Unit
17 of these inmates participated in the work release program
54 inmates participated in the work search program
44 inmates were released to home on electronic monitoring
69 inmates were supervised on Pre-Trial Services

Community Corrections provided a total of 3475.5 inmate work hours. Work crews were provided to- Bourdon Center, Claremont Food Pantry, Towns of Claremont, Charlestown, Cornish, Newport, Unity, Goshen, Washington, Springfield and Sunapee. Charlestown Historical Society, Claremont Parks and Recreation, Cornish Flat PD, Moody Building, Sullivan Superior Court, County Compost, Arrowhead Ski Area, Goshen/Lempster School, Goshen Town Hall, Connecticut Valley Home Care, Lempster Fire Dept, First Baptist Church, Good Beginnings, Sullivan Sheriff, NH DOT Roadside Cleanup Unity, Charlestown Transportation

As part of the inmate program requirements – CCC staff and jail staff collected and tested 1381 samples during the fiscal year.

Message from SCDOC

We continue our goals in promoting safety of staff and inmates by maintaining training and overall efficiencies within the daily operations. The department continues to mentor the philosophy of "Transition begins at Admission". This focuses on the main goal of returning an offender to their community as a productive member.

To accomplish this goal, construction has begun on Phase I (renovation upgrades at the existing facility) and the design has been chosen for Phase II (new build of Community Corrections). Completion of these Phases is scheduled for May 2010 and both will greatly enhance our ability to provide a safe and secure working environment for staff and programs to the inmate population.

Thank you for the support of the Board of Commissioners, Delegates, Criminal Justice Coordinating Committee, County Administrator, and to the Jail Staff for their continued support throughout the various phases. It is an exciting and challenging time for this department.

Respectfully submitted,
Superintendent Ross L. Cunningham

**Sullivan County NH
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SULLIVAN COUNTY ADMINISTRATOR'S REPORT

Fiscal Year 2009 (FY 09) was a year of positive change for Sullivan County government and represents a stark contrast to the preceding several years, which were marked by deteriorating financial performance, turmoil related to the management of Sullivan County Health Care (SCHC) and heightened tension in the political environment. The positive results and achievements of the past year of operations signify a dramatic and welcome improvement in these and other areas of County government.

At the end of Fiscal Year 2008 (FY 08), Sullivan County faced an audited deficit of approximately 3.7 million dollars. This deficit, created over a period of three years, was primarily the result of unrealistic budgeting related to SCHC. Simply put, actual revenue from operations at SCHC did not meet the amounts budgeted, resulting in large operating losses. No amount of expense reduction was enough to offset these multi million dollar shortfalls in revenue, and the deficit continued to grow through FY 08. That year also saw significant changes in the management team of Sullivan County. This included a new County Administrator, Nursing Home Administrator and Superintendent of the Department of Corrections. As the budget for FY 09 was being developed, the entire management team of the County, along with the Sullivan County Board of Commissioners and the County Delegation, were focused on restoring the fiscal health of Sullivan County. This process resulted in a budget we hoped would more realistically estimate revenue from operations at SCHC and begin to address the large deficit faced by the County. I am happy to report that the results of our FY 09 audit indicate we are on the right track. The audit, which is included in this annual report, indicates that the deficit has been reduced by approximately 3 million dollars, leaving the County with a deficit of around \$700,000. This substantial reduction in the Counties deficit exceeded even our most optimistic expectations and was driven primarily by the following factors;

- o \$1,000,000 of planned deficit reduction built into the FY 09 budget.
- o Revenues which exceeded budget by \$863,911,
- o Expenditures less than budget in the amount of \$207,260, and,
- o The County received \$673,866 in unbudgeted funding from the American Recovery and Reinvestment Act.

In other words, the dramatic improvement in Sullivan Counties financial condition is the result of good budgeting, good management and a bit of good luck.

None of this would have been possible without the contributions of the taxpayers of Sullivan County and I would like to take this opportunity to thank them for their support. I would also like to thank all of the Department Heads and their staff members whose hard work is a key to our success. Please take the time to read the updates from various County departments to learn about the many exciting projects and accomplishments of the past year.

As County Administrator, my main objective for Fiscal Year 2010 is to eliminate what remains of the deficit. I am confident that the budget approved for FY 10, which includes no increase in the amount to be raised in taxes, will achieve that goal while still funding all County Departments at a level which allows them to provide the high quality of service the citizens of Sullivan County have come to expect.

*Respectfully submitted,
Greg Chanis, County Administrator*

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SULLIVAN COUNTY FACILITIES AND OPERATIONS REPORT

No Report Available

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**SULLIVAN COUNTY HEALTH CARE REPORT
(Nursing Home)**

Fiscal year 2009 represented the first full year since the management of the Health Care center was brought in-house after a period where Genesis Health Care managed the operation. The center has made positive gains in financial and health care areas. During the year the Health Care center served 290 residents and patients. Thirty percent of those admitted during the year returned home after successful rehabilitation and nursing intervention. The average census increased to 137 residents/day from an average of 133 residents during fiscal year 2008, resulting in an 88% occupancy.

During the year, the nursing staff moved to consistent staffing and primary assignments on each of the units. The activity staff and housekeepers also have primary assignments on the units. This allows for an improved community environment and ultimately a decrease in turnover. During the last quarter, the use of outside agency nursing staff decreased by 44%. The Health Care center completed the fiscal year with essentially all of the Licensed Nursing Assistant vacancies filled. In the spring we were pleased to hire several new graduates of the River Valley Community College nursing program.

In the beginning of 2009 the County Commissioners formed the Sullivan County Health Care Advisory Panel. The purpose of the panel was to provide insight and recommendations on two primary areas:

- Improvement of Sullivan County Health Care's public relations
- Identification of health care issues, trends and opportunities, which present themselves to the County as potential areas of action or service.

The following members met during the months of April, May and June 2009:

- Rev. Patricia Williams, *Sunapee Community United Methodist Church Pastor*
- Andrew Fennelly, *Claremont Housing Authority Director*
- Ella Casey, *Newport Chamber of Commerce Director*
- Clare Bowen, *Valley Regional Hospital President*
- Margaret Bemis, *Charlestown Senior Center Director*
- Bettie Stark, *Claremont Senior Center Director*
- Carla Skinder, *Conn. Valley Home Care Adult Day Out Program/State-County Delegate*
- Tom Donovan, *State-County Delegate*
- Brandy Blackinton, *Lake Sunapee Bank V.P./Claremont Chamber of Commerce*
- Tanya Wilkie, *Sugar River Valley Regional Technical Center*
- Ethel Jarvis, *Sullivan County Commissioner*

Mr. Nick Manolis from Primex facilitated the panel. A final report and recommendations will be provided to the County Commissioners during the first quarter of fiscal year 2010.

Some notable events during the year:

- Sunapee Cruise Trip and Facility Yard Sale held in July
- Halloween Family Party held in October

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- Thanksgiving Dinner Celebration in November
- Valentine's Day Dessert Buffet held in February
- Claremont Chamber of Commerce Business After Hours hosted in March
- Luau Dance held in May
- Our 21st Annual Pancake breakfast was held on Sunday, June 14th where the Health Care center hosted a County department/program fair with approximately 450 visitors attending

*Respectfully submitted,
Ted J. Purdy
Nursing Home Administrator*

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HUMAN RESOURCES REPORT

The Human Resources Department is a two-person operation, which manages wages, benefits, personnel data, new hire application process and the application of policies and procedures for approximately 290 employees of the County. The Human Resources Manager and Human Resources Assistant are located in the Health Care facility in Unity.

One of the most important responsibilities of the Human Resources Department in cooperation with the Payroll Clerk is the administration and maintenance of the County's benefits program. In general these include:

Health Insurance-Employee & Retiree
Dental Insurance- Employee & Retiree
Sick Leave and Sick Time
Accumulated Earned Time
Vacation time
Short Term Disability
Life Insurance
10-12 Paid Holidays
NH State Retirement Plan
Section 125 Plan
Differentials
Deferred Compensation
Tuition Assistance

Note: Eligibility for benefits varies based on employment status

Duties for the Human Resources Department also include all communications with the Union (AFSCME Council Local 3438) members of the Health Care Facility, which also include Labor Contract negotiations and arbitrations. The Human Resources Department also actively participates in about four Job Fairs through out the area. Our intent is to help broaden our name with in the Community as an employer and extend it into other communities as well. We have successfully hired from such events to fill positions that were vacant. Duties for the department also include correspondence with unemployment and workers compensation claims and the continual creation and interpretation of policies within the County to meet the needs of current State & Federal Labor Law requirements.

As a team the Human Resources Department in collaboration with all County Department Heads and Elected Officials, strives to bring the County together under the mutual goal of creating honesty, respect and consistency throughout every interaction every employee has within their daily roles at Sullivan County.

*Respectfully submitted,
Peter F Farrand, Human Resources Director
Samantha M Fletcher, Human Resources Assistant*

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SULLIVAN COUNTY HUMAN SERVICES REPORT

With the implementation of House Bill 2 effective July 1, 2008 the cost of long-term care shifted solely to the 10 counties. The split is 50/50 Federal & County for Nursing Home Care (INC) and Home & Community Based Care (HCBC).

FY 2009 an average of 163 recipients per month received Nursing Home Care 50% cost: \$3,630,616.00.

FY 2009 an average of 193 recipients per month received Home & Community Based Care 50% cost: \$1,950,148.00.

Total 50% cost for FY 2009: \$5,580,764.00.

For FY 2009/2010 caps were established based on a 3-year average % of total billings for FY 05, 06,07 and multiplying the average by the projected county liability totals for FY 09 & 10.

The cap for FY 2009 for Sullivan County was \$4,587,804.00.

Total Amount Billed	\$5,580,764.00
County Cap	\$4,587,804.00
Balance Due By State	\$ 992,960.00

The counties are also responsible for Medicaid Audits for nursing home residents. FY 2009 total \$9,519.00

County Cap	\$4,587,804.00
Medicaid Audits	\$ 9,519.00
Total County Expenditure	
2009	\$4,597,323.00

I want to take this opportunity to thank Greg Chanis, Sullivan County Administrator, for his continued support during all the changes this department has endured through 2009.

*Respectfully submitted,
Sherrie Curtis, Administrator*

**Sullivan County NH
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SULLIVAN COUNTY REGISTRY OF DEEDS REPORT

No Report Available

**Sullivan County NH
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SULLIVAN COUNTY CONSERVATION DISTRICT

24 Main Street, Newport, NH 03773 Tel. (603) 863-4297

MISSION STATEMENT: *To take available technical, financial, and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user. We coordinate these services in partnership with the USDA Natural Resources Conservation Service (NRCS).*

Sullivan County Conservation District programs and technical assistance included assistance with wetland permit applications, soil interpretation reports to municipalities, consultants and private landowners, calculation of Soil Potential Indexes for Farmland in Current Use, and our annual spring conservation tree and shrub sale. For the first time we offered a Community Garden Program located at the Unity Complex. Mr. Ed MacGlaflin of Claremont volunteered to turn the soil and apply fertilizer and Pine Hill Construction, also of Claremont, made a rototiller available at no charge to fine turn the soil. Working in cooperation with Mark Kenney, Maintenance Forman, an electric fence was erected, and an access gate and water line was installed. We hope to expand this program and make this program available annually to residents of our county.

Sullivan County's farmers, private landowners and forestland owners have continued to show an interest in conservation programs offered through the USDA-Natural Resources Conservation Service. We have received many requests for funding, and at the writing of this report, NH contract allocation funding is still being decided. Dollars are anticipated to be allocated before the end of September 2009.

2009 Farm Bill Programs: New Hampshire received a total of 700 applications and an allocation of \$3.5 million for the Environmental Quality Incentives Program (EQIP). The Wildlife Habitat Incentives Program (WHIP) in New Hampshire received an allocation of \$1.7 million for the installation of cost-share conservation practices. In Sullivan County there were 13 Environmental Quality Incentives Program (EQIP) applications received for conservation practices totaling \$338,086. Practices under this program addressed tree and shrub planting, invasive plant control measures, erosion control measures and road and stream crossings in forestland.

There were 9 Wildlife Habitat Incentives Program (WHIP) applications received for wildlife conservation practices totaling \$111,731. Practices applied in this program include wildlife habitat improvement, early successional habitat practices, among others.

2008 Conservation Highlights: Over 7,200 acres of conservation has been applied in Sullivan County.

- ☐ **Farmstead and Water resources** have been improved on over 1,900 acres.
- ☐ **Grazing and Forest resources** have been improved on over 3,480.
- ☐ **Wildlife habitat** on over 150 acres have been created or improved in upland and wetland areas.
- ☐ **Conservation planning**, our cornerstone for success, has been completed on over 2,600 acres assisting customers with identifying best management

Sullivan County NH
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practices for forestland, cropland, grazing, wildlife, water and farmstead resource issues.

*Janice E. Heighes,
District Manager
Sullivan County Conservation District*

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**UNH COOPERATIVE EXTENSION, SULLIVAN COUNTY
2008-09 ANNUAL REPORT**

**AGRICULTURAL NATURAL RESOURCES &
COMMUNITY DEVELOPMENT PROGRAMS**

The Sullivan County UNH Cooperative Extension Agricultural Resources program area assisted commercial and non-commercial growers in all phases of agricultural production and farm management. This included crop production methods, pest management, whole farm planning, financial analysis, nutrient management, conservation practices, and marketing.

Five major areas of county agricultural programming were the focus over the past year: farm management and record keeping, whole farm planning/holistic management, farm labor, fruit and vegetable production, and pest and disease control.

Sullivan County UNH Cooperative Extension also provided support to the agricultural community in the following areas: agricultural engineering, home gardening, nutrient management, pesticide re-certification credits, estate transfer planning, and strategic planning.

Over 150 farm visits were made and over 300 phone calls were responded to this past year. Not only were the services of the Sullivan County Agricultural Resources educator made available to growers, but so, too, were the knowledge and services of nine different agricultural specialists and county educators who work with UNH Cooperative Extension.

The Sullivan County Master Gardener Program continued to provide educational programs on home gardening and landscaping using their active core of 20 Master Gardeners. Additional support for homeowners was provided by the Family Home and Garden Center in Manchester. The Center offers a toll-free hot line and is staffed by volunteers from around the state. Homeowners can call with their questions Monday through Friday.

The Agricultural Resources educator also provided support to the Sullivan County Farm Bureau, the Cold Pond Community Land Trust, the Cornish Fair, and other county and community based organizations.

The educational programs and assistance listed above have resulted in increased farm profits, increased farm efficiency that resulted in hours of time and labor saved, and more judicious use of farm inputs, and increased support for the agricultural community here in Sullivan County.

FOREST RESOURCES PROGRAM

The Forest Resource Educator, Sullivan County UNH Cooperative Extension, through woodlot visits, advised 50 landowners owning 13,390 acres of forestland on management practices that enhance and sustain the timber, wildlife, water, recreation and biodiversity values of their forestland.

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The Forest Resource Educator provided technical assistance and conducted needs assessment for 21 landowners from Sullivan County in support of their applications to NRCS Environmental Quality Incentives Program (EQIP) and Wildlife Habitat Improvement Project (WHIP), both of which provide cost-share dollars for practices that improve and protect forestland. The Forest Resource Educator also provided technical assistance and review of existing NRCS contracts in Sullivan County. From 2005 to 2008, over \$500,000 in cost-share dollars from EQIP and WHIP have been awarded to Sullivan County landowners to implement conservation practices on their forestland. These practices include: long-term stewardship plans, timber stand improvement, wildlife habitat improvement projects, access roads, invasive plant control, and water quality improvement projects.

The Forest Resource Educator coordinated and conducted 14 forest-related workshops and presentations attended by 799 people. Workshops provided educational opportunities for adults and youth. Educational topics covered: land conservation, forest history, forest ecology, silviculture, forest roads and trails, long-term forest stewardship, forest health, GPS and GIS mapping, selling timber, invasive plant control, tree identification, timber harvesting, and wildlife habitat management.

The Forest Resource Educator assisted over 20 forest-related enterprises including private foresters, timber buyers and harvesters, sawmills, and Christmas tree growers.

The Forest Resource Educator served as the Sullivan County Chair of the NH Tree Farm program and coordinated the Tree Farm program in the county. Ninety-two Tree Farmers manage over 45,000 acres in Sullivan County to benefit the long-term productivity of our forests for current and future generations. The Forest Resource Educator also worked closely with the Sullivan County Chapter of the NH Timberland Owners Association to promote long-term forest stewardship and the value of a viable forest-products industry in maintaining our rural quality of life.

FAMILY & CONSUMER RESOURCES PROGRAM

Family life education programming supports and strengthens families by providing educational workshops and publications on effective parenting practices and healthy child development. One Hundred eighty-seven families participated in the *Cradle Crier/Toddler Tales* age-paced, monthly newsletter program focused on early childhood development. Education and support was also given to other programs and agencies who are working to make Sullivan County a great environment for families. Area education and service providers were trained in the "Parenting a Second Time Around" Program to support grandparents raising grandchildren in Sullivan County.

Seventy-five food handlers from school food service, hospitals, nursing homes, home catering, fast food restaurants, senior meal sites, assisted living facilities, and restaurants increased safe food handling practices to reduce food-borne hazards by attending *Safety Awareness in the Food Environment* and *ServSafe Food Safety* programs around Sullivan County.

Increasing financial literacy, building present and future financial security, decreasing debt, increasing savings, and improving credit were the goals of our multi-session, money management class series, workshops, publications and newsletter articles

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offered to the general public, the Claremont Shelter, Workplace Success, Sullivan Academy, and Sullivan County House of Corrections audiences reaching over 217 residents this past year.

The Sullivan County *Strengthening Families Project* was conducted by the Family & Consumer Resources and 4-H Youth Development educators with a grant through the Governor's Drug Abuse Prevention, Intervention and Treatment Fund. Strengthening Families Program with 10-14 year olds class series were held in Claremont, Newport and Cornish reaching 40 adults and 30 youth. "Teen Talk" newsletters reached another 659 families of 7th & 8th graders in Newport, Claremont and Charlestown with timely tips about important teen issues. An interactive display created to reach parents and other community members with key messages to promote the importance of connecting with their children, school and community to raise healthy youth was used at various school and community events. In addition, consultation and ongoing support was given to the local substance abuse prevention coalition on the development of a strategic plan for the region.

NUTRITION CONNECTIONS PROGRAM

Limited income residents from Claremont, Newport, Charlestown, Lempster, Unity, Sunapee, and Cornish participated in a series of food, nutrition and physical activity lessons. *Nutrition Connections* programming reached 81 families, either in a group series, through the home study course, or individual visits.

Using a series of nutrition and physical activity lessons, *Nutrition Connections* programming reached 474 youth from Claremont, Newport, and Charlestown in four schools during the 2008-2009 school year. Programming included monthly sessions at four classrooms in the Newport and Claremont Head Start Centers. Teachers provided feedback on healthy changes they observed in the classroom, such as the students bringing in healthier snacks, reading nutrition fact labels and sharing what they learned in class.

Ten youth participated in the *Food Is Fun* home study course, and 16 senior citizens participated in the *NutriNews* home study lessons.

Working with the New Hampshire Food Bank, three series of six sessions of Eating Right were offered at various locations in Sullivan County. Eating Right is a course offered by Share Our Strength's Operation Frontline, part of the NH Food Bank. This program combines nutrition education and the talents of a local chef. Each session contained a lesson on nutrition and a cooking demonstration by a volunteer chef (Carol St. Pierre of Charlestown). At the conclusion of each 2-hour session participants received a bag of groceries containing the ingredients needed to prepare the same meal at home. The participants "learned by doing" as they helped the chef prepare the meal. They reported benefits of the program as losing weight, spending their limited food budgets on more healthy foods and being able to plan and prepare more meals for their money.

Families were referred by various agencies including Southwestern Community Services, WIC, Southwestern Homeless Services, Workplace Success, Good Beginnings, and local Welfare offices. Some food stamp recipients referred themselves to the program through information provided in the state-wide *Smart*

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Choices Newsletter and *Nutri-News* newsletter as well as flyers distributed to the schools and Head Start.

Nutrition Connections was promoted throughout the county by the distribution of materials and brochures, school and agency contacts and visits, and newsletter articles.

4-H YOUTH DEVELOPMENT PROGRAM

With the help of 104 volunteer leaders, the 4-H Youth Development Program fostered life skills development in youth. This year 346 youth took part in twenty-eight community and three family clubs to build personal skills in communication, relationships, leadership and management through their participation in club and county project activities. Thirty-seven adults were screened and interviewed and became new 4-H volunteers this year.

Twenty-two adult and teen leaders took part in regional leader training in Newport during November. Sessions conducted included "Beginning Sewing", "4-H Design It Engineering", "GPS Treasure", "Teaching Animal Science Projects", and a "Horse Leader Update". A county workshop day was held in February with 37 leaders and older 4-H youth attending. Workshops included "Agriculture", "Theatre Arts", "Wildlife", "GPS" and "Native American Talking Sticks".

The Sullivan County 4-H Teen Club continued to meet monthly with teens participating from all area high schools. Twelve teens and three chaperones traveled to Yellowstone County, Montana in July. They camped in Ennis, MT and saw the Lewis and Clark Caverns before entering Yellowstone National Park for two days of camping and seeing the animals, geysers and waterfalls. Participants also learned about William Clark's exploration, Custer's Last Stand, and modern methods of artificial insemination for beef cattle.

The 4-H Educators worked in collaboration with the director of the Newport Enrichment Team to apply for a grant from JCPenney to increase the number of students able to use the Newport Teen Center. The Center received a grant for \$8107 as well as \$1750 worth of JCPenney gift cards for the students to purchase back-to-school clothing and supplies.

The Strengthening Family Governor's Commission grant allowed 19 trained 4-H Health Rocks teens to reach 122 students during the 2008-09 school year in area schools and after-school programs. After attending 8 hours of training, teams of teens and adults taught 6 weeks of lessons to 122 students in 4th-8th grades in Sunapee and Newport. Students learned to make healthy decisions about tobacco, alcohol and other drugs.

**Sullivan County NH
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**Sullivan County Directory
Grant Programs**

As Fiscal Agent, the County provides fiscal and program oversight for the following grant programs. Details of the programs may be attained through the Sullivan County Commissioners' Office at 14 Main Street Newport NH 03773.

Parents As Teachers (PAT)

Grant Amount: \$14,060

Program Supervisor: Family Schools Connections, Linda Davies – Executive Director

Program Director: Jana Gillespie

165 Broad Street

Claremont NH 03743

Tel. 603.542-4885

Strengthening Families Programs

Grant Amount: \$23,940

Program Co-Directors: Nancy Berry & Gail Kenney

UNH Cooperative Extension

24 Main Street

Newport NH 03773

Tel. 603.863-9200

Grantor: NH State Governor's Commission on Alcohol and Drug Abuse Prevention, Intervention and Treatment provided full or partial funding for PAT and SFP in FY09 Contract No. 210486-09.

Public Health Network (PHN)

Grant Amount: \$75,000

Program Director: Jessica Rosman, MPH, PHN Coordinator

C/o: Sullivan County Health Care

5 Nursing Home Drive

Claremont NH 03773

Cell Phone 603.398-2222

Grantor: NH State DHHS provided full funding, through FY09 Contract No. 860168, for the Sullivan County Public Health Network program.

Medical Reserve Core

Grant Amount: \$8,000

Program Director: Jessica Rosman, MPH, PHN Coordinator

C/o: Sullivan County Health Care

5 Nursing Home Drive

Claremont NH 03773

Cell Phone 603.398-2222

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Grantor: NH State DHHS provided full funding, through FY09 Contract No. 132, for the Sullivan County Public Health Network program. This program grant has received approval to extend into FY10.

JSI/CHI Stipend

Stipend Amount: \$2,500
Program Director: Jessica Rosman, MPH, PHN Coordinator
C/o: Sullivan County Health Care
5 Nursing Home Drive
Claremont NH 03773
Cell Phone 603.398-2222

Grantor: JSI Research & Training Institute Inc / Community Health Institute.
Awarded to the Sullivan County Public Health Network program to support assessment activities for local public health capacity.

Strategic Prevention Framework (SPF) Region D

Grant Amount: \$232,252
Program Director: Liz Hennig, SPF Region D Coordinator
23 Main Street
Newport NH 03773
Cell Phone 603.477-5565

Grantor: NH State DHHS provided full funding for the SPF program through FY09 Contract No. 211017-09.

JCPenney After School Mini-Grant

Grant Amount: \$8,107
Program Director: Nancy Berry, UNH Cooperative Extension 4-H Educator
UNH Cooperative Extension
24 Main Street
Newport NH 03773
Tel. 603.863-9200

Grantor: JCPenney provided full funding for this after school program (no contract number).

Sullivan County Juvenile Justice Planning Grant (SCJJPG)

Grant Amount: \$31,246
Program Director: Kevin Warwick, Alternative Solutions Associates
SCJJPG Committee Chair: Judge Cardello
C/o: Sullivan County Commissioners' Office
14 Main Street
Newport NH 03773

**Sullivan County NH
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Phone: 603.863-2560

Grantor: NH State DHHS Div. For Juvenile Justice Services provided full grant funding for the SCJJPG through the NH Advisory Group Contract No. 06JFFX. This grant is effective 10/1/2007 through 9/30/2008.

Juvenile High Risk Youth & Family Intervention Grant (JHRY&FIP)

Grant Amount: \$75,000

Program Director: Kevin Warwick, Alternative Solutions Associates

C/o: Sullivan County Commissioners' Office

14 Main Street

Newport NH 03773

Phone: 603.863-2560

Grantor: NH State DHHS Division For Juvenile Justice Services provided full grant funding for this program through Contract No. 07JPF0056. This grant became effective 2/1/2009 and runs through 1/31/2010, with option to renew for two additional years.

**Sullivan County NH
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**SULLIVAN COUNTY GRANTS
Fund 10 Department 861**

FY 09 County Grant Recipients – On August 6, 2008, the County Convention allocated \$162,250 from the General Fund (Fund 10) for county grants as follows:

- \$1,000 Grafton County Senior Citizens Council, Inc.**
 - o Teresa Volta – Director. Tel. 1-877-711-7787
- \$20,000 Claremont Soup Kitchen**
 - o Jan Bunnell – Director. Tel. 543-3290
- \$23,250 Community Alliance of Human Services: Family Services**
 - o Julie Carson – Director. Tel. 863-7708 Ext. 3510
 - o Website: http://www.communityalliance.net/docs/ChildrenYouth/childrenyouth_main.htm
- \$38,000 Community Alliance of Human Services: Transportation**
 - o Lisa Paquette - Director. Tel. 863-0003
 - o Website: http://www.communityalliance.net/docs/PublicTrans/publictrans_main.htm
- \$22,500 Good Beginnings of Sullivan County**
 - o Ellie Tsetsi - Executive Director, Tel. 542-1848
 - o Website: <http://www.goodbeginnings.net/>
- \$7,500 Lake Sunapee Area Mediation Program**
 - o Rebecca Morley – Program Director. Tel. 542-9528 Ext. 322.
 - o Website: <http://www.scshehelps.org/mediation.htm>
- \$50,000 Turning Points Network**
 - o Deborah Mozden – Executive Director. Tel. 543-0155.

Grant Application & Process – Around the second week of February, an updated County Grant Application is posted on the County website: www.sullivancountynh.gov, along with the County Grants Policy. An electronic version of the application may be requested from the Commissioners Office. Once the application deadline is reached, the Board of Commissioners, the Executive Finance Committee of the Sullivan County Delegation and the County Administrator convene for applicant interviews, at which time, each organization is given an opportunity to provide a brief overview of their program. Once interviews are completed and the Board has reviewed the County Administrator's recommendations for the entire County budget, a Public Hearing is held to present the Board of Commissioners' budget to the Delegation and public, with the final decision made by the Delegation at the County Convention. A letter regarding the approval or rejection of any application received is sent to each applicant. Funding for these grants comes from monies raised through County tax payers.

REPORT OF TRUST AND CAPITAL RESERVE FUNDS

\$ 13,397.23

Please insert the total of ALL funds here

Town/City Of: County of Sullivan

For Year Ended: 2008 2009

CERTIFICATE

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Candace French
Errol Harris
CP Sullivan
 Print and sign

Signed by the Trustees of Trust Funds

on this date 5/26/09

REMINDERS FOR TRUSTEES

1. **SIGNATURES** - Print and sign on lines provided above.
2. **INVESTMENT POLICY** - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34:5, 35:9).
3. **PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE** - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
4. **WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division. www.doj.nh.gov/charitable
5. **FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
6. **CAPITAL RESERVE FUND** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
7. **WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See addresses on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

FOR DRA USE ONLY

State of New Hampshire
 Department of Revenue Administration
 Municipal Services Division
 PO Box 487, Concord, NH 03302-0487
 (603) 271-3397

FY-09 Sullivan County Health Care Trust Fund Report

MS-9

1,274.43
2,274.43

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME						GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	
	COMMON TRUST FUND			0.00%					0.00		0.00			0.00	0.00
1970	Activities Trust Funds (***)	Active	Bank	100.00%	1,772.24	0.00		572.24	1,200.00	1,200.00		1,816.89	2,279.50	1,274.43	1,274.43
1968	Alix Ungren Fund	Restricted	CD	100.00%	3,607.20	0.00	123.01	0.00	3,730.21	3,730.21		79.10	0.00	3,809.31	3,809.31
2007	Alix Ungren Fund	Active	Savings	100.00%	2,889.90	0.00	0.00	0.00	2,889.90	2,889.90		7.36	0.00	2,897.26	2,897.26
1998	Book Fund	Restricted	CD	100.00%	1,161.34	0.00	0.38	1,161.72	1,161.72	1,161.72	%	39.41	0.00	1,201.13	1,201.13
2007	Book Fund	Active	Savings	100.00%	707.41	0.00	0.00	0.00	707.41	707.41		5.05	407.68	304.78	304.78
1970	Elsie Hardison Fund	Restricted	CD	100.00%	1,122.71	0.00	0.00	1,122.71	1,122.71	1,122.71		32.62	0.00	1,155.33	1,155.33
2007	Elsie Hardison Fund	Active	Savings	100.00%	179.89	0.00	0.00	0.00	179.89	179.89		1.28	0.00	181.17	181.17
1965	Nursing Home Equipment	Special	Savings	100.00%	2,077.54	0.00	0.00	0.00	2,077.54	2,077.54	0.00%	14.30	1,082.15	259.29	259.29
2004	SCHC Hospice (****)	Special	*****		2,622.82	0.00	0.00	2,622.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001	Resident Store (****)	Active	Bank	100.00%	759.47	0.00	440.53	0.00	1,200.00	1,200.00		11,129.13	1,486.57	607.77	607.77
6/7/1905	SCHC Vending Fund	Special	Bank	100.00%	1,084.93	0.00	0.00	0.00	0.00	1,084.93		621.83	0.00	1,706.76	1,706.76
Grand Total:														13,397.23	

**** please see attached for fund clarification and documentation

Activities Trust Fund:	This Fund is used to purchase supplies, materials, programs, etc. that are not provided through the County Budget for the benefits of Sullivan County Health Care Long Term Care Residents
Alix Ungren Fund:	This fund is used to provide for the purchase of materials and supplies used in projects carried on by interested organizations and persons in the recreational and occupational therapy design to aid residents.
Book Fund	This fund is used to provide reading materials/media supplies for residents of Sullivan County Health Care
Elsie Hardison Fund	This fund is used to assist the needy and worthy residents of Sullivan County Health Care
Nursing Home Equipment Fund	This fund is used to purchase equipment not funded by the County. (Includes C. Hatch money)
SCHC Hospice Fund (****)	This fund was not set up as an actual trust fund and was absorbed into the County Operations Budget.
Resident Store (****)	This fund was not set up as an actual trust fund and is budgeted yearly through the County Operations Budget
SCHC Vending Fund	This fund is used for the benefit of the employees, appreciation.

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

Date: 8-26-09 County Treasurer: Carol D. Trund County Commissioner: Edith Jarvis County Delegate: C. P. Smith

⑥ prin. 2,077.54
income 14.30
2,091.84
① prin. 1,200
income 11,129.13
12,329.13
① prin. 1,869.13
② 12

**Sullivan County NH
FY09 COUNTY ANNUAL REPORT**

2008 Town & City	% Proportion to County Tax *	Apportionment of county budget
ACWORTH	2.2140%	286,856
CHARLESTOWN	6.0735%	786,899
CLAREMONT	17.1900%	2,227,178
CORNISH	3.9001%	505,309
CROYDON	2.0516%	265,814
GOSHEN	1.8156%	235,234
GRANTHAM	10.8564%	1,406,580
LANGDON	1.2889%	166,992
LEMPSTER	2.2931%	297,102
NEWPORT	9.8988%	1,282,506
PLAINFIELD	5.4272%	703,155
SPRINGFIELD	4.2184%	546,549
SUNAPEE	24.8148%	3,215,056
UNITY	2.7754%	359,589
WASHINGTON	5.1820%	671,392
TOTALS	100%	12,956,211

2009 Town & City	% Proportion to County Tax *	Apportionment of county budget
ACWORTH	2.0821%	269,757
CHARLESTOWN	5.8202%	754,074
CLAREMONT	17.5692%	2,276,298
CORNISH	3.9794%	515,581
CROYDON	1.8823%	243,875
GOSHEN	1.6446%	213,075
GRANTHAM	10.9240%	1,415,335
LANGDON	1.3699%	177,493
LEMPSTER	2.5039%	324,406
NEWPORT	9.9574%	1,290,092
PLAINFIELD	5.9436%	770,062
SPRINGFIELD	4.1987%	543,993
SUNAPEE	23.6533%	3,064,560
UNITY	2.9369%	380,508
WASHINGTON	5.5346%	717,071
TOTALS	100.00%	12,956,180

*Submitted by:
Carroll Dave French
County Treasurer*

Apportionments set by NH State Department of Revenue Administration.
* Rounded for display. Actual apportionment based on detailed figures.

JUNE, 2009

	YTD REVENUES	YTD EXPENDITURES	SURPLUS
FUND 10	(14,622,711.69)	10,501,017.86	
FUND 22	(385,990.70)	340,277.52	
FUND 24	(777,879.20)	767,540.74	
FUND 30	(16,354.07)	469.82	
FUND 40	(13,245,255.26)	14,530,560.39	
FUND 41	(4,808.32)	6,497.71	
FUND 42	0.00	186,733.34	
FUND 43	0.00	0.00	
GRAND TOTAL	(29,052,999.24)	26,333,097.38	2,719,901.86

Sullivan County

A. Monthly Revenue - Detail

Fiscal Year: 2008-2009

From Date: 6/1/2009

To Date: 6/30/2009

☐ Include pre encumbrance

☒ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.100.04000	SUBSIDIARY REVENUES	(\$12,956,211.00)	\$0.00	(\$12,956,211.00)	\$0.00	(\$12,956,211.00)	\$0.00	\$0.00	\$0.00	0.00%
10.100.04001	INTEREST INCOME & SAVINGS	(\$6,500.00)	\$0.00	(\$6,500.00)	\$139.23	(\$17,009.68)	\$10,509.68	\$0.00	\$10,509.68	-161.69%
10.100.04002	C.D.B.G. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.04003	LATE PAYMENT: COUNTY TAXES	\$0.00	\$0.00	\$0.00	\$0.00	(\$125.45)	\$125.45	\$0.00	\$125.45	0.00%
10.100.04007	RENT-RECORDS BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.04008	INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.04009	PRIOR YEAR SURPLUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.04014	FY 2008 IBNR REVERSAL	\$0.00	\$0.00	\$0.00	(\$117,572.60)	(\$117,572.60)	\$117,572.60	\$0.00	\$117,572.60	0.00%
10.100.04015	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	(\$38,388.69)	(\$89,684.92)	\$89,684.92	\$0.00	\$89,684.92	0.00%
10.100.06045	NHDES SEWER GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.07053	FARM-SALE OF PRODUCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.07059	FARM MISCELLANEOUS	(\$650.00)	\$0.00	(\$650.00)	\$0.00	(\$950.00)	\$300.00	\$0.00	\$300.00	-46.15%
10.100.08055	SALE OF TIMBER	(\$7,500.00)	\$0.00	(\$7,500.00)	\$0.00	(\$16,561.13)	\$9,061.13	\$0.00	\$9,061.13	-120.82%
10.100.08056	SALE OF CORD WOOD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.08058	LAND RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.100.09083	BEAGLE CLUB TAX REVENUE	(\$1,244.00)	\$0.00	(\$1,244.00)	\$0.00	(\$1,339.00)	\$95.00	\$0.00	\$95.00	-7.64%
10.301.03900	COUNTY PARTY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.400.09096	STATE OF NH-REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	(\$12,596.91)	(\$12,596.91)	\$12,596.91	\$0.00	\$12,596.91	0.00%
10.404.04005	INCENTIVE MONIES	(\$160,345.00)	\$0.00	(\$160,345.00)	\$0.00	(\$160,345.00)	\$0.00	\$0.00	\$0.00	0.00%
10.410.09081	EXTRADITION REIMBURSEMENT	(\$3,000.00)	\$0.00	(\$3,000.00)	(\$346.95)	(\$3,850.56)	\$850.56	\$0.00	\$850.56	-28.35%
10.410.09082	FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.411.04019	VICTIM/WITNESS PROGRAM	(\$34,000.00)	\$0.00	(\$34,000.00)	\$0.00	(\$34,000.01)	\$0.01	\$0.00	\$0.01	0.00%
10.411.04020	VICTIM/WITNESS EDUCATION GRANT	(\$1,000.00)	\$0.00	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)	\$0.00	(\$1,000.00)	100.00%
10.440.04006	H.S.PORTION-SECURED JUV.XPORT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.09012	SHERIFFS WRIT FEES	(\$52,000.00)	\$0.00	(\$52,000.00)	(\$5,876.45)	(\$62,739.59)	\$10,739.59	\$0.00	\$10,739.59	-20.65%
10.440.09013	SHERIFF: MISCELLANEOUS INCOME	(\$27,000.00)	\$0.00	(\$27,000.00)	(\$7,381.94)	(\$27,023.72)	\$23.72	\$0.00	\$23.72	-0.09%
10.440.09081	EXTRADITION REIMBURSEMENT-SHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.09085	SECURED JUVENILE TRANSPORTS	(\$11,000.00)	\$0.00	(\$11,000.00)	(\$1,018.08)	(\$8,300.70)	(\$2,699.30)	\$0.00	(\$2,699.30)	24.54%
10.443.09084	BAILIFF REFUND	(\$53,362.00)	\$0.00	(\$53,362.00)	(\$16,064.59)	(\$49,198.95)	(\$4,163.05)	\$0.00	(\$4,163.05)	7.80%
10.460.04018	STATE REIMBURSEMENT: COURTS	(\$190,258.00)	\$0.00	(\$190,258.00)	\$0.00	(\$191,041.74)	\$783.74	\$0.00	\$783.74	-0.41%
10.475.06100	COOPERATIVE EXTENSION	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,152.88)	\$1,152.88	\$0.00	\$1,152.88	0.00%
10.490.04004	DRUG REBATE	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	(\$1,587.00)	(\$8,413.00)	\$0.00	(\$8,413.00)	84.13%
10.490.04006	SECURE JUVENILE XPORT:H.SERV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.490.09086	ARRA FMAP REFUND	\$0.00	\$0.00	\$0.00	(\$492,449.03)	(\$492,449.03)	\$492,449.03	\$0.00	\$492,449.03	0.00%
10.491.04017	FEDERAL AND STATE ILT CARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Sullivan County

A. Monthly Revenue - Detail

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☒ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

From Date: 6/1/2009

To Date: 6/30/2009

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.491.09086	PARENTAL REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.05997	XFER OUT.F30:OP/PLANT SERV.REND.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.06040	COUNTY JAIL INCOME	(\$70,000.00)	\$0.00	(\$70,000.00)	(\$3,925.00)	(\$39,181.10)	(\$30,818.90)	\$0.00	(\$30,818.90)	44.03%
10.600.06042	COUNTY JAIL INCOME FROM STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.06044	COUNTY JAIL INCOME-COMMISSION	(\$25,000.00)	\$0.00	(\$25,000.00)	(\$3,064.86)	(\$36,515.72)	\$11,515.72	\$0.00	\$11,515.72	-46.06%
10.600.06045	NHDES SEWER GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.06046	COMMISSION ACCOUNT CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.700.07600	FACILITIES REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.870.08800	WRDC RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.995.03018	TRANSFER IN REGISTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.997.05993	TRANSFER IN CAPITAL	(\$50,700.00)	\$0.00	(\$50,700.00)	(\$4,225.00)	(\$50,700.00)	\$0.00	\$0.00	\$0.00	0.00%
10.997.05996	TRANSFER IN ACCOUNTING/PAYROLL	(\$67,151.00)	\$0.00	(\$67,151.00)	(\$5,595.88)	(\$67,151.00)	\$0.00	\$0.00	\$0.00	0.00%
10.997.05997	TRANSFER IN HUMAN RESOURCES	(\$185,424.00)	\$0.00	(\$185,424.00)	(\$15,452.00)	(\$185,424.00)	\$0.00	\$0.00	\$0.00	0.00%
	Fund: GENERAL FUND - 10	(\$13,912,345.00)	\$0.00	(\$13,912,345.00)	(\$723,818.75)	(\$14,622,711.69)	\$710,366.69	\$0.00	\$710,366.69	-5.11%

Sullivan County

A. Monthly Revenue - Detail

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
22.010.02012	REGISTER OF DEEDS-EQUIP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22.010.03007	SURCHARGE FEES	\$0.00	\$0.00	\$0.00	(\$1,592.28)	(\$17,475.59)	\$17,475.59	\$0.00	\$17,475.59	0.00%
22.100.04014	FY 2008 IBNR REVERSAL	\$0.00	\$0.00	\$0.00	(\$8,482.09)	(\$8,482.09)	\$8,482.09	\$0.00	\$8,482.09	0.00%
22.420.02011	REGISTER OF DEEDS: FEES	(\$425,000.00)	\$0.00	(\$425,000.00)	(\$34,490.94)	(\$360,033.02)	(\$64,966.98)	\$0.00	(\$64,966.98)	15.29%
22.420.05996	TRANSFER OUT AC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22.420.05997	TRANSFER OUT HR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund: REGISTER OF DEEDS - 22		(\$425,000.00)	\$0.00	(\$425,000.00)	(\$44,565.31)	(\$385,990.70)	(\$39,009.30)	\$0.00	(\$39,009.30)	9.18%

Sullivan County

A. Monthly Revenue - Detail

Fiscal Year: 2008-2009

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☐ Filter Encumbrance Detail by Date Range

From Date: 6/1/2009

To Date: 6/30/2009

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24.000.05000	PLUG NMF INCOME STATEMENT ACCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.010.08500	RADIO REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.097.05069	MHCO:FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.100.04014	EQUITY XFER IN:ATTY. FY2008 IBNR REVERSAL	\$0.00	\$0.00	\$0.00	(\$0.40)	(\$0.40)	\$0.40	\$0.00	\$0.40	0.00%
24.202.02160	SAMSHA GRANT	\$0.00	\$0.00	\$0.00	\$0.16	(\$146.00)	\$146.00	\$0.00	\$146.00	0.00%
24.225.04010	OPERATING GRANT PUBLIC SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.225.04401	OPERATING GRANT PUB SAFETY(02200)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.225.04402	OPERATING GRANT HEALTH HUMSERV(2201)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.345.04300	ENFORCING UNDERAGE DRINKING	(\$20,000.00)	\$0.00	(\$20,000.00)	(\$6,850.08)	(\$17,425.65)	(\$2,574.35)	\$0.00	(\$2,574.35)	12.87%
24.411.04411	VOCA GRANT VICTIM/WITNESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.425.04675	WELLNESS GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.445.04500	STATE REIMBURSEMENT DOM. VIOL.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.475.01300	AG EXTENSION PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.475.04011	AG EXTENSION PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.500.04400	GRANT-NH FISH & GAME LAND IMP.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.525.05100	HOMELAND SECURITY:HOMELAND I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.526.05100	WNHSOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.527.05200	JAG	(\$17,160.00)	\$0.00	(\$17,160.00)	\$0.00	(\$11,698.98)	(\$5,461.02)	\$0.00	(\$5,461.02)	31.82%
24.527.05600	JAG GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.545.05500	REIMBURSEMENT-COPS GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.601.06050	DOC-PCS-IMS GRANT (REVENUE)	\$0.00	\$0.00	\$0.00	\$0.00	(\$172,603.00)	\$172,603.00	\$0.00	\$172,603.00	0.00%
24.643.05800	JJHRY & FIPG REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,392.04)	\$5,392.04	\$0.00	\$5,392.04	0.00%
24.644.05800	JJHRY REVENUE	\$0.00	\$0.00	\$0.00	(\$2,000.00)	(\$2,000.00)	\$2,000.00	\$0.00	\$2,000.00	0.00%
24.645.06500	OUTSIDE DETAIL	(\$94,841.00)	\$0.00	(\$94,841.00)	(\$21,704.06)	(\$126,354.50)	\$31,513.50	\$0.00	\$31,513.50	-33.23%
24.645.06501	HIGHWAY SAFETY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.646.06500	HIGHWAY SAFETY	(\$4,289.00)	\$0.00	(\$4,289.00)	(\$0.11)	(\$3,147.66)	(\$1,141.34)	\$0.00	(\$1,141.34)	26.61%
24.647.06500	OHRV GRANT	(\$4,500.00)	\$0.00	(\$4,500.00)	(\$1,080.00)	(\$3,960.00)	(\$540.00)	\$0.00	(\$540.00)	12.00%
24.725.02000	EMERGENCY PLANNING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.725.04012	EMERGENCY PLANNING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.745.07500	DRUG TASK FORCE REIMBURSEMENT	(\$68,612.00)	\$0.00	(\$68,612.00)	\$0.00	(\$70,258.49)	\$1,646.49	\$0.00	\$1,646.49	-2.40%
24.800.05300	FEASIBILITY STUDY REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.930.05705	UNH/NET JC PENNEY REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,107.00)	\$8,107.00	\$0.00	\$8,107.00	0.00%
24.936.05706	GSCAHR PHASE III -2	\$0.00	\$0.00	\$0.00	(\$0.35)	(\$15,182.42)	\$15,182.42	\$0.00	\$15,182.42	0.00%
24.939.05706	GSCAHR PHASE III REV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.939.05707	GSCAHR PHASE III INDRCT	\$0.00	\$0.00	\$0.00	(\$0.01)	(\$0.01)	\$0.01	\$0.00	\$0.01	0.00%

Sullivan County

A. Monthly Revenue - Detail

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24.940.05002	GSCAHR PHASE II IN DIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.940.05703	GSCAHR PHASE II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.940.05704	GSCAHR PHASE II: INDIRECT COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.941.05702	GSCAHR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.943.04400	SFP	(\$23,940.00)	\$0.00	(\$23,940.00)	(\$12,239.10)	(\$23,610.56)	(\$329.44)	\$0.00	(\$329.44)	1.38%
24.944.04600	DISTRICT COURT INTERVENTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.945.04600	YOUTH ASSISTANT COUNSELOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04600	NEWPORT ENRICHMENT REV.	\$0.00	\$0.00	\$0.00	(\$0.36)	(\$0.36)	\$0.36	\$0.00	\$0.36	0.00%
24.946.04601	NET: INCENTIVE FUND REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04602	TEEN CENTER RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04603	TEEN CENTER DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04604	UNITED WAY OF SULLIVAN COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04700	WORKFORCE GRANT-NEWPORT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.04900	WORKFORCE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.946.05000	CHAPTER 21C IN KIND SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.947.04600	CYC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.947.05000	CLAREMONT YOUTH COLLABORATIVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.948.05001	PARENTS AS TEACHERS	(\$14,060.00)	\$0.00	(\$14,060.00)	(\$3,805.68)	(\$14,042.23)	(\$17.77)	\$0.00	(\$17.77)	0.13%
24.949.05400	CAC OF GRAFTON/SULLIVAN CTY. (REV)	(\$8,057.00)	\$0.00	(\$8,057.00)	(\$0.20)	(\$4,476.35)	(\$3,580.65)	\$0.00	(\$3,580.65)	44.44%
24.950.07000	SAMHSA FY06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.951.05700	EH PHASE I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.951.05701	EH PHASE I: INDIRECT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.952.05300	AG EXTENSION GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.953.05900	STRATEGIC PREVENTION	(\$183,259.00)	\$0.00	(\$183,259.00)	(\$90,329.53)	(\$212,632.24)	\$29,373.24	\$0.00	\$29,373.24	-16.03%
24.953.05901	STRATEGIC - INDIRECT	(\$3,993.00)	\$0.00	(\$3,993.00)	\$0.00	(\$4,896.15)	\$903.15	\$0.00	\$903.15	-22.62%
24.955.05774	PHNC - INDIRECT	(\$2,460.00)	\$0.00	(\$2,460.00)	(\$711.64)	(\$2,610.13)	\$150.13	\$0.00	\$150.13	-6.10%
24.955.05775	PHNC -	(\$72,540.00)	\$0.00	(\$72,540.00)	(\$13,024.53)	(\$69,469.58)	(\$3,070.42)	\$0.00	(\$3,070.42)	4.23%
24.956.05776	CHI PHC ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$2,500.00	\$0.00	\$2,500.00	0.00%
24.957.05777	MRC	\$0.00	\$0.00	\$0.00	(\$695.86)	(\$6,695.86)	\$6,695.86	\$0.00	\$6,695.86	0.00%
24.957.05778	MRC IN-DIRECT	\$0.00	\$0.00	\$0.00	(\$669.59)	(\$669.59)	\$669.59	\$0.00	\$669.59	0.00%
Fund: GRANTS - 24		(\$517,711.00)	\$0.00	(\$517,711.00)	(\$153,111.34)	(\$777,879.20)	\$260,168.20	\$0.00	\$260,168.20	-50.25%

Sullivan County

A. Monthly Revenue - Detail

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From Date: 6/1/2009

To Date: 6/30/2009

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
30.097.03011	TRANSFER IN NURSING HOME (F30)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03012	TRANSFER IN OP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03013	TRANSFER IN AC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03014	TRANSFER IN FC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03015	TRANSFER IN CS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03016	TRANSFER IN HR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.097.03017	TRANSFER IN CAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.100.04014	FY 2008 IBNR REVERSAL	\$0.00	\$0.00	\$0.00	(\$16,354.07)	(\$16,354.07)	\$16,354.07	\$0.00	\$16,354.07	0.00%
30.700.07600	AHERN BUILDING REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30.997.05997	TRANSFER OUT HR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: INTERGOVERNMENTAL - 30	\$0.00	\$0.00	\$0.00	(\$16,354.07)	(\$16,354.07)	\$16,354.07	\$0.00	\$16,354.07	0.00%

Sullivan County

A. Monthly Revenue - Detail

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.097.03013	MHCO TRANSFER FROM GEN.FUND:AUDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.04008	INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.04020	GRANT REVENUE: NHDES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05019	NURSING HOME REV. AUDIT RECLASS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05020	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05021	INCOME STATE WELFARE	(\$5,783,625.00)	\$0.00	(\$5,783,625.00)	(\$502,287.21)	(\$5,781,692.59)	(\$1,932.41)	\$0.00	(\$1,932.41)	0.03%
40.097.05022	INCOME FROM PRIVATE	(\$1,421,675.00)	\$0.00	(\$1,421,675.00)	(\$108,600.00)	(\$1,675,705.00)	\$254,030.00	\$0.00	\$254,030.00	-17.87%
40.097.05023	PRIVATE INSURANCE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	(\$76,640.00)	\$76,640.00	\$0.00	\$76,640.00	0.00%
40.097.05024	CAFETERIA INCOME	(\$12,000.00)	\$0.00	(\$12,000.00)	(\$2,206.97)	(\$15,880.16)	\$3,880.16	\$0.00	\$3,880.16	-32.33%
40.097.05025	BAD DEBTS RECOVERED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05026	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	(\$16,492.46)	(\$33,951.15)	\$33,951.15	\$0.00	\$33,951.15	0.00%
40.097.05027	MEDICARE PART A REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05028	RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05029	MEDICARE C/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05030	LAUNDRY REVENUE: SCNH	(\$70,000.00)	\$0.00	(\$70,000.00)	(\$32,524.49)	(\$103,946.74)	\$33,946.74	\$0.00	\$33,946.74	-48.50%
40.097.05031	RESPIRE CARE: PRIVATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05032	MAPLE HILL-WELFARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05033	ADMINISTRATIVE SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05034	MEALS REIMBURSEMENT	(\$371,664.00)	\$0.00	(\$371,664.00)	(\$27,002.74)	(\$371,302.76)	(\$361.24)	\$0.00	(\$361.24)	0.10%
40.097.05035	PRIOR YEAR ENCUMBRANCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05036	PRIOR YEAR SURPLUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05037	RESPIRE CARE: HCBC	(\$5,000.00)	\$0.00	(\$5,000.00)	\$0.00	(\$3,046.08)	(\$1,953.92)	\$0.00	(\$1,953.92)	39.08%
40.097.05038	PROPORTIONMENT SHARE	(\$500,000.00)	\$0.00	(\$500,000.00)	(\$679,812.45)	(\$679,812.45)	\$179,812.45	\$0.00	\$179,812.45	-35.96%
40.097.05039	FUND MEDICAID ASSESSMENT	(\$1,631,068.00)	\$0.00	(\$1,631,068.00)	(\$348,743.26)	(\$1,690,950.97)	\$59,882.97	\$0.00	\$59,882.97	-3.67%
40.097.05040	MEDICARE PART B PT REVENUE	(\$218,000.00)	\$0.00	(\$218,000.00)	(\$29,000.14)	(\$356,396.69)	\$138,396.69	\$0.00	\$138,396.69	-63.48%
40.097.05041	MEDICARE PART B OT REVENUE	(\$173,000.00)	\$0.00	(\$173,000.00)	\$0.00	\$0.00	(\$173,000.00)	\$0.00	(\$173,000.00)	100.00%
40.097.05042	MEDICARE PART B SPEECH REVENUE	(\$44,872.00)	\$0.00	(\$44,872.00)	\$0.00	\$0.00	(\$44,872.00)	\$0.00	(\$44,872.00)	100.00%
40.097.05050	MEDICARE PART A: ROOM RATE RE	(\$2,040,350.00)	\$0.00	(\$2,040,350.00)	(\$192,536.23)	(\$1,944,899.65)	(\$95,450.35)	\$0.00	(\$95,450.35)	4.68%
40.097.05051	MEDICARE PART A: PT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05052	MEDICARE PART A: OT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05053	MEDICARE PART A: SPEECH REV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05054	MEDICARE PART A: XRAY REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05055	MEDICARE PART A: LAB REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05056	MEDICARE PART A: AMBULANCE RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.05057	MEDICARE PART A: PHARMACY REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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40.097.05058	MEDICARE PART A: C/A	\$0.00	\$0.00	\$0.00	\$0.00	\$8,906.97	(\$8,906.97)	\$0.00	(\$8,906.97)	0.00%
40.097.05099	ARRA FUNDS	\$0.00	\$0.00	\$0.00	(\$218,233.00)	(\$218,233.00)	\$218,233.00	\$0.00	\$218,233.00	0.00%
40.097.06045	NHDES SEWER GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.097.06060	CONTRA REVENUE: SCHC	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	100.00%
40.100.04014	FY08 IBNR REVERSAL	\$0.00	\$0.00	\$0.00	(\$301,704.99)	(\$301,704.99)	\$301,704.99	\$0.00	\$301,704.99	0.00%
40.530.04013	COUNTY FUNCTION/HOLIDAY EVENT REV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.05993	TRANSFER IN CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.05996	TRANSFER IN ACCOUNTING/PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.05997	TRANSFER IN HUMAN RESOURCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: HEALTH CARE - 40 (\$11,271,254.00)		\$0.00	(\$11,271,254.00)	(\$2,459,143.94)	(\$13,245,255.26)	\$1,974,001.26	\$0.00	\$1,974,001.26	-17.51%

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
41.097.05060	NH RESIDENT STORE ACCOUNT - REVENUE	(\$1,470.00)	\$0.00	(\$1,470.00)	(\$405.16)	(\$1,839.01)	\$369.01	\$0.00	\$369.01	-25.10%
41.097.05061	NH EQUIPMENT FUND - REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05062	NH HOSPICE-REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05063	NH ACTIVITY FUND - REVENUE	(\$1,200.00)	\$0.00	(\$1,200.00)	(\$266.54)	(\$1,806.38)	\$606.38	\$0.00	\$606.38	-50.53%
41.097.05064	NH BOOK FUND - REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05065	NH COUNTY HOME FUND-REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05066	NH VENDING FUND - REVENUE	(\$1,200.00)	\$0.00	(\$1,200.00)	(\$717.22)	(\$1,130.31)	(\$69.69)	\$0.00	(\$69.69)	5.81%
41.097.05067	NH ALIX UNGREN FUND - REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41.097.05068	NH ELSIE HARDISON FUND - REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.62)	\$32.62	\$0.00	\$32.62	0.00%
	Fund: TRUST FUNDS - 41	(\$3,870.00)	\$0.00	(\$3,870.00)	(\$1,388.92)	(\$4,808.32)	\$938.32	\$0.00	\$938.32	-24.25%

A. Monthly Revenue - Detail

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance☒ Print accounts with zero balance☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
42.079.04100	NURSING HOME ADDITIONS & RENO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.097.03017	TRANSFER IN CAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.097.03019	LIGHTING REBATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.097.05036	PRIOR YEAR SURPLUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.600.06047	CCC BOND/LOANS PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.954.05801	MRF (MATERIAL RECOVERY FACILITY) REV.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: CAPITAL IMPROVEMENTS - 42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Sullivan County

A. Monthly Revenue - Detail

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☒ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
43.097.04014	THE MEADOWS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: THE MEADOWS - 43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

A. Monthly Revenue - Detail

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance☒ Print accounts with zero balance☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Grand Total:		(\$26,130,180.00)	\$0.00	(\$26,130,180.00)	(\$3,398,382.33)	(\$29,052,999.24)	\$2,922,819.24	\$0.00	\$2,922,819.24	-11.19%

End of Report

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.400.10000	ELECTED OFFICIAL SALARY	\$28,714.00	\$0.00	\$28,714.00	\$2,346.37	\$28,834.90	(\$120.90)	\$0.00	(\$120.90)	-0.42%
10.400.10001	OFFICE SALARIES	\$162,768.00	\$0.00	\$162,768.00	\$9,725.25	\$117,940.55	\$44,827.45	\$0.00	\$44,827.45	27.54%
10.400.10007	E.T. BUY BACK	\$2,238.00	\$0.00	\$2,238.00	\$0.00	\$1,711.20	\$526.80	\$0.00	\$526.80	23.54%
10.400.10008	OVERTIME	\$2,500.00	\$0.00	\$2,500.00	(\$354.90)	\$332.80	\$2,167.20	\$0.00	\$2,167.20	86.69%
10.400.11010	FICA	\$15,011.00	\$0.00	\$15,011.00	\$819.48	\$10,819.73	\$4,191.27	\$0.00	\$4,191.27	27.92%
10.400.11011	GROUP LIFE INSURANCE	\$166.00	\$0.00	\$166.00	\$8.20	\$101.06	\$64.94	\$0.00	\$64.94	39.12%
10.400.11012	GROUP HEALTH INSURANCE	\$41,112.00	(\$1,225.00)	\$39,887.00	\$2,274.65	\$27,601.13	\$12,285.87	\$0.00	\$12,285.87	30.80%
10.400.11013	RETIREMENT	\$14,640.00	\$0.00	\$14,640.00	\$794.01	\$10,461.69	\$4,178.31	\$0.00	\$4,178.31	28.54%
10.400.11014	WORKERS COMPENSATION	\$699.00	\$0.00	\$699.00	\$35.84	\$587.93	\$111.07	\$0.00	\$111.07	15.89%
10.400.11015	UNEMPLOYMENT COMP INSURANCE	\$176.00	\$0.00	\$176.00	\$0.00	\$150.00	\$26.00	\$0.00	\$26.00	14.77%
10.400.11016	DENTAL INSURANCE	\$3,204.00	\$0.00	\$3,204.00	\$192.13	\$2,311.51	\$892.49	\$0.00	\$892.49	27.86%
10.400.11017	EDUCATION & TRAINING	\$1,500.00	(\$250.00)	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$1,000.00	\$250.00	20.00%
10.400.11018	EXPENSE ACCOUNT	\$5,400.00	\$0.00	\$5,400.00	\$1,993.94	\$5,890.57	(\$490.57)	\$0.00	(\$490.57)	-9.08%
10.400.12029	CONTRACT SERVICES	\$15,172.00	\$0.00	\$15,172.00	\$426.60	\$14,689.56	\$482.44	\$0.00	\$482.44	3.18%
10.400.12030	EQUIPMENT RENTAL	\$840.00	\$425.00	\$1,265.00	\$69.00	\$1,263.43	\$1.57	\$0.00	\$1.57	0.12%
10.400.12031	ADVERTISING & PUBLIC RELATIONS	\$1,800.00	\$500.00	\$2,300.00	\$208.00	\$1,600.00	\$700.00	\$0.00	\$700.00	30.43%
10.400.13036	OFFICE SUPPLIES	\$6,000.00	\$0.00	\$6,000.00	\$251.55	\$3,316.95	\$2,683.05	\$0.00	\$2,683.05	44.72%
10.400.13037	DUES, LICENSES & SUBSCRIPTIONS	\$7,893.00	\$0.00	\$7,893.00	\$8,227.00	\$10,354.00	(\$2,461.00)	\$0.00	(\$2,461.00)	-31.18%
10.400.13038	POSTAGE	\$3,500.00	\$0.00	\$3,500.00	\$1,782.61	\$3,467.13	\$32.87	\$0.00	\$32.87	0.94%
10.400.16068	TELEPHONE/INTERNET	\$3,000.00	\$0.00	\$3,000.00	\$469.48	\$3,299.40	(\$299.40)	\$0.00	(\$299.40)	-9.98%
10.400.19082	GENERAL MAINTENANCE & REPAIR	\$500.00	\$300.00	\$800.00	(\$225.00)	\$859.87	(\$59.87)	\$0.00	(\$59.87)	-7.48%
10.400.21097	EQUIPMENT	\$2,679.00	\$0.00	\$2,679.00	\$223.25	\$2,679.00	\$0.00	\$0.00	\$0.00	0.00%
10.400.24003	HEALTH INSURANCE RUN OUT COSTS	\$171,946.00	\$0.00	\$171,946.00	\$26,978.42	\$184,595.55	(\$12,649.55)	\$0.00	(\$12,649.55)	-7.36%
	Dept: COMMISSIONERS OFFICE - 400	\$491,458.00	(\$250.00)	\$491,208.00	\$56,245.88	\$432,867.96	\$58,340.04	\$1,000.00	\$57,340.04	11.67%
10.401.10000	ELECTED OFFICIAL SALARY	\$4,806.00	\$0.00	\$4,806.00	\$392.78	\$4,827.03	(\$21.03)	\$0.00	(\$21.03)	-0.44%
10.401.11010	FICA	\$363.00	\$0.00	\$363.00	\$28.50	\$367.72	(\$4.72)	\$0.00	(\$4.72)	-1.30%
10.401.11011	GROUP LIFE INSURANCE	\$28.00	\$0.00	\$28.00	\$0.00	\$14.38	\$13.62	\$0.00	\$13.62	48.64%
10.401.11017	EDUCATION AND TRAINING	\$250.00	(\$250.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.401.11018	EXPENSE ACCOUNT	\$1,400.00	\$500.00	\$1,900.00	\$264.00	\$2,266.07	(\$366.07)	\$0.00	(\$366.07)	-19.27%
10.401.12020	LEGAL OPINION	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.401.12029	CONTRACT SERVICES	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: TREASURER - 401	\$7,047.00	\$250.00	\$7,297.00	\$685.28	\$7,575.20	(\$278.20)	\$0.00	(\$278.20)	-3.81%
10.402.12021	AUDIT	\$42,500.00	\$0.00	\$42,500.00	\$0.00	\$38,175.00	\$4,325.00	\$0.00	\$4,325.00	10.18%
	Dept: AUDITOR - 402	\$42,500.00	\$0.00	\$42,500.00	\$0.00	\$38,175.00	\$4,325.00	\$0.00	\$4,325.00	10.18%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

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☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.403.10001	SALARY	\$85,188.00	\$0.00	\$85,188.00	\$9,576.19	\$90,925.81	(\$5,737.81)	\$0.00	(\$5,737.81)	-6.74%
10.403.11010	FICA	\$6,517.00	\$0.00	\$6,517.00	\$524.62	\$6,577.67	(\$60.67)	\$0.00	(\$60.67)	-0.93%
10.403.11011	GROUP LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$1.64	\$23.42	(\$23.42)	\$0.00	(\$23.42)	0.00%
10.403.11012	GROUP HEALTH INSURANCE	\$12,533.00	\$0.00	\$12,533.00	\$987.64	\$12,418.63	\$114.37	\$0.00	\$114.37	0.91%
10.403.11013	RETIREMENT	\$7,445.00	\$0.00	\$7,445.00	\$618.52	\$8,014.33	(\$569.33)	\$0.00	(\$569.33)	-7.65%
10.403.11014	WORKERS COMPENSATION	\$459.00	\$0.00	\$459.00	\$23.57	\$386.65	\$72.35	\$0.00	\$72.35	15.76%
10.403.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.403.11016	INSURANCE DENTAL INSURANCE	\$674.00	\$0.00	\$674.00	\$54.51	\$654.12	\$19.88	\$0.00	\$19.88	2.95%
10.403.11017	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,456.80	\$43.20	\$0.00	\$43.20	1.73%
10.403.11018	EXPENSE ACCOUNT	\$1,000.00	\$100.00	\$1,100.00	\$193.32	\$1,282.35	(\$182.35)	\$0.00	(\$182.35)	-16.58%
10.403.11019	TRAVEL	\$2,500.00	(\$150.00)	\$2,350.00	\$408.65	\$1,172.53	\$1,177.47	\$0.00	\$1,177.47	50.11%
10.403.13036	OFFICE SUPPLIES	\$300.00	\$50.00	\$350.00	\$0.00	\$342.98	\$7.02	\$0.00	\$7.02	2.01%
10.403.13037	DUES, LICENSES & SUBSCRIPTIONS	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
10.403.16068	TELEPHONE/INTERNET	\$504.00	\$0.00	\$504.00	\$118.51	\$594.21	(\$90.21)	\$0.00	(\$90.21)	-17.90%
Dept: COUNTY ADMINISTRATOR - 403		\$120,414.00	\$0.00	\$120,414.00	\$12,507.17	\$124,886.50	(\$4,472.50)	\$0.00	(\$4,472.50)	-3.71%
10.404.15052	CYA-DIVERSION PROGRAM	\$24,310.00	\$0.00	\$24,310.00	\$0.00	\$24,310.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15056	CLAREMONT SOUP KITCHEN	\$9,713.00	\$0.00	\$9,713.00	\$0.00	\$9,713.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15060	GOOD BEGINNINGS-(\$27,000)	\$25,462.50	\$0.00	\$25,462.50	\$0.00	\$25,462.50	\$0.00	\$0.00	\$0.00	0.00%
10.404.15063	GIRLS INC. OF NH	\$6,805.00	\$0.00	\$6,805.00	\$0.00	\$6,805.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15067	TURNING POINTS: WSS (\$22500)	\$23,414.50	\$0.00	\$23,414.50	\$0.00	\$23,414.38	\$0.12	\$0.00	\$0.12	0.00%
10.404.15071	SAU#43-NEWPORT SCHOOL DISTRICT	\$6,805.00	\$0.00	\$6,805.00	\$0.00	\$6,805.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15076	CLAREMONT 21 C	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15078	WEST CENTRAL: MARK LINETT	\$28,155.00	\$0.00	\$28,155.00	\$0.00	\$28,155.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15079	CHILD ADVOCACY CENTER	\$19,405.00	\$0.00	\$19,405.00	\$0.00	\$19,405.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15083	FRIENDS PROGRAM	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15086	COPPER CANNON CAMP	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$4,780.00	\$0.00	\$0.00	\$0.00	0.00%
10.404.15087	FAMILY CONNECTIONS CTR	\$1,935.00	\$0.00	\$1,935.00	\$0.00	\$1,935.00	\$0.00	\$0.00	\$0.00	0.00%
Dept: INCENTIVE - 404		\$160,345.00	\$0.00	\$160,345.00	\$0.00	\$160,344.88	\$0.12	\$0.00	\$0.12	0.00%
10.405.10001	SALARY	\$42,523.00	(\$650.00)	\$41,873.00	\$2,565.72	\$40,751.49	\$1,121.51	\$0.00	\$1,121.51	2.68%
10.405.10007	E.T.BUY BACK	\$814.00	\$0.00	\$814.00	\$0.00	\$814.00	\$0.00	\$0.00	\$0.00	0.00%
10.405.10008	OVERTIME	\$200.00	\$0.00	\$200.00	\$0.00	\$149.63	\$50.37	\$0.00	\$50.37	25.19%
10.405.11010	FICA	\$3,331.00	\$0.00	\$3,331.00	\$182.50	\$2,998.55	\$332.45	\$0.00	\$332.45	9.98%
10.405.11011	GROUP LIFE INSURANCE	\$28.00	\$0.00	\$28.00	\$1.64	\$23.42	\$4.58	\$0.00	\$4.58	16.36%
10.405.11012	GROUP HEALTH INSURANCE	\$12,533.00	\$0.00	\$12,533.00	\$987.64	\$11,910.97	\$622.03	\$0.00	\$622.03	4.96%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.405.11013	RETIREMENT	\$3,805.00	\$0.00	\$3,805.00	\$0.00	\$2,297.58	\$1,507.42	\$0.00	\$1,507.42	39.62%
10.405.11014	WORKERS COMPENSATION	\$134.00	\$0.00	\$134.00	\$6.94	\$113.87	\$20.13	\$0.00	\$20.13	15.02%
10.405.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.405.11016	DENTAL INSURANCE	\$674.00	\$0.00	\$674.00	\$54.51	\$654.12	\$19.88	\$0.00	\$19.88	2.95%
10.405.11017	EDUCATION AND TRAINING	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	\$0.00	\$120.00	100.00%
10.405.11018	EXPENSE ACCOUNT	\$245.00	\$0.00	\$245.00	\$0.00	\$0.00	\$245.00	\$0.00	\$245.00	100.00%
10.405.12029	CONTRACT SERVICES	\$30,300.00	\$0.00	\$30,300.00	\$3,676.42	\$30,268.37	\$31.63	\$0.00	\$31.63	0.10%
10.405.13036	OFFICE SUPPLIES	\$400.00	\$0.00	\$400.00	\$174.55	\$239.89	\$160.11	\$0.00	\$160.11	40.03%
10.405.13038	POSTAGE	\$175.00	\$0.00	\$175.00	\$4.81	\$71.28	\$103.72	\$0.00	\$103.72	58.27%
10.405.16068	TELEPHONE/INTERNET	\$500.00	\$0.00	\$500.00	\$125.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.405.19082	GENERAL MAINTENANCE AND REPAIR	\$100.00	\$650.00	\$750.00	\$0.00	\$650.00	\$100.00	\$0.00	\$100.00	13.33%
	Dept: PAYROLL OFFICE - 405	\$95,926.00	\$0.00	\$95,926.00	\$7,779.73	\$91,480.17	\$4,445.83	\$0.00	\$4,445.83	4.63%
10.406.10001	EMPLOYEE SALARY	\$32,483.00	\$0.00	\$32,483.00	\$1,413.00	\$31,171.72	\$1,311.28	\$0.00	\$1,311.28	4.04%
10.406.11010	FICA	\$2,485.00	\$0.00	\$2,485.00	\$128.19	\$2,373.16	\$111.84	\$0.00	\$111.84	4.50%
10.406.11011	GROUP LIFE INSURANCE	\$28.00	\$0.00	\$28.00	\$0.00	\$14.38	\$13.62	\$0.00	\$13.62	48.64%
10.406.11012	GROUP HEALTH INSURANCE	\$6,267.00	\$0.00	\$6,267.00	\$0.00	\$0.00	\$6,267.00	\$0.00	\$6,267.00	100.00%
10.406.11013	RETIREMENT	\$1,814.00	\$0.00	\$1,814.00	\$0.00	\$1,824.25	(\$10.25)	\$0.00	(\$10.25)	-0.57%
10.406.11014	WORKERS COMPENSATION	\$121.00	\$0.00	\$121.00	\$6.13	\$100.61	\$20.39	\$0.00	\$20.39	16.85%
10.406.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.406.11016	DENTAL INSURANCE	\$340.00	\$0.00	\$340.00	\$0.00	\$0.00	\$340.00	\$0.00	\$340.00	100.00%
10.406.13036	OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$525.80	(\$25.80)	\$0.00	(\$25.80)	-5.16%
10.406.13038	POSTAGE	\$700.00	\$0.00	\$700.00	\$0.00	\$210.00	\$490.00	\$0.00	\$490.00	70.00%
10.406.16068	TELEPHONE/INTERNET	\$500.00	\$0.00	\$500.00	\$89.56	\$421.38	\$78.62	\$0.00	\$78.62	15.72%
	Dept: CONSERVATION DISTRICT - 406	\$45,282.00	\$0.00	\$45,282.00	\$1,616.88	\$36,678.30	\$8,603.70	\$0.00	\$8,603.70	19.00%
10.407.21095	EMERGENCY RESERVE FUND	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	Dept: EMERGENCY RESERVE FUND - 407	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.409.12029	CONTRACT SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$982.00	\$10,962.04	\$4,037.96	\$2,984.00	\$1,053.96	7.03%
	Dept: ACCOUNTING - 409	\$15,000.00	\$0.00	\$15,000.00	\$982.00	\$10,962.04	\$4,037.96	\$2,984.00	\$1,053.96	7.03%
10.410.10000	ELECTED OFFICAL SALARY	\$72,698.00	\$0.00	\$72,698.00	\$5,940.47	\$73,004.88	(\$306.88)	\$0.00	(\$306.88)	-0.42%
10.410.10001	ASSISTANT COUNTY ATTORNEY	\$137,159.00	\$0.00	\$137,159.00	\$11,321.07	\$137,358.84	(\$199.84)	\$0.00	(\$199.84)	-0.15%
10.410.10002	EMPLOYEE SALARY	\$63,611.00	\$0.00	\$63,611.00	\$5,316.17	\$63,996.02	(\$385.02)	\$0.00	(\$385.02)	-0.61%
10.410.10003	VACATION COVERAGE	\$1,200.00	(\$1,200.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.410.10007	E.T. BUY BACK	\$2,561.00	(\$700.00)	\$1,861.00	\$0.00	\$1,828.60	\$32.40	\$0.00	\$32.40	1.74%
10.410.10008	OVERTIME	\$3,000.00	(\$1,000.00)	\$2,000.00	\$171.74	\$909.28	\$1,090.72	\$0.00	\$1,090.72	54.54%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.410.11010	FICA	\$21,438.00	\$0.00	\$21,438.00	\$1,583.22	\$20,479.15	\$958.85	\$0.00	\$958.85	4.47%
10.410.11011	GROUP LIFE INSURANCE	\$140.00	\$0.00	\$140.00	\$8.20	\$117.10	\$22.90	\$0.00	\$22.90	16.36%
10.410.11012	GROUP HEALTH INSURANCE	\$44,415.00	\$0.00	\$44,415.00	\$3,500.04	\$44,009.78	\$405.22	\$0.00	\$405.22	0.91%
10.410.11013	RETIREMENT	\$24,492.00	\$0.00	\$24,492.00	\$1,873.31	\$24,103.35	\$388.65	\$0.00	\$388.65	1.59%
10.410.11014	WORKERS COMPENSATION	\$2,127.00	\$0.00	\$2,127.00	\$109.13	\$1,790.24	\$336.76	\$0.00	\$336.76	15.83%
10.410.11015	UNEMPLOYMENT COMP	\$176.00	\$0.00	\$176.00	\$0.00	\$150.00	\$26.00	\$0.00	\$26.00	14.77%
10.410.11016	DENTAL INSURANCE	\$3,227.00	\$400.00	\$3,627.00	\$273.54	\$3,282.48	\$344.52	\$0.00	\$344.52	9.50%
10.410.11017	EDUCATION AND TRAINING	\$2,000.00	\$1,000.00	\$3,000.00	\$1,183.54	\$2,172.54	\$827.46	\$0.00	\$827.46	27.58%
10.410.11019	TRAVEL EXPENSE	\$3,000.00	\$1,000.00	\$4,000.00	\$1,876.48	\$4,444.11	(\$444.11)	\$0.00	(\$444.11)	-11.10%
10.410.12029	CONTRACT SERVICES	\$3,000.00	\$0.00	\$3,000.00	\$510.45	\$2,043.93	\$956.07	\$0.00	\$956.07	31.87%
10.410.12030	EQUIPMENT RENTAL	\$500.00	\$0.00	\$500.00	\$0.00	\$195.75	\$304.25	\$0.00	\$304.25	60.85%
10.410.13036	OFFICE SUPPLIES	\$6,000.00	\$0.00	\$6,000.00	\$1,028.20	\$5,415.83	\$584.17	\$0.00	\$584.17	9.74%
10.410.13037	DUES, LICENSES & SUBSCRIPTIONS	\$9,500.00	\$3,600.00	\$13,100.00	\$2,819.20	\$12,136.27	\$963.73	\$0.00	\$963.73	7.36%
10.410.13038	POSTAGE	\$1,800.00	\$0.00	\$1,800.00	\$64.43	\$975.58	\$824.42	\$0.00	\$824.42	45.80%
10.410.14045	EVIDENCE STORAGE	\$1,500.00	\$0.00	\$1,500.00	\$60.00	\$720.00	\$780.00	\$0.00	\$780.00	52.00%
10.410.14046	EXTRADITION COSTS	\$15,000.00	(\$800.00)	\$14,200.00	\$489.60	\$12,377.08	\$1,822.92	\$0.00	\$1,822.92	12.84%
10.410.14047	EXPERT WITNESS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$1,904.82	\$595.18	\$0.00	\$595.18	23.81%
10.410.14048	INVESTIGATION	\$2,500.00	(\$1,300.00)	\$1,200.00	\$0.00	\$148.25	\$1,051.75	\$0.00	\$1,051.75	87.65%
10.410.14049	DEPOSITION AND TRANSCRIPTS	\$2,000.00	(\$1,000.00)	\$1,000.00	\$0.00	\$310.05	\$689.95	\$0.00	\$689.95	69.00%
10.410.16068	TELEPHONE/INTERNET	\$6,000.00	\$0.00	\$6,000.00	\$1,071.43	\$6,078.61	(\$78.61)	\$0.00	(\$78.61)	-1.31%
10.410.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.410.21097	EQUIPMENT	\$8,800.00	\$0.00	\$8,800.00	\$1,340.73	\$6,806.49	\$1,993.51	\$0.00	\$1,993.51	22.65%
Dept: COUNTY ATTORNEY - 410		\$440,844.00	\$0.00	\$440,844.00	\$40,540.95	\$426,759.03	\$14,084.97	\$0.00	\$14,084.97	3.20%
10.411.10001	EMPLOYEE SALARY	\$44,018.00	\$0.00	\$44,018.00	\$3,571.61	\$44,146.99	(\$128.99)	\$0.00	(\$128.99)	-0.29%
10.411.10007	E.T. BUY BACK	\$843.00	\$0.00	\$843.00	\$0.00	\$843.20	(\$0.20)	\$0.00	(\$0.20)	-0.02%
10.411.11010	FICA	\$3,432.00	\$0.00	\$3,432.00	\$253.15	\$3,369.82	\$62.18	\$0.00	\$62.18	1.81%
10.411.11011	GROUP LIFE INSURANCE	\$28.00	\$0.00	\$28.00	\$1.64	\$23.42	\$4.58	\$0.00	\$4.58	16.36%
10.411.11012	GROUP HEALTH INSURANCE	\$6,755.00	\$0.00	\$6,755.00	\$532.26	\$6,692.67	\$62.33	\$0.00	\$62.33	0.92%
10.411.11013	RETIREMENT	\$3,921.00	\$0.00	\$3,921.00	\$294.76	\$3,914.72	\$6.28	\$0.00	\$6.28	0.16%
10.411.11014	WORKERS COMPENSATION	\$232.00	\$0.00	\$232.00	\$11.95	\$195.99	\$36.01	\$0.00	\$36.01	15.52%
10.411.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.411.11016	DENTAL INSURANCE	\$415.00	\$0.00	\$415.00	\$33.73	\$404.76	\$10.24	\$0.00	\$10.24	2.47%
10.411.11017	EDUCATION AND TRAINING	\$600.00	\$0.00	\$600.00	\$155.19	\$254.66	\$345.34	\$0.00	\$345.34	57.56%
10.411.11019	TRAVEL EXPENSE	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
10.411.12029	CONTRACT SERVICES	\$500.00	\$0.00	\$500.00	\$0.00	\$89.95	\$410.05	\$0.00	\$410.05	82.01%

Sullivan County

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.411.12030	EQUIPMENT RENTAL	\$75.00	\$0.00	\$75.00	\$0.00	\$86.00	(\$11.00)	\$0.00	(\$11.00)	-14.67%
10.411.13036	OFFICE SUPPLIES	\$860.00	\$0.00	\$860.00	\$0.00	\$771.21	\$88.79	\$0.00	\$88.79	10.32%
10.411.13037	DUES, LICENSES & SUBSCRIPTIONS	\$225.00	\$0.00	\$225.00	\$0.00	\$125.00	\$100.00	\$0.00	\$100.00	44.44%
10.411.13038	POSTAGE	\$500.00	\$0.00	\$500.00	\$32.30	\$342.21	\$157.79	\$0.00	\$157.79	31.56%
10.411.16068	TELEPHONE/INTERNET	\$775.00	\$0.00	\$775.00	\$119.80	\$681.71	\$93.29	\$0.00	\$93.29	12.04%
	Dept: VICTIM/WITNESS PROGRAM - 411	\$63,623.00	\$0.00	\$63,623.00	\$5,006.39	\$62,379.31	\$1,243.69	\$0.00	\$1,243.69	1.95%
10.440.10000	ELECTED OFFICIAL SALARY	\$61,558.00	\$1,049.00	\$62,607.00	\$5,357.76	\$63,005.19	(\$398.19)	\$0.00	(\$398.19)	-0.64%
10.440.10001	SALARIES-DEPUTIES	\$250,634.00	\$0.00	\$250,634.00	\$16,647.10	\$242,246.57	\$8,387.43	\$0.00	\$8,387.43	3.35%
10.440.10002	SALARIES-OFFICE STAFF	\$45,641.00	\$0.00	\$45,641.00	\$3,864.97	\$45,456.01	\$184.99	\$0.00	\$184.99	0.41%
10.440.10006	ON CALL	\$2,600.00	\$0.00	\$2,600.00	\$175.00	\$2,575.00	\$25.00	\$0.00	\$25.00	0.96%
10.440.10007	E.T. BUY BACK	\$3,558.00	(\$1,703.79)	\$1,854.21	\$0.00	\$1,854.21	\$0.00	\$0.00	\$0.00	0.00%
10.440.10008	OVERTIME	\$6,190.00	\$1,703.79	\$7,893.79	\$564.38	\$7,945.69	(\$51.90)	\$0.00	(\$51.90)	-0.66%
10.440.11010	FICA	\$18,826.00	\$0.00	\$18,826.00	\$1,601.69	\$18,492.81	\$333.19	\$0.00	\$333.19	1.77%
10.440.11011	GROUP LIFE INSURANCE	\$140.00	\$0.00	\$140.00	\$8.20	\$117.10	\$22.90	\$0.00	\$22.90	16.36%
10.440.11012	GROUP HEALTH INSURANCE	\$45,195.00	(\$4,749.00)	\$40,446.00	\$2,574.02	\$28,884.75	\$11,561.25	\$0.00	\$11,561.25	28.58%
10.440.11013	RETIREMENT	\$22,218.00	\$0.00	\$22,218.00	\$2,849.74	\$24,620.78	(\$2,402.78)	\$0.00	(\$2,402.78)	-10.81%
10.440.11014	WORKERS COMPENSATION	\$13,924.00	\$0.00	\$13,924.00	\$714.17	\$11,715.92	\$2,208.08	\$0.00	\$2,208.08	15.86%
10.440.11015	UNEMPLOYMENT COMP INSURANCE	\$176.00	\$0.00	\$176.00	\$0.00	\$150.00	\$26.00	\$0.00	\$26.00	14.77%
10.440.11016	DENTAL INSURANCE	\$2,408.00	\$0.00	\$2,408.00	\$192.93	\$2,348.89	\$59.11	\$0.00	\$59.11	2.45%
10.440.11017	EDUCATION AND TRAINING	\$2,000.00	\$0.00	\$2,000.00	\$715.21	\$1,636.57	\$363.43	\$0.00	\$363.43	18.17%
10.440.11018	EXPENSE ACCOUNT	\$1,000.00	\$0.00	\$1,000.00	\$70.70	\$772.82	\$227.18	\$0.00	\$227.18	22.72%
10.440.12029	CONTRACT SERVICES	\$12,454.00	\$0.00	\$12,454.00	\$2,250.54	\$12,447.13	\$6.87	\$0.00	\$6.87	0.06%
10.440.13031	UNIFORMS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.13032	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$372.46	\$992.65	\$7.35	\$0.00	\$7.35	0.74%
10.440.13036	OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$154.69	\$1,387.89	\$112.11	\$0.00	\$112.11	7.47%
10.440.13037	DUES, LICENSES AND SUBSCRIPTIONS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,460.00	\$40.00	\$0.00	\$40.00	2.67%
10.440.13038	POSTAGE	\$1,400.00	\$200.00	\$1,600.00	\$118.36	\$1,569.02	\$30.98	\$0.00	\$30.98	1.94%
10.440.13039	SECURITY SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.16067	COMMUNICATION LINE	\$4,500.00	\$0.00	\$4,500.00	\$1,125.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.16068	TELEPHONE/INTERNET	\$5,000.00	\$0.00	\$5,000.00	\$869.89	\$4,702.90	\$297.10	\$0.00	\$297.10	5.94%
10.440.16069	GASOLINE	\$15,000.00	\$3,500.00	\$18,500.00	\$3,398.85	\$18,398.85	\$101.15	\$0.00	\$101.15	0.55%
10.440.19082	GENERAL MAINTENANCE & REPAIRS	\$1,800.00	\$0.00	\$1,800.00	\$316.54	\$1,772.63	\$27.37	\$0.00	\$27.37	1.52%
10.440.19083	RADIO MAINTENANCE & REPAIRS	\$5,775.00	\$0.00	\$5,775.00	\$0.00	\$5,775.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.19084	VEHICLE REPAIR	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.20091	PRINCIPAL PAYMENT	\$39,087.00	\$0.00	\$39,087.00	\$0.00	\$39,087.00	\$0.00	\$0.00	\$0.00	0.00%

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Dept: SHERIFF'S OFFICE - 440										
10.443.10001	ATTENDANCE AT COURT	\$43,030.00	\$0.00	\$43,030.00	\$3,087.50	\$40,357.50	\$2,672.50	\$0.00	\$2,672.50	6.21%
10.443.11010	FICA	\$3,292.00	\$0.00	\$3,292.00	\$223.77	\$3,075.00	\$217.00	\$0.00	\$217.00	6.59%
10.443.11014	WORKERS COMPENSATION	\$1,488.00	\$0.00	\$1,488.00	\$76.36	\$1,252.64	\$235.36	\$0.00	\$235.36	15.82%
10.443.11015	UNEMPLOYMENT COMP	\$352.00	\$0.00	\$352.00	\$0.00	\$299.00	\$53.00	\$0.00	\$53.00	15.06%
10.443.22093	INSURANCE	\$5,200.00	\$0.00	\$5,200.00	\$0.00	\$5,200.00	\$0.00	\$0.00	\$0.00	0.00%
Dept: DEPUTY SHERIFFS BAILIFFS - 443										
10.450.11019	TRAVEL EXPENSE	\$2,000.00	\$0.00	\$2,000.00	\$5.50	\$1,383.09	\$616.91	\$0.00	\$616.91	30.85%
10.450.12027	VIEWS	\$7,000.00	\$0.00	\$7,000.00	\$1,044.60	\$6,729.60	\$270.40	\$0.00	\$270.40	3.86%
Dept: MEDICAL REFEREE - 450										
10.460.10001	EMPLOYEE SALARY	\$30,900.00	\$0.00	\$30,900.00	\$2,558.06	\$31,027.54	(\$127.54)	\$0.00	(\$127.54)	-0.41%
10.460.10007	E.T. BUY BACK	\$591.00	\$0.00	\$591.00	\$0.00	\$590.60	\$0.20	\$0.00	\$0.20	0.03%
10.460.10008	OVERTIME/VAC COVERAGE	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.460.11010	FICA	\$2,424.00	\$0.00	\$2,424.00	\$180.16	\$2,351.43	\$72.57	\$0.00	\$72.57	2.99%
10.460.11011	GROUP LIFE INSURANCE	\$28.00	\$0.00	\$28.00	\$1.64	\$23.42	\$4.58	\$0.00	\$4.58	16.36%
10.460.11012	GROUP HEALTH INSURANCE	\$6,755.00	\$0.00	\$6,755.00	\$532.26	\$6,692.67	\$62.33	\$0.00	\$62.33	0.92%
10.460.11013	RETIREMENT	\$2,770.00	\$0.00	\$2,770.00	\$211.38	\$2,751.23	\$18.77	\$0.00	\$18.77	0.68%
10.460.11014	WORKERS COMPENSATION	\$1,453.00	\$0.00	\$1,453.00	\$74.58	\$1,223.49	\$229.51	\$0.00	\$229.51	15.80%
10.460.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.460.11016	INSURANCE	\$415.00	\$0.00	\$415.00	\$33.73	\$371.03	\$43.97	\$0.00	\$43.97	10.60%
10.460.12022	TOWN SHARE OF COURT HOUSE RENT	\$32,497.00	\$0.00	\$32,497.00	\$0.00	\$27,257.13	\$5,239.87	\$0.00	\$5,239.87	16.12%
10.460.12029	CONTRACT SERVICES	\$9,742.00	\$0.00	\$9,742.00	\$742.63	\$8,535.71	\$1,206.29	\$0.00	\$1,206.29	12.38%
10.460.13032	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$442.31	\$735.58	\$264.42	\$0.00	\$264.42	26.44%
10.460.13033	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$971.08	\$28.92	\$0.00	\$28.92	2.89%
10.460.16061	ELECTRICITY	\$3,200.00	\$0.00	\$3,200.00	\$476.08	\$3,323.96	(\$123.96)	\$0.00	(\$123.96)	-3.87%
10.460.16062	PROPANE	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$2,475.28	\$4,524.72	\$0.00	\$4,524.72	64.64%
10.460.16063	WATER	\$740.00	\$0.00	\$740.00	\$0.00	\$835.92	(\$95.92)	\$0.00	(\$95.92)	-12.96%
10.460.16064	SEWER	\$1,030.00	\$0.00	\$1,030.00	\$0.00	\$1,214.44	(\$184.44)	\$0.00	(\$184.44)	-17.91%
10.460.17070	COURT HOUSE ADA UPGRADE	\$0.00	\$0.00	\$0.00	\$1,660.16	\$1,660.16	(\$1,660.16)	\$0.00	(\$1,660.16)	0.00%
10.460.19082	GENERAL MAINTENANCE & REPAIRS	\$7,000.00	\$0.00	\$7,000.00	\$7,731.07	\$14,676.59	(\$7,676.59)	\$0.00	(\$7,676.59)	-109.67%
Dept: COURT HOUSE - 460										
10.475.10001	EMPLOYEE SALARIES	\$75,895.00	\$0.00	\$75,895.00	\$6,331.48	\$79,829.89	(\$3,934.89)	\$0.00	(\$3,934.89)	-5.18%
10.475.11010	FICA	\$5,792.00	\$0.00	\$5,792.00	\$481.55	\$6,047.36	(\$255.36)	\$0.00	(\$255.36)	-4.41%
10.475.11011	GROUP LIFE INSURANCE	\$56.00	\$0.00	\$56.00	\$3.28	\$38.36	\$17.64	\$0.00	\$17.64	31.50%

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10.475.11012	GROUP HEALTH INSURANCE	\$28,864.00	(\$3,446.00)	\$25,418.00	\$532.26	\$6,692.67	\$18,725.33	\$0.00	\$18,725.33	73.67%
10.475.11013	RETIREMENT	\$5,742.00	\$0.00	\$5,742.00	\$454.90	\$5,664.38	\$77.62	\$0.00	\$77.62	1.35%
10.475.11014	WORKERS COMPENSATION	\$232.00	\$0.00	\$232.00	\$11.95	\$195.99	\$36.01	\$0.00	\$36.01	15.52%
10.475.11015	UNEMPLOYMENT COMP	\$132.00	\$0.00	\$132.00	\$0.00	\$112.00	\$20.00	\$0.00	\$20.00	15.15%
10.475.11016	INSURANCE	\$1,735.00	\$0.00	\$1,735.00	\$88.24	\$647.24	\$1,087.76	\$0.00	\$1,087.76	62.70%
10.475.11017	DENTAL INSURANCE	\$300.00	\$0.00	\$300.00	\$0.00	\$440.00	(\$140.00)	\$0.00	(\$140.00)	-46.67%
10.475.11018	EDUCATION AND TRAINING	\$17,575.00	\$1,500.00	\$19,075.00	\$3,910.49	\$18,615.13	\$459.87	\$0.00	\$459.87	2.41%
10.475.12029	EXPENSE ACCOUNT	\$93,860.00	\$0.00	\$93,860.00	\$7,759.76	\$92,794.19	\$1,065.81	\$0.00	\$1,065.81	1.14%
10.475.12031	CONTRACT SERVICES	\$1,750.00	\$0.00	\$1,750.00	\$0.00	\$1,795.12	(\$45.12)	\$0.00	(\$45.12)	-2.58%
10.475.13032	ADVERTISING & PUBLIC RELATIONS	\$200.00	\$0.00	\$200.00	\$96.09	\$470.26	(\$270.26)	\$0.00	(\$270.26)	-135.13%
10.475.13036	GENERAL SUPPLIES	\$5,950.00	\$1,500.00	\$7,450.00	\$298.71	\$7,054.92	\$395.08	\$0.00	\$395.08	5.30%
10.475.13037	OFFICE SUPPLIES	\$360.00	\$0.00	\$360.00	\$0.00	\$219.17	\$140.83	\$0.00	\$140.83	39.12%
10.475.13038	DUES, LICENSES & SUBSCRIPTIONS	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$3,284.00	\$16.00	\$0.00	\$16.00	0.48%
10.475.16061	POSTAGE	\$2,000.00	\$0.00	\$2,000.00	\$342.88	\$2,354.38	(\$354.38)	\$0.00	(\$354.38)	-17.72%
10.475.16063	ELECTRICITY	\$400.00	\$0.00	\$400.00	\$37.00	\$582.75	(\$182.75)	\$0.00	(\$182.75)	-45.69%
10.475.16064	WATER	\$175.00	\$0.00	\$175.00	\$0.00	\$101.55	\$73.45	\$0.00	\$73.45	41.97%
10.475.16065	SEWER	\$8,000.00	\$0.00	\$8,000.00	\$447.05	\$4,090.86	\$3,909.14	\$0.00	\$3,909.14	48.86%
10.475.16068	FUEL OIL	\$3,000.00	\$0.00	\$3,000.00	\$283.00	\$1,720.17	\$1,279.83	\$0.00	\$1,279.83	42.66%
10.475.19082	TELEPHONE/INTERNET	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,012.78	\$487.22	\$0.00	\$487.22	32.48%
10.475.21097	GENERAL MAINTENANCE & REPAIRS	\$3,000.00	\$446.00	\$3,446.00	\$0.00	\$3,179.99	\$266.01	\$0.00	\$266.01	7.72%
10.475.22093	EQUIPMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	INSURANCE	\$259,918.00	\$0.00	\$259,918.00	\$21,078.64	\$237,043.16	\$22,874.84	\$0.00	\$22,874.84	8.80%
	Dept: COOPERATIVE EXTENSION SERVICE - 475									
10.480.21096	SCHC BLDG ADDITION CAPITAL	\$5,000.00	(\$2,500.00)	\$2,500.00	\$0.00	\$2,435.42	\$64.58	\$0.00	\$64.58	2.58%
10.480.21097	SCHC CAPITAL	\$45,700.00	\$0.00	\$45,700.00	\$0.00	\$18,876.56	\$26,823.44	\$0.00	\$26,823.44	58.69%
	Dept: SCHC CAPITAL - 480	\$50,700.00	(\$2,500.00)	\$48,200.00	\$0.00	\$21,311.98	\$26,888.02	\$0.00	\$26,888.02	55.78%
10.481.21096	DOC BLDG ADDITION CAPITAL	\$209,630.00	\$0.00	\$209,630.00	\$119,992.67	\$209,615.22	\$14.78	\$0.00	\$14.78	0.01%
	Dept: DOC CAPITAL - 481	\$209,630.00	\$0.00	\$209,630.00	\$119,992.67	\$209,615.22	\$14.78	\$0.00	\$14.78	0.01%
10.482.21096	WOODHULL COMPLEX BLDG ADD CAPITAL	\$12,000.00	\$0.00	\$12,000.00	\$3,525.00	\$15,525.00	(\$3,525.00)	\$0.00	(\$3,525.00)	-29.38%
	Dept: WOODHULL COMPLEX CAPITAL - 482	\$12,000.00	\$0.00	\$12,000.00	\$3,525.00	\$15,525.00	(\$3,525.00)	\$0.00	(\$3,525.00)	-29.38%
10.484.21096	UNITY COMPLEX BLDG ADD CAPITAL	\$20,000.00	\$0.00	\$20,000.00	\$12,490.96	\$20,274.57	(\$274.57)	\$0.00	(\$274.57)	-1.37%
	Dept: UNITY COMPLEX CAPITAL - 484	\$20,000.00	\$0.00	\$20,000.00	\$12,490.96	\$20,274.57	(\$274.57)	\$0.00	(\$274.57)	-1.37%
10.490.10001	EMPLOYEE SALARY	\$37,545.00	\$0.00	\$37,545.00	\$2,173.69	\$33,994.88	\$3,550.12	\$0.00	\$3,550.12	9.46%
10.490.10007	E.T. BUY BACK	\$741.00	\$0.00	\$741.00	\$0.00	\$898.00	(\$157.00)	\$0.00	(\$157.00)	-21.19%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.490.11010	FICA	\$2,929.00	\$0.00	\$2,929.00	\$159.17	\$2,583.95	\$345.05	\$0.00	\$345.05	11.78%
10.490.11011	GROUP LIFE INSURANCE	\$42.00	\$0.00	\$42.00	\$0.00	\$15.21	\$26.79	\$0.00	\$26.79	63.79%
10.490.11012	GROUP HEALTH INSURANCE	\$6,755.00	\$0.00	\$6,755.00	\$0.00	\$4,031.37	\$2,723.63	\$0.00	\$2,723.63	40.32%
10.490.11014	WORKERS COMPENSATION	\$210.00	\$0.00	\$210.00	\$10.82	\$177.45	\$32.55	\$0.00	\$32.55	15.50%
10.490.11015	UNEMPLOYMENT COMP INSURANCE	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
10.490.11016	DENTAL INSURANCE	\$415.00	\$0.00	\$415.00	\$0.00	\$236.11	\$178.89	\$0.00	\$178.89	43.11%
10.490.11018	EXPENSE ACCOUNT	\$1,500.00	\$0.00	\$1,500.00	\$3.01	\$1,024.58	\$475.42	\$0.00	\$475.42	31.69%
10.490.12029	CONTRACT SERVICES	\$7,400.00	\$0.00	\$7,400.00	\$6,226.05	\$7,400.00	\$0.00	\$0.00	\$0.00	0.00%
10.490.13036	OFFICE SUPPLIES	\$600.00	\$0.00	\$600.00	\$0.00	\$511.44	\$88.56	\$0.00	\$88.56	14.76%
10.490.13037	DUES, LICENSES & SUBSCRIPTIONS	\$60.00	\$0.00	\$60.00	\$0.00	(\$401.65)	\$461.65	\$0.00	\$461.65	769.42%
10.490.13038	POSTAGE	\$500.00	\$0.00	\$500.00	\$0.00	\$24.03	\$475.97	\$0.00	\$475.97	95.19%
10.490.15052	HCBC-INC.	\$858,807.00	\$0.00	\$858,807.00	\$290,246.99	\$1,672,106.46	(\$813,299.46)	\$0.00	(\$813,299.46)	-94.70%
10.490.15053	PROVIDERS-INC.	\$0.00	\$0.00	\$0.00	\$0.00	\$650.99	(\$650.99)	\$0.00	(\$650.99)	0.00%
10.490.15055	AID PERMANENTLY & TOTALLY DISA	\$0.00	\$0.00	\$0.00	\$0.00	\$131.00	(\$131.00)	\$0.00	(\$131.00)	0.00%
10.490.15056	INTERMEDIATE NURSING CARE	\$3,790,964.00	\$0.00	\$3,790,964.00	\$538,333.92	\$2,784,759.58	\$1,006,204.42	\$0.00	\$1,006,204.42	26.54%
10.490.15058	BOARD AND CARE OF CHILDREN	\$0.00	\$0.00	\$0.00	\$0.00	(\$994.06)	\$994.06	\$0.00	\$994.06	0.00%
10.490.15080	CLAWBACK	\$0.00	\$0.00	\$0.00	\$0.00	\$22,014.46	(\$22,014.46)	\$0.00	(\$22,014.46)	0.00%
10.490.15068	TELEPHONE/INTERNET	\$600.00	\$0.00	\$600.00	\$100.00	\$600.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: HUMAN SERVICES - 490	\$4,709,112.00	\$0.00	\$4,709,112.00	\$837,253.65	\$4,529,800.80	\$179,311.20	\$0.00	\$179,311.20	3.81%
10.497.12029	CONTRACT SERVICES	\$9,744.00	\$0.00	\$9,744.00	\$742.67	\$8,564.62	\$1,179.38	\$0.00	\$1,179.38	12.10%
10.497.13032	GENERAL SUPPLIES	\$600.00	\$0.00	\$600.00	\$0.00	\$221.56	\$378.44	\$0.00	\$378.44	63.07%
10.497.13033	CLEANING SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$192.19	\$1,148.52	(\$148.52)	\$0.00	(\$148.52)	-14.85%
10.497.16061	ELECTRICITY	\$32,000.00	\$0.00	\$32,000.00	\$4,294.98	\$33,418.06	(\$1,418.06)	\$0.00	(\$1,418.06)	-4.43%
10.497.16062	PROPANE	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$2,475.14	\$4,524.86	\$0.00	\$4,524.86	64.64%
10.497.16063	WATER	\$1,750.00	\$0.00	\$1,750.00	\$90.20	\$1,259.35	\$490.65	\$0.00	\$490.65	28.04%
10.497.16064	SEWER	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,049.35	\$950.65	\$0.00	\$950.65	47.53%
10.497.19082	GENERAL MAINTENANCE & REPAIRS	\$6,500.00	\$0.00	\$6,500.00	\$1,566.00	\$2,559.27	\$3,940.73	\$0.00	\$3,940.73	60.63%
10.497.22093	INSURANCE	\$30,818.00	\$0.00	\$30,818.00	\$0.00	\$22,791.00	\$8,027.00	\$0.00	\$8,027.00	26.05%
	Dept: WOODHULL COUNTY COMPLEX - 497	\$91,412.00	\$0.00	\$91,412.00	\$6,886.04	\$73,486.87	\$17,925.13	\$0.00	\$17,925.13	19.61%
10.520.10001	SALARIES	\$89,426.00	\$0.00	\$89,426.00	\$6,852.06	\$89,314.04	\$111.96	\$0.00	\$111.96	0.13%
10.520.10007	ET BUY BACK	\$1,756.00	\$0.00	\$1,756.00	\$0.00	\$1,102.80	\$653.20	\$0.00	\$653.20	37.20%
10.520.11010	FICA	\$6,975.00	\$0.00	\$6,975.00	\$476.81	\$6,360.98	\$614.02	\$0.00	\$614.02	8.80%
10.520.11011	GROUP LIFE INSURANCE	\$56.00	\$0.00	\$56.00	\$3.28	\$46.84	\$9.16	\$0.00	\$9.16	16.36%
10.520.11012	GROUP HEALTH INSURANCE	\$28,864.00	\$0.00	\$28,864.00	\$2,274.65	\$28,601.65	\$262.35	\$0.00	\$262.35	0.91%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.520.11013	RETIREMENT	\$7,969.00	\$0.00	\$7,969.00	\$598.87	\$7,902.44	\$66.56	\$0.00	\$66.56	0.84%
10.520.11014	WORKERS COMPENSATION	\$414.00	\$0.00	\$414.00	\$21.31	\$349.57	\$64.43	\$0.00	\$64.43	15.56%
10.520.11015	UNEMPLOYMENT COMP	\$88.00	\$0.00	\$88.00	\$0.00	\$75.00	\$13.00	\$0.00	\$13.00	14.77%
10.520.11016	DENTAL INSURANCE	\$1,734.00	\$0.00	\$1,734.00	\$140.05	\$1,680.60	\$53.40	\$0.00	\$53.40	3.08%
10.520.11017	EDUCATION & TRAINING	\$7,500.00	\$0.00	\$7,500.00	\$2,114.81	\$7,433.81	\$66.19	\$0.00	\$66.19	0.88%
10.520.11019	TRAVEL EXPENSE	\$1,575.00	\$0.00	\$1,575.00	\$236.50	\$594.73	\$980.27	\$0.00	\$980.27	62.24%
10.520.12020	LEGAL EXPENSES	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$1,987.47	\$5,512.53	\$0.00	\$5,512.53	73.50%
10.520.12026	EMPLOYEE APPRECIATION	\$8,000.00	\$0.00	\$8,000.00	\$290.25	\$6,756.88	\$1,243.12	\$0.00	\$1,243.12	15.54%
10.520.12029	CONTRACT SERVICES	\$45,000.00	\$0.00	\$45,000.00	\$7,008.83	\$51,262.97	(\$6,262.97)	\$0.00	(\$6,262.97)	-13.92%
10.520.12031	ADVERTISING & PUBLIC	\$30,000.00	\$0.00	\$30,000.00	\$4,105.22	\$27,610.41	\$2,389.59	\$0.00	\$2,389.59	7.97%
10.520.13036	OFFICE SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,156.90	(\$156.90)	\$0.00	(\$156.90)	-7.85%
10.520.13037	DUES, LICENSES &	\$500.00	\$0.00	\$500.00	\$0.00	\$448.00	\$52.00	\$0.00	\$52.00	10.40%
10.520.19082	GENERAL MAINTENANCE	\$250.00	\$0.00	\$250.00	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00	50.00%
Dept: HUMAN RESOURCES - 520		\$239,607.00	\$0.00	\$239,607.00	\$24,122.64	\$233,810.09	\$5,796.91	\$0.00	\$5,796.91	2.42%
10.600.10001	EMPLOYEE SALARIES	\$1,264,653.00	(\$20,100.00)	\$1,244,553.00	\$103,418.48	\$1,172,285.69	\$72,267.31	\$0.00	\$72,267.31	5.81%
10.600.10002	SALARIES-NURSING	\$162,202.00	\$6,100.00	\$168,302.00	\$16,351.21	\$162,930.65	\$5,371.35	\$0.00	\$5,371.35	3.19%
10.600.10007	E.T. BUY BACK	\$13,825.00	\$0.00	\$13,825.00	\$0.00	\$13,755.06	\$69.94	\$0.00	\$69.94	0.51%
10.600.10008	OVERTIME	\$25,000.00	\$3,000.00	\$28,000.00	\$4,025.92	\$27,693.16	\$306.84	\$0.00	\$306.84	1.10%
10.600.11010	FICA	\$31,287.00	\$0.00	\$31,287.00	\$2,823.18	\$29,306.04	\$1,980.96	\$0.00	\$1,980.96	6.33%
10.600.11011	GROUP LIFE INSURANCE	\$1,050.00	\$0.00	\$1,050.00	\$44.28	\$757.39	\$292.61	\$0.00	\$292.61	27.87%
10.600.11012	GROUP HEALTH INSURANCE	\$459,338.00	\$0.00	\$459,338.00	\$26,052.14	\$334,257.30	\$125,080.70	\$0.00	\$125,080.70	27.23%
10.600.11013	RETIREMENT	\$168,898.00	\$0.00	\$168,898.00	\$12,948.47	\$153,638.72	\$15,259.28	\$0.00	\$15,259.28	9.03%
10.600.11014	WORKERS COMPENSATION	\$50,638.00	\$0.00	\$50,638.00	\$2,597.09	\$42,605.23	\$8,032.77	\$0.00	\$8,032.77	15.86%
10.600.11015	UNEMPLOYMENT COMP	\$1,760.00	\$0.00	\$1,760.00	\$0.00	\$1,496.00	\$264.00	\$0.00	\$264.00	15.00%
10.600.11016	DENTAL INSURANCE	\$25,232.00	\$0.00	\$25,232.00	\$1,879.95	\$19,807.67	\$5,424.33	\$0.00	\$5,424.33	21.50%
10.600.11017	EDUCATION AND	\$11,857.00	\$1,000.00	\$12,857.00	\$2,638.32	\$9,878.50	\$2,978.50	\$0.00	\$2,978.50	23.17%
10.600.11019	TRAVEL EXPENSE	\$4,500.00	\$0.00	\$4,500.00	\$768.75	\$3,999.12	\$500.88	\$0.00	\$500.88	11.13%
10.600.12029	CONTRACT SERVICES	\$70,608.00	\$0.00	\$70,608.00	\$8,908.51	\$42,183.64	\$28,424.36	\$0.00	\$28,424.36	40.26%
10.600.13031	UNIFORMS	\$10,855.00	\$0.00	\$10,855.00	\$151.44	\$10,742.11	\$112.89	\$0.00	\$112.89	1.04%
10.600.13032	GENERAL SUPPLIES	\$13,800.00	\$0.00	\$13,800.00	\$942.01	\$13,158.03	\$641.97	\$0.00	\$641.97	4.65%
10.600.13033	CLEANING SUPPLIES	\$10,000.00	\$0.00	\$10,000.00	\$1,548.06	\$9,276.11	\$723.89	\$0.00	\$723.89	7.24%
10.600.13036	OFFICE SUPPLIES	\$12,500.00	\$0.00	\$12,500.00	\$1,662.06	\$12,486.02	\$13.98	\$0.00	\$13.98	0.11%
10.600.13037	DUES, LICENSES AND	\$4,351.00	\$0.00	\$4,351.00	\$2,210.97	\$4,238.37	\$112.63	\$0.00	\$112.63	2.59%
10.600.13038	POSTAGE	\$1,700.00	\$0.00	\$1,700.00	\$109.64	\$1,436.18	\$263.82	\$0.00	\$263.82	15.52%
10.600.13039	SECURITY SUPPLIES	\$20,808.00	\$0.00	\$20,808.00	\$7,613.21	\$19,851.34	\$956.66	\$386.00	\$570.66	2.74%

Sullivan County

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.600.14041	CLOTHING: INMATE	\$12,500.00	\$0.00	\$12,500.00	\$67.01	\$12,365.10	\$134.90	\$0.00	\$134.90	1.08%
10.600.14042	FOOD	\$371,664.00	\$0.00	\$371,664.00	\$27,002.74	\$371,664.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.14052	MEDICAL EXPENSES	\$183,775.00	\$0.00	\$183,775.00	\$43,414.89	\$150,282.01	\$33,492.99	\$0.00	\$33,492.99	18.22%
10.600.16061	ELECTRICITY	\$38,315.00	\$0.00	\$38,315.00	\$5,964.98	\$37,217.65	\$1,097.35	\$0.00	\$1,097.35	2.86%
10.600.16065	FUEL OIL	\$42,500.00	\$0.00	\$42,500.00	\$0.00	\$29,903.79	\$12,596.21	\$0.00	\$12,596.21	29.64%
10.600.16068	TELEPHONE/INTERNET	\$7,500.00	\$0.00	\$7,500.00	\$1,199.68	\$6,869.48	\$630.52	\$0.00	\$630.52	8.41%
10.600.16069	GASOLINE	\$3,200.00	\$5,500.00	\$8,700.00	\$1,768.89	\$6,849.89	\$1,850.11	\$0.00	\$1,850.11	21.27%
10.600.18080	CARE OF GROUNDS	\$2,000.00	\$0.00	\$2,000.00	\$10.64	\$1,993.40	\$6.60	\$0.00	\$6.60	0.33%
10.600.19080	SEWER COSTS	\$13,250.00	\$0.00	\$13,250.00	\$1,741.54	\$11,767.31	\$1,482.69	\$0.00	\$1,482.69	11.19%
10.600.19082	GENERAL MAINTENANCE & REPAIRS	\$23,000.00	\$4,500.00	\$27,500.00	\$330.68	\$27,422.19	\$77.81	\$0.00	\$77.81	0.28%
10.600.19084	VEHICLE REPAIR	\$3,500.00	\$0.00	\$3,500.00	(\$106.48)	\$3,467.93	\$32.07	\$0.00	\$32.07	0.92%
10.600.21097	EQUIPMENT	\$16,925.00	\$0.00	\$16,925.00	\$3,502.80	\$16,481.10	\$443.90	\$0.00	\$443.90	2.62%
10.600.22093	INSURANCE	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.22094	INMATE COMMISSION EXPENSE	\$25,000.00	\$0.00	\$25,000.00	\$5,412.79	\$36,557.05	(\$11,557.05)	\$0.00	(\$11,557.05)	-46.23%
Dept: DEPARTMENT OF CORRECTION - 600		\$3,132,991.00	\$0.00	\$3,132,991.00	\$287,003.85	\$2,823,623.23	\$309,367.77	\$386.00	\$308,981.77	9.86%
10.700.19082	GENERAL MAINTENANCE & REPAIRS	\$8,000.00	\$0.00	\$8,000.00	\$462.00	\$2,680.48	\$5,319.52	\$0.00	\$5,319.52	66.49%
Dept: FACILITIES - 700		\$8,000.00	\$0.00	\$8,000.00	\$462.00	\$2,680.48	\$5,319.52	\$0.00	\$5,319.52	66.49%
10.861.15055	LAKE SUNAPEE MEDIATION	\$7,500.00	\$0.00	\$7,500.00	\$1,875.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15056	COMMUNITY ALLIANCE FAMILY SERV	\$23,250.00	\$0.00	\$23,250.00	\$5,812.50	\$23,250.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15062	COMMUNITY TRANSPORTATION	\$38,000.00	\$0.00	\$38,000.00	\$9,500.00	\$38,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15064	TURNING POINTS	\$50,000.00	\$0.00	\$50,000.00	\$12,500.00	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15065	SOUP KITCHEN/FOOD PANTRY	\$20,000.00	\$0.00	\$20,000.00	\$5,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15072	GOOD BEGINNINGS OF SULL CTY	\$22,500.00	\$0.00	\$22,500.00	\$5,625.00	\$22,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.861.15076	RSVP & THE VOLUNTEER CENTER	\$1,000.00	\$0.00	\$1,000.00	\$500.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
Dept: COUNTY GRANTS - 861		\$162,250.00	\$0.00	\$162,250.00	\$40,812.50	\$162,250.00	\$0.00	\$0.00	\$0.00	0.00%
10.900.20092	INTEREST ON REV. ANTICIPATION	\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$59,249.65	\$25,750.35	\$0.00	\$25,750.35	30.29%
Dept: INTEREST NOTES - 900		\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$59,249.65	\$25,750.35	\$0.00	\$25,750.35	30.29%
10.980.12020	LEGAL OPINION	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.980.12029	CONTRACT SERVICES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.980.12031	DELEGATION: ADVERTISING	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
10.980.17076	DELEGATION EXPENSES	\$7,500.00	\$0.00	\$7,500.00	\$2,195.20	\$5,271.75	\$2,228.25	\$0.00	\$2,228.25	29.71%
Dept: DELEGATION EXPENSES - 980		\$12,100.00	\$0.00	\$12,100.00	\$2,195.20	\$5,271.75	\$6,828.25	\$0.00	\$6,828.25	56.43%
Fund: GENERAL FUND - 10		\$11,232,394.00	(\$2,500.00)	\$11,229,894.00	\$1,544,211.42	\$10,501,017.86	\$728,876.14	\$4,370.00	\$724,506.14	6.45%

Sullivan County

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☐ Include pre encumbrance

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
22.420.10000	ELECTED OFFICAL SALARY	\$51,334.00	\$0.00	\$51,334.00	\$4,194.73	\$51,550.69	(\$216.69)	\$0.00	(\$216.69)	-0.42%
22.420.10001	EMPLOYEE SALARIES	\$128,842.00	\$0.00	\$128,842.00	\$10,562.66	\$128,507.96	\$334.04	\$0.00	\$334.04	0.26%
22.420.10007	E.T. BUY BACK	\$2,408.00	\$0.00	\$2,408.00	\$0.00	\$0.00	\$2,408.00	\$0.00	\$2,408.00	100.00%
22.420.11010	FICA	\$13,968.00	\$0.00	\$13,968.00	\$1,005.03	\$13,066.57	\$901.43	\$0.00	\$901.43	6.45%
22.420.11011	GROUP LIFE INSURANCE	\$140.00	\$0.00	\$140.00	\$8.20	\$117.10	\$22.90	\$0.00	\$22.90	16.36%
22.420.11012	GROUP HEALTH INSURANCE	\$42,374.00	\$0.00	\$42,374.00	\$3,339.17	\$41,986.99	\$387.01	\$0.00	\$387.01	0.91%
22.420.11013	RETIREMENT	\$15,958.00	\$0.00	\$15,958.00	\$1,210.78	\$15,658.09	\$299.91	\$0.00	\$299.91	1.88%
22.420.11014	WORKERS COMPENSATION	\$684.00	\$0.00	\$684.00	\$35.03	\$574.67	\$109.33	\$0.00	\$109.33	15.98%
22.420.11015	UNEMPLOYMENT COMP	\$176.00	\$0.00	\$176.00	\$0.00	\$149.00	\$27.00	\$0.00	\$27.00	15.34%
22.420.11016	DENTAL INSURANCE	\$2,564.00	\$0.00	\$2,564.00	\$207.51	\$2,490.12	\$73.88	\$0.00	\$73.88	2.88%
22.420.11018	EXPENSE ACCOUNT	\$1,000.00	\$0.00	\$1,000.00	\$84.50	\$510.61	\$489.39	\$0.00	\$489.39	48.94%
22.420.12029	CONTRACT SERVICES	\$86,540.00	\$0.00	\$86,540.00	\$3,003.45	\$50,416.02	\$36,123.98	\$0.00	\$36,123.98	41.74%
22.420.12030	EQUIPMENT RENTAL	\$436.00	\$0.00	\$436.00	\$0.00	\$335.40	\$100.60	\$0.00	\$100.60	23.07%
22.420.13036	OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$763.96	\$2,777.37	\$222.63	\$0.00	\$222.63	7.42%
22.420.13037	DUES, LICENSES AND	\$800.00	\$0.00	\$800.00	\$96.00	\$542.10	\$257.90	\$0.00	\$257.90	32.24%
22.420.13038	SUBSCRIPTIO	\$5,000.00	\$0.00	\$5,000.00	\$2,000.00	\$3,756.83	\$1,243.17	\$0.00	\$1,243.17	24.86%
22.420.16068	POSTAGE	\$3,600.00	\$0.00	\$3,600.00	\$544.10	\$3,688.01	(\$88.01)	\$0.00	(\$88.01)	-2.44%
22.420.19082	TELEPHONE/INTERNET	\$600.00	\$0.00	\$600.00	\$0.00	\$149.99	\$450.01	\$0.00	\$450.01	75.00%
22.420.21098	GENERAL MAINTENANCE AND REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000.00	(\$24,000.00)	\$0.00	(\$24,000.00)	0.00%
	PURCHASED FROM SURCHARGE ACCT.	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000.00	(\$24,000.00)	\$0.00	(\$24,000.00)	0.00%
	Dept: REGISTER OF DEEDS - 420	\$359,424.00	\$0.00	\$359,424.00	\$27,055.12	\$340,277.52	\$19,146.48	\$0.00	\$19,146.48	5.33%
	Fund: REGISTER OF DEEDS - 22	\$359,424.00	\$0.00	\$359,424.00	\$27,055.12	\$340,277.52	\$19,146.48	\$0.00	\$19,146.48	5.33%
24.097.25000	MHCO: FUND EXPENDITURE	\$0.00	\$0.00	\$0.00	\$97.94	\$97.94	(\$97.94)	\$0.00	(\$97.94)	0.00%
	Dept: SCHC REVENUE - 097	\$0.00	\$0.00	\$0.00	\$97.94	\$97.94	(\$97.94)	\$0.00	(\$97.94)	0.00%
24.301.19084	MHCO: NM PLUG TO BALANCE	\$0.00	\$0.00	\$0.00	\$48.43	\$48.43	(\$48.43)	\$0.00	(\$48.43)	0.00%
	Dept: CONTROL ACCOUNTS: FUND BALANCES - 301	\$0.00	\$0.00	\$0.00	\$48.43	\$48.43	(\$48.43)	\$0.00	(\$48.43)	0.00%
24.345.10001	OFFICE SALARIES	\$952.00	\$0.00	\$952.00	\$0.00	\$0.00	\$952.00	\$0.00	\$952.00	100.00%
24.345.10008	OVERTIME	\$1,944.00	\$0.00	\$1,944.00	\$783.87	\$1,941.75	\$2.25	\$0.00	\$2.25	0.12%
24.345.11010	FICA	\$101.00	\$0.00	\$101.00	\$8.11	\$24.91	\$76.09	\$0.00	\$76.09	75.34%
24.345.11013	RETIREMENT	\$230.00	\$0.00	\$230.00	\$215.64	\$215.64	\$14.36	\$0.00	\$14.36	6.24%
24.345.11014	WORKERS COMPENSATION	\$100.00	\$0.00	\$100.00	\$5.17	\$84.76	\$15.24	\$0.00	\$15.24	15.24%
24.345.17073	MISCELLANEOUS EXPENSES	\$16,673.00	\$0.00	\$16,673.00	\$1,888.65	\$15,158.60	\$1,514.40	\$0.00	\$1,514.40	9.08%
	Dept: ENFORCING UNDERAGE DRINKING LAWS - 345	\$20,000.00	\$0.00	\$20,000.00	\$2,901.44	\$17,425.66	\$2,574.34	\$0.00	\$2,574.34	12.87%
24.527.10001	OFFICE SALARIES	\$15,940.00	\$0.00	\$15,940.00	\$0.00	\$10,104.00	\$5,836.00	\$0.00	\$5,836.00	36.61%

Sullivan County

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24.527.11010	FICA	\$1,220.00	\$0.00	\$1,220.00	\$0.00	\$772.98	\$447.02	\$0.00	\$447.02	36.64%
	Dept: JAG GRANT - 527	\$17,160.00	\$0.00	\$17,160.00	\$0.00	\$10,876.98	\$6,283.02	\$0.00	\$6,283.02	36.61%
24.601.12029	DOC-PCS-IMS GRANT (EXPENSE)	\$0.00	\$0.00	\$0.00	\$0.00	\$172,603.00	(\$172,603.00)	\$0.00	(\$172,603.00)	0.00%
	Dept: DOC-PCS-IMS GRANT - 601	\$0.00	\$0.00	\$0.00	\$0.00	\$172,603.00	(\$172,603.00)	\$0.00	(\$172,603.00)	0.00%
24.643.11018	EXPENSE ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$139.72	(\$139.72)	\$0.00	(\$139.72)	0.00%
24.643.11019	TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$826.32	(\$826.32)	\$0.00	(\$826.32)	0.00%
24.643.12029	AGREEMENT CONTRACT	\$0.00	\$0.00	\$0.00	\$986.00	\$6,548.00	(\$6,548.00)	\$0.00	(\$6,548.00)	0.00%
	Dept: DJJS PLANNING GRANT \$31,246 - 643	\$0.00	\$0.00	\$0.00	\$986.00	\$7,514.04	(\$7,514.04)	\$0.00	(\$7,514.04)	0.00%
24.644.11019	TRAVEL	\$0.00	\$0.00	\$0.00	\$334.00	\$1,233.60	(\$1,233.60)	\$0.00	(\$1,233.60)	0.00%
24.644.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$4,310.54	\$11,737.68	(\$11,737.68)	\$0.00	(\$11,737.68)	0.00%
24.644.13032	SUPPLIES	\$0.00	\$0.00	\$0.00	\$60.73	\$197.76	(\$197.76)	\$0.00	(\$197.76)	0.00%
24.644.16068	TELEPHONE/INTERNET	\$0.00	\$0.00	\$0.00	\$64.47	\$195.13	(\$195.13)	\$0.00	(\$195.13)	0.00%
	Dept: JJHRYF - 644	\$0.00	\$0.00	\$0.00	\$4,769.74	\$13,364.17	(\$13,364.17)	\$0.00	(\$13,364.17)	0.00%
24.645.10001	DEPUTY SHERIFF PAYROLL	\$71,915.00	\$0.00	\$71,915.00	\$14,898.83	\$72,045.83	(\$130.83)	\$0.00	(\$130.83)	-0.18%
24.645.10008	OVERTIME	\$5,000.00	\$0.00	\$5,000.00	\$885.12	\$7,895.96	(\$2,895.96)	\$0.00	(\$2,895.96)	-57.92%
24.645.11010	FICA	\$5,575.00	\$0.00	\$5,575.00	\$649.83	\$5,200.95	\$374.05	\$0.00	\$374.05	6.71%
24.645.11013	RETIREMENT	\$592.00	\$0.00	\$592.00	(\$903.12)	(\$903.12)	\$1,495.12	\$0.00	\$1,495.12	252.55%
24.645.11014	WORKERS COMPENSATION	\$2,660.00	\$0.00	\$2,660.00	\$136.41	\$2,237.79	\$422.21	\$0.00	\$422.21	15.87%
24.645.16069	GASOLINE	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$6,060.52	(\$1,060.52)	\$0.00	(\$1,060.52)	-21.21%
24.645.17073	MISCELLANEOUS EXPENSE	\$4,099.00	\$0.00	\$4,099.00	\$2,269.07	\$27,783.74	(\$23,684.74)	\$0.00	(\$23,684.74)	-577.82%
	Dept: OUTSIDE DETAIL - 645	\$94,841.00	\$0.00	\$94,841.00	\$17,936.14	\$120,321.67	(\$25,480.67)	\$0.00	(\$25,480.67)	-26.87%
24.646.10001	SALARIES-DEPUTIES	\$330.00	\$0.00	\$330.00	\$0.00	\$0.00	\$330.00	\$0.00	\$330.00	100.00%
24.646.10008	OVERTIME	\$3,471.00	\$0.00	\$3,471.00	\$297.40	\$2,895.28	\$575.72	\$0.00	\$575.72	16.59%
24.646.11010	FICA	\$77.00	\$0.00	\$77.00	\$6.52	\$44.19	\$32.81	\$0.00	\$32.81	42.61%
24.646.11013	RETIREMENT	\$411.00	\$0.00	\$411.00	\$0.00	\$0.00	\$411.00	\$0.00	\$411.00	100.00%
	Dept: HIGHWAY SAFETY - 646	\$4,289.00	\$0.00	\$4,289.00	\$303.92	\$2,939.47	\$1,349.53	\$0.00	\$1,349.53	31.46%
24.647.10008	OVERTIME	\$3,600.00	\$0.00	\$3,600.00	\$1,030.43	\$3,681.41	(\$81.41)	\$0.00	(\$81.41)	-2.26%
24.647.11010	FICA	\$53.00	\$0.00	\$53.00	\$11.86	\$50.32	\$2.68	\$0.00	\$2.68	5.06%
24.647.11013	RETIREMENT	\$426.00	\$0.00	\$426.00	(\$207.60)	(\$207.60)	\$633.60	\$0.00	\$633.60	148.73%
24.647.17073	MISCELLANEOUS	\$421.00	\$0.00	\$421.00	\$0.45	\$81.40	\$339.60	\$0.00	\$339.60	80.67%
	Dept: OHRV GRANT - 647	\$4,500.00	\$0.00	\$4,500.00	\$835.14	\$3,605.53	\$894.47	\$0.00	\$894.47	19.88%
24.745.10001	SALARIES-DEPUTY	\$55,737.00	\$0.00	\$55,737.00	\$0.00	\$55,737.00	\$0.00	\$0.00	\$0.00	0.00%
24.745.10008	DRUG TASK FORCE-OVERTIME	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$8,008.65	(\$8.65)	\$0.00	(\$8.65)	-0.11%

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24.745.11010	FICA	\$4,875.00	\$0.00	\$4,875.00	\$0.00	\$4,876.51	(\$1.51)	\$0.00	(\$1.51)	-0.03%
	Dept: DRUG TASK FORCE GRANT - 745	\$68,612.00	\$0.00	\$68,612.00	\$0.00	\$68,622.16	(\$10.16)	\$0.00	(\$10.16)	-0.01%
24.930.15085	UNH/NET JC PENNEY EXPENSE	\$0.00	\$0.00	\$0.00	\$810.95	\$8,107.00	(\$8,107.00)	\$0.00	(\$8,107.00)	0.00%
	Dept: UNH/NET JC PENNEY \$9,000 - 930	\$0.00	\$0.00	\$0.00	\$810.95	\$8,107.00	(\$8,107.00)	\$0.00	(\$8,107.00)	0.00%
24.938.11018	GSCAHR PHASE III -2	\$0.00	\$0.00	\$0.00	\$0.00	\$8,079.64	(\$8,079.64)	\$0.00	(\$8,079.64)	0.00%
	Dept: GSCAHR PHASE III ADDITIONAL - 938	\$0.00	\$0.00	\$0.00	\$0.00	\$8,079.64	(\$8,079.64)	\$0.00	(\$8,079.64)	0.00%
24.939.11018	EXPENSE ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	(\$134.99)	\$134.99	\$0.00	\$134.99	0.00%
24.939.13036	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$154.58	(\$154.58)	\$0.00	(\$154.58)	0.00%
	Dept: GSCAHR III - 939	\$0.00	\$0.00	\$0.00	\$0.00	\$19.59	(\$19.59)	\$0.00	(\$19.59)	0.00%
24.940.13036	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.14	\$0.14	(\$0.14)	\$0.00	(\$0.14)	0.00%
	Dept: GSCAHR PHASE II - 940	\$0.00	\$0.00	\$0.00	\$0.14	\$0.14	(\$0.14)	\$0.00	(\$0.14)	0.00%
24.943.11019	TRAVEL	\$400.00	\$0.00	\$400.00	\$123.06	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
24.943.12029	CONTRACT SERVICES	\$14,802.00	\$0.00	\$14,802.00	\$6,279.92	\$14,802.00	\$0.00	\$0.00	\$0.00	0.00%
24.943.13036	OFFICE SUPPLIES	\$8,738.00	\$0.00	\$8,738.00	\$5,898.56	\$8,665.71	\$72.29	\$0.00	\$72.29	0.83%
	Dept: SFP - 943	\$23,940.00	\$0.00	\$23,940.00	\$12,301.54	\$23,867.71	\$72.29	\$0.00	\$72.29	0.30%
24.945.16068	TELEPHONE/INTERNET	\$0.00	\$0.00	\$0.00	\$0.47	\$0.47	(\$0.47)	\$0.00	(\$0.47)	0.00%
	Dept: YOUTH ASSISTANT COUNSELOR - 945	\$0.00	\$0.00	\$0.00	\$0.47	\$0.47	(\$0.47)	\$0.00	(\$0.47)	0.00%
24.948.10001	OFFICE SALARIES	\$13,560.00	\$0.00	\$13,560.00	\$3,688.99	\$13,560.24	(\$0.24)	\$0.00	(\$0.24)	0.00%
24.948.11019	TRAVEL	\$500.00	\$0.00	\$500.00	\$116.93	\$482.23	\$17.77	\$0.00	\$17.77	3.55%
	Dept: PARENTS AS TEACHERS - 948	\$14,060.00	\$0.00	\$14,060.00	\$3,805.92	\$14,042.47	\$17.53	\$0.00	\$17.53	0.12%
24.949.15051	CAC OF GRAFTON/SULLIVAN CTY. (EXP)	\$8,057.00	\$0.00	\$8,057.00	\$0.00	\$4,476.15	\$3,580.85	\$0.00	\$3,580.85	44.44%
	Dept: CAC OF GRAFTON/SULLIVAN CTY. - 949	\$8,057.00	\$0.00	\$8,057.00	\$0.00	\$4,476.15	\$3,580.85	\$0.00	\$3,580.85	44.44%
24.951.10001	OFFICE SALARIES	\$0.00	\$0.00	\$0.00	\$0.32	\$0.32	(\$0.32)	\$0.00	(\$0.32)	0.00%
	Dept: EH PHASE I - 951	\$0.00	\$0.00	\$0.00	\$0.32	\$0.32	(\$0.32)	\$0.00	(\$0.32)	0.00%
24.953.10001	COORDINATOR SALARY	\$50,000.00	\$0.00	\$50,000.00	\$4,050.56	\$50,204.48	(\$204.48)	\$0.00	(\$204.48)	-0.41%
24.953.11010	FICA	\$5,355.00	\$0.00	\$5,355.00	\$294.23	\$3,825.00	\$1,530.00	\$0.00	\$1,530.00	28.57%
24.953.11011	LIFE INSURANCE	\$56.00	\$0.00	\$56.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	100.00%
24.953.11013	RETIREMENT	\$4,090.00	\$0.00	\$4,090.00	\$336.15	\$4,369.96	(\$279.96)	\$0.00	(\$279.96)	-6.84%
24.953.11014	WORKERS COMPENSATION	\$1,750.00	\$0.00	\$1,750.00	\$89.76	\$1,472.46	\$277.54	\$0.00	\$277.54	15.86%
24.953.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
24.953.11017	INSURANCE	\$2,500.00	\$0.00	\$2,500.00	\$1,262.69	\$2,085.00	\$415.00	\$0.00	\$415.00	16.60%
24.953.11018	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$2,500.00	\$1,262.69	\$2,085.00	\$415.00	\$0.00	\$415.00	16.60%
24.953.11018	EXPENSE ACCOUNT	\$4,550.00	\$0.00	\$4,550.00	\$2,499.64	\$22,381.86	(\$17,831.86)	\$0.00	(\$17,831.86)	-391.91%

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☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24.953.11019	TRAVEL	\$3,500.00	\$0.00	\$3,500.00	\$2,238.03	\$9,850.78	(\$6,350.78)	\$0.00	(\$6,350.78)	-181.45%
24.953.12020	AUDIT & LEGAL	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
24.953.12029	CONTRACT SERVICES	\$98,448.00	\$0.00	\$98,448.00	\$47,711.48	\$102,457.91	(\$4,009.91)	\$0.00	(\$4,009.91)	-4.07%
24.953.12031	ADVERTISING	\$2,250.00	\$0.00	\$2,250.00	\$180.05	\$4,084.04	(\$1,834.04)	\$0.00	(\$1,834.04)	-81.51%
24.953.13030	OCCUPANCY/RENT	\$2,400.00	\$0.00	\$2,400.00	\$600.00	\$2,400.00	\$0.00	\$0.00	\$0.00	0.00%
24.953.13036	OFFICE SUPPLIES	\$2,616.00	\$0.00	\$2,616.00	\$1,718.50	\$3,397.10	(\$781.10)	\$0.00	(\$781.10)	-29.86%
24.953.13038	POSTAGE	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$18.50	\$1,981.50	\$0.00	\$1,981.50	99.08%
24.953.16068	TELEPHONE/INTERNET	\$1,200.00	\$0.00	\$1,200.00	\$173.68	\$1,259.73	(\$59.73)	\$0.00	(\$59.73)	-4.98%
24.953.19082	GENERAL MAINTENANCE	\$1,000.00	\$0.00	\$1,000.00	\$68.95	\$216.95	\$783.05	\$0.00	\$783.05	78.31%
24.953.21097	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$629.87	\$2,256.81	(\$2,256.81)	\$0.00	(\$2,256.81)	0.00%
24.953.22093	PROPERTY/LIABILITY	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
Dept: STRATEGIC PREVENTION FRAMEWORK - 953		\$183,259.00	\$0.00	\$183,259.00	\$61,853.59	\$210,817.58	(\$27,558.58)	\$0.00	(\$27,558.58)	-15.04%
24.955.10001	SALARY	\$43,000.00	\$0.00	\$43,000.00	\$3,482.98	\$43,169.38	(\$169.38)	\$0.00	(\$169.38)	-0.39%
24.955.11010	FICA	\$3,290.00	\$0.00	\$3,290.00	\$248.14	\$3,232.30	\$57.70	\$0.00	\$57.70	1.75%
24.955.11011	LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$1.64	\$23.42	(\$23.42)	\$0.00	(\$23.42)	0.00%
24.955.11012	GROUP HEALTH INSURANCE	\$7,904.00	\$0.00	\$7,904.00	\$532.26	\$6,692.67	\$1,211.33	\$0.00	\$1,211.33	15.33%
24.955.11013	RETIREMENT	\$3,908.00	\$0.00	\$3,908.00	\$289.05	\$3,757.64	\$150.36	\$0.00	\$150.36	3.85%
24.955.11014	WORKERS COMPENSATION	\$226.00	\$0.00	\$226.00	\$11.62	\$190.66	\$35.34	\$0.00	\$35.34	15.64%
24.955.11016	DENTAL INSURANCE	\$1,032.00	\$0.00	\$1,032.00	\$33.73	\$404.76	\$627.24	\$0.00	\$627.24	60.78%
24.955.11017	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$2,500.00	\$58.00	\$709.43	\$1,790.57	\$0.00	\$1,790.57	71.62%
24.955.11018	EXPENSE ACCOUNT	\$0.00	\$0.00	\$0.00	\$91.21	\$2,573.51	(\$2,573.51)	\$0.00	(\$2,573.51)	0.00%
24.955.11019	TRAVEL	\$2,500.00	\$0.00	\$2,500.00	\$234.85	\$6,344.15	(\$3,844.15)	\$0.00	(\$3,844.15)	-153.77%
24.955.12020	LEGAL SERVICES	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
24.955.12029	CONTRACT SERVICES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
24.955.12031	ADVERTISING	\$3,500.00	\$0.00	\$3,500.00	\$551.13	\$1,453.23	\$2,046.77	\$0.00	\$2,046.77	58.48%
24.955.13032	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$257.13	(\$257.13)	\$0.00	(\$257.13)	0.00%
24.955.13036	OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,046.99	\$453.01	\$0.00	\$453.01	30.20%
24.955.13037	SUBSCRIPTIONS	\$200.00	\$0.00	\$200.00	\$0.00	\$80.00	\$120.00	\$0.00	\$120.00	60.00%
24.955.13038	POSTAGE	\$300.00	\$0.00	\$300.00	\$220.00	\$287.96	\$12.04	\$0.00	\$12.04	4.01%
24.955.16068	TELEPHONE/INTERNET	\$480.00	\$0.00	\$480.00	\$130.32	\$667.79	(\$187.79)	\$0.00	(\$187.79)	-39.12%
24.955.21097	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$499.99	\$499.99	(\$499.99)	\$0.00	(\$499.99)	0.00%
Dept: PHNC - \$75,000 - 955		\$72,540.00	\$0.00	\$72,540.00	\$6,384.92	\$71,391.01	\$1,148.99	\$0.00	\$1,148.99	1.58%
24.956.11018	EXPENSE ACCOUNT:CHI PHC ASSESSMENT	\$0.00	\$0.00	\$0.00	\$10.77	\$2,500.00	(\$2,500.00)	\$0.00	(\$2,500.00)	0.00%
Dept: CHI PHC ASSESSMENT - 956		\$0.00	\$0.00	\$0.00	\$10.77	\$2,500.00	(\$2,500.00)	\$0.00	(\$2,500.00)	0.00%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

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☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
24.957.11019	TRAVEL	\$0.00	\$0.00	\$0.00	\$227.15	\$457.60	(\$457.60)	\$0.00	(\$457.60)	0.00%
24.957.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$3,626.16	\$4,526.16	(\$4,526.16)	\$0.00	(\$4,526.16)	0.00%
24.957.12031	ADVERTISING/PUBLIC RELATIONS	\$0.00	\$0.00	\$0.00	\$558.26	\$894.16	(\$894.16)	\$0.00	(\$894.16)	0.00%
24.957.13032	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$941.69	\$941.69	(\$941.69)	\$0.00	(\$941.69)	0.00%
	Dept: MRC - 957	\$0.00	\$0.00	\$0.00	\$5,353.26	\$6,819.61	(\$6,819.61)	\$0.00	(\$6,819.61)	0.00%
	Fund: GRANTS - 24	\$511,258.00	\$0.00	\$511,258.00	\$118,400.63	\$767,540.74	(\$256,282.74)	\$0.00	(\$256,282.74)	-50.13%
30.520.10001	OFFICE SALARIES	\$0.00	\$0.00	\$0.00	\$404.58	\$404.58	(\$404.58)	\$0.00	(\$404.58)	0.00%
	Dept: HUMAN RESOURCES - 520	\$0.00	\$0.00	\$0.00	\$404.58	\$404.58	(\$404.58)	\$0.00	(\$404.58)	0.00%
30.550.10001	OFFICE SALARIES	\$0.00	\$0.00	\$0.00	(\$142.48)	(\$142.48)	\$142.48	\$0.00	\$142.48	0.00%
30.550.10008	OVERTIME	\$0.00	\$0.00	\$0.00	\$67.42	\$67.42	(\$67.42)	\$0.00	(\$67.42)	0.00%
	Dept: OPERATION OF PLANT - 550	\$0.00	\$0.00	\$0.00	(\$75.06)	(\$75.06)	\$75.06	\$0.00	\$75.06	0.00%
30.555.10001	OFFICE SALARIES	\$0.00	\$0.00	\$0.00	\$140.30	\$140.30	(\$140.30)	\$0.00	(\$140.30)	0.00%
	Dept: CENTRAL SUPPLY - 555	\$0.00	\$0.00	\$0.00	\$140.30	\$140.30	(\$140.30)	\$0.00	(\$140.30)	0.00%
	Fund: INTERGOVERNMENTAL - 30	\$0.00	\$0.00	\$0.00	\$469.82	\$469.82	(\$469.82)	\$0.00	(\$469.82)	0.00%
40.097.99999	A/R WRITE OFF	\$0.00	\$0.00	\$0.00	(\$59,091.00)	(\$59,091.00)	\$59,091.00	\$0.00	\$59,091.00	0.00%
	Dept: SCHC REVENUE - 097	\$0.00	\$0.00	\$0.00	(\$59,091.00)	(\$59,091.00)	\$59,091.00	\$0.00	\$59,091.00	0.00%
40.492.10001	MARKETING SALARIES	\$80,372.00	(\$26,000.00)	\$54,372.00	\$2,240.44	\$53,051.82	\$1,320.18	\$0.00	\$1,320.18	2.43%
40.492.10007	ET BUY BACK	\$1,478.00	\$0.00	\$1,478.00	\$0.00	\$0.00	\$1,478.00	\$0.00	\$1,478.00	100.00%
40.492.10008	OVERTIME	\$1,800.00	\$0.00	\$1,800.00	(\$9.70)	\$608.37	\$1,191.63	\$0.00	\$1,191.63	66.20%
40.492.11010	FICA	\$6,399.00	\$0.00	\$6,399.00	\$142.58	\$3,719.93	\$2,679.07	\$0.00	\$2,679.07	41.87%
40.492.11011	GROUP LIFE INSURANCE	\$56.00	\$0.00	\$56.00	\$0.82	\$29.06	\$26.94	\$0.00	\$26.94	48.11%
40.492.11012	GROUP HEALTH INSURANCE	\$32,662.00	(\$14,000.00)	\$18,662.00	\$2,274.65	\$17,998.29	\$663.71	\$0.00	\$663.71	3.56%
40.492.11013	RETIREMENT	\$7,311.00	\$0.00	\$7,311.00	\$195.17	\$4,597.26	\$2,713.74	\$0.00	\$2,713.74	37.12%
40.492.11014	WORKERS COMPENSATION	\$318.00	\$0.00	\$318.00	\$16.30	\$267.45	\$50.55	\$0.00	\$50.55	15.90%
40.492.11015	UNEMPLOYMENT COMP	\$88.00	\$0.00	\$88.00	\$0.00	\$75.00	\$13.00	\$0.00	\$13.00	14.77%
40.492.11016	DENTAL INSURANCE	\$2,088.00	\$0.00	\$2,088.00	\$140.05	\$1,223.74	\$864.26	\$0.00	\$864.26	41.39%
40.492.11019	TRAVEL EXPENSES	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$334.48	\$3,665.52	\$0.00	\$3,665.52	91.64%
40.492.12031	ADVERTISING & PUBLIC RELATION	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$2,934.30	\$565.70	\$0.00	\$565.70	16.16%
40.492.13032	MARKETING SUPPLIES & MATERIAL	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,780.49	\$219.51	\$0.00	\$219.51	10.98%
40.492.13036	OFFICE SUPPLIES	\$500.00	\$0.00	\$500.00	\$0.00	\$455.39	\$44.61	\$0.00	\$44.61	8.92%
40.492.16068	TELEPHONE/INTERNET	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.492.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$539.88	\$539.88	(\$539.88)	\$0.00	(\$539.88)	0.00%
	Dept: MARKETING - 492	\$143,072.00	(\$40,000.00)	\$103,072.00	\$5,540.19	\$87,615.46	\$15,456.54	\$0.00	\$15,456.54	15.00%

Sullivan County

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.500.10001	SALARIES	\$160,836.00	\$0.00	\$160,836.00	\$13,667.92	\$162,342.84	(\$1,506.84)	\$0.00	(\$1,506.84)	-0.94%
40.500.10007	E.T. BUY BACK	\$985.00	\$0.00	\$985.00	\$0.00	\$734.40	\$250.60	\$0.00	\$250.60	25.44%
40.500.10008	OVERTIME	\$600.00	\$0.00	\$600.00	\$8.27	\$269.46	\$330.54	\$0.00	\$330.54	55.09%
40.500.11010	FICA	\$12,572.00	\$0.00	\$12,572.00	\$915.94	\$11,915.10	\$656.90	\$0.00	\$656.90	5.23%
40.500.11011	GROUP LIFE INSURANCE	\$84.00	\$0.00	\$84.00	\$4.92	\$62.84	\$21.16	\$0.00	\$21.16	25.19%
40.500.11012	GROUP HEALTH INSURANCE	\$48,152.00	(\$21,000.00)	\$27,152.00	\$2,346.22	\$26,537.11	\$614.89	\$0.00	\$614.89	2.26%
40.500.11013	RETIREMENT	\$14,363.00	\$0.00	\$14,363.00	\$1,093.99	\$14,146.52	\$216.48	\$0.00	\$216.48	1.51%
40.500.11014	WORKERS COMPENSATION	\$630.00	\$0.00	\$630.00	\$32.29	\$529.68	\$100.32	\$0.00	\$100.32	15.92%
40.500.11015	UNEMPLOYMENT COMP	\$84.00	\$0.00	\$84.00	\$0.00	\$71.00	\$13.00	\$0.00	\$13.00	15.48%
40.500.11016	INSURANCE	\$2,016.00	\$0.00	\$2,016.00	\$104.38	\$1,252.56	\$763.44	\$0.00	\$763.44	37.87%
40.500.11017	DENTAL INSURANCE	\$5,000.00	(\$1,700.00)	\$3,300.00	\$230.64	\$2,444.89	\$855.11	\$0.00	\$855.11	25.91%
40.500.11019	EDUCATION & CONFERENCES	\$800.00	\$0.00	\$800.00	\$40.00	\$379.82	\$420.18	\$0.00	\$420.18	52.52%
40.500.12021	TRAVEL	\$23,000.00	\$0.00	\$23,000.00	\$0.00	\$22,000.00	\$1,000.00	\$0.00	\$1,000.00	4.35%
40.500.12029	AUDIT	\$82,307.00	(\$9,000.00)	\$73,307.00	\$11,168.66	\$63,643.26	\$9,663.74	\$0.00	\$9,663.74	13.18%
40.500.13036	CONTRACT SERVICES	\$17,000.00	(\$6,000.00)	\$11,000.00	\$414.34	\$7,128.54	\$3,871.46	\$0.00	\$3,871.46	35.20%
40.500.13037	OFFICE SUPPLIES	\$8,500.00	\$0.00	\$8,500.00	\$3,599.27	\$8,496.62	\$3.38	\$0.00	\$3.38	0.04%
40.500.13038	DUES, LICENSES & SUBSCRIPTIONS	\$6,000.00	\$0.00	\$6,000.00	\$3.25	\$4,931.96	\$1,068.04	\$0.00	\$1,068.04	17.80%
40.500.16068	POSTAGE	\$18,000.00	\$1,700.00	\$19,700.00	\$3,891.10	\$21,332.04	(\$1,632.04)	\$0.00	(\$1,632.04)	-8.28%
40.500.17075	TELEPHONE/INTERNET	\$50,000.00	\$0.00	\$50,000.00	\$116,336.09	\$396,057.12	(\$346,057.12)	\$0.00	(\$346,057.12)	-692.11%
40.500.20092	MEDICAID WRITE OFFS	\$513,028.00	\$0.00	\$513,028.00	\$209,122.69	\$629,180.80	(\$116,152.80)	\$0.00	(\$116,152.80)	-22.64%
40.500.21097	MEDICAID ASSESSMENT	\$7,000.00	\$0.00	\$7,000.00	\$3,514.00	\$5,112.00	\$1,888.00	\$0.00	\$1,888.00	26.97%
40.500.22093	EQUIPMENT	\$52,552.00	\$0.00	\$52,552.00	\$0.00	\$52,552.00	\$0.00	\$0.00	\$0.00	0.00%
40.500.24000	INSURANCE	\$0.00	\$0.00	\$0.00	(\$119.75)	(\$119.75)	\$119.75	\$0.00	\$119.75	0.00%
	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	(\$119.75)	(\$119.75)	\$119.75	\$0.00	\$119.75	0.00%
	Dept: ADMINISTRATION - 500	\$1,023,509.00	(\$36,000.00)	\$987,509.00	\$366,374.22	\$1,431,000.81	(\$443,491.81)	\$0.00	(\$443,491.81)	-44.91%
40.510.21098	DEPRECIATION	\$0.00	\$0.00	\$0.00	\$436,210.00	\$436,210.00	(\$436,210.00)	\$0.00	(\$436,210.00)	0.00%
	Dept: DEPRECIATION EXPENSE - 510	\$0.00	\$0.00	\$0.00	\$436,210.00	\$436,210.00	(\$436,210.00)	\$0.00	(\$436,210.00)	0.00%
40.530.10001	SALARIES	\$682,148.00	\$0.00	\$682,148.00	\$53,203.90	\$654,268.01	\$27,879.99	\$0.00	\$27,879.99	4.09%
40.530.10002	DIRECTORS SALARY	\$0.00	\$0.00	\$0.00	(\$1,153.85)	(\$1,153.85)	\$1,153.85	\$0.00	\$1,153.85	0.00%
40.530.10007	E.T. BUY BACK	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$548.10	\$1,951.90	\$0.00	\$1,951.90	78.08%
40.530.10008	OVERTIME	\$25,000.00	\$0.00	\$25,000.00	\$1,325.64	\$21,017.33	\$3,982.67	\$0.00	\$3,982.67	15.93%
40.530.10009	PERFORMANCE INCREASE	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
40.530.11010	FICA	\$54,441.00	\$0.00	\$54,441.00	\$3,577.91	\$47,769.51	\$6,671.49	\$0.00	\$6,671.49	12.25%
40.530.11011	GROUP LIFE INSURANCE	\$476.00	\$0.00	\$476.00	\$36.08	\$498.83	(\$22.83)	\$0.00	(\$22.83)	-4.80%
40.530.11012	GROUP HEALTH INSURANCE	\$215,033.00	(\$43,000.00)	\$172,033.00	\$14,276.41	\$171,809.24	\$223.76	\$0.00	\$223.76	0.13%

Sullivan County

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.530.11013	RETIREMENT	\$62,198.00	\$0.00	\$62,198.00	\$4,235.36	\$54,975.41	\$7,222.59	\$0.00	\$7,222.59	11.61%
40.530.11014	WORKERS COMPENSATION	\$17,603.00	\$0.00	\$17,603.00	\$902.88	\$14,811.73	\$2,791.27	\$0.00	\$2,791.27	15.86%
40.530.11015	UNEMPLOYMENT COMP	\$968.00	\$0.00	\$968.00	\$0.00	\$823.00	\$145.00	\$0.00	\$145.00	14.98%
40.530.11016	DENTAL INSURANCE	\$11,640.00	\$0.00	\$11,640.00	\$872.72	\$10,638.82	\$1,001.18	\$0.00	\$1,001.18	8.60%
40.530.11017	EDUCATION & CONFERENCES	\$1,000.00	\$0.00	\$1,000.00	\$135.00	\$895.80	\$104.20	\$0.00	\$104.20	10.42%
40.530.12029	CONTRACT SERVICES	\$63,600.00	\$0.00	\$63,600.00	\$5,414.00	\$61,215.00	\$2,385.00	\$0.00	\$2,385.00	3.75%
40.530.13032	GENERAL SUPPLIES	\$56,000.00	\$0.00	\$56,000.00	\$6,191.14	\$54,278.36	\$1,721.64	\$0.00	\$1,721.64	3.07%
40.530.14040	STAFF LUNCH LINE	\$0.00	\$0.00	\$0.00	\$2.94	\$2.94	(\$2.94)	\$0.00	(\$2.94)	0.00%
40.530.14042	FOOD	\$552,000.00	\$0.00	\$552,000.00	\$60,682.67	\$555,011.51	(\$3,011.51)	\$0.00	(\$3,011.51)	-0.55%
40.530.21097	EQUIPMENT	\$10,000.00	\$0.00	\$10,000.00	\$59.10	\$4,935.60	\$5,064.40	\$0.00	\$5,064.40	50.64%
40.530.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$8,292.63	\$8,292.63	(\$8,292.63)	\$0.00	(\$8,292.63)	0.00%
	Dept: DIETARY - 530	\$1,756,607.00	(\$43,000.00)	\$1,713,607.00	\$158,054.53	\$1,660,637.97	\$52,969.03	\$0.00	\$52,969.03	3.09%
40.540.10001	SALARIES SUPERVISORS STAFF	\$503,450.00	\$0.00	\$503,450.00	\$41,056.66	\$497,946.69	\$5,503.31	\$0.00	\$5,503.31	1.09%
40.540.10002	SALARIES REGISTERED NURSES	\$380,097.00	(\$245,000.00)	\$135,097.00	\$7,379.73	\$128,887.33	\$6,209.67	\$0.00	\$6,209.67	4.60%
40.540.10003	SALARIES L.P.N.'S	\$1,185,585.00	(\$537,000.00)	\$648,585.00	\$68,130.29	\$659,384.03	(\$10,799.03)	\$0.00	(\$10,799.03)	-1.67%
40.540.10004	SALARIES NURSING AIDES	\$1,833,822.00	(\$213,000.00)	\$1,620,822.00	\$155,452.57	\$1,631,233.05	(\$10,411.05)	\$0.00	(\$10,411.05)	-0.64%
40.540.10006	CLERICAL	\$111,593.00	\$0.00	\$111,593.00	\$9,023.67	\$112,901.91	(\$1,308.91)	\$0.00	(\$1,308.91)	-1.17%
40.540.10007	E.T. BUY BACK	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$2,166.80	\$7,833.20	\$0.00	\$7,833.20	78.33%
40.540.10008	OVERTIME	\$275,000.00	\$0.00	\$275,000.00	\$21,639.35	\$265,461.69	\$9,538.31	\$0.00	\$9,538.31	3.47%
40.540.10009	PERFORMANCE INCREASE	\$9,000.00	(\$8,000.00)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.540.11010	FICA	\$329,604.00	(\$99,000.00)	\$230,604.00	\$19,870.29	\$234,425.84	(\$3,821.84)	\$0.00	(\$3,821.84)	-1.66%
40.540.11011	GROUP LIFE INSURANCE	\$4,414.00	\$0.00	\$4,414.00	\$124.64	\$1,560.27	\$2,853.73	\$0.00	\$2,853.73	64.65%
40.540.11012	GROUP HEALTH INSURANCE	\$1,038,784.00	(\$337,000.00)	\$701,784.00	\$68,368.31	\$701,933.33	(\$149.33)	\$0.00	(\$149.33)	-0.02%
40.540.11013	RETIREMENT	\$376,567.00	(\$178,000.00)	\$198,567.00	\$17,366.50	\$198,042.06	\$524.94	\$0.00	\$524.94	0.26%
40.540.11014	WORKERS COMPENSATION	\$178,954.00	(\$53,000.00)	\$125,954.00	\$9,177.74	\$150,561.35	(\$24,607.35)	\$0.00	(\$24,607.35)	-19.54%
40.540.11015	UNEMPLOYMENT COMP	\$4,414.00	\$0.00	\$4,414.00	\$0.00	\$3,706.00	\$708.00	\$0.00	\$708.00	16.04%
40.540.11016	DENTAL INSURANCE	\$75,034.00	(\$33,000.00)	\$42,034.00	\$3,845.91	\$41,661.96	\$372.04	\$0.00	\$372.04	0.89%
40.540.11017	EDUCATION & CONFERENCES	\$10,000.00	\$0.00	\$10,000.00	\$2,010.95	\$8,176.63	\$1,823.37	\$0.00	\$1,823.37	18.23%
40.540.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$65.00	\$65.00	(\$65.00)	\$0.00	(\$65.00)	0.00%
40.540.13032	GENERAL SUPPLIES	\$8,000.00	\$5,000.00	\$13,000.00	\$1,790.80	\$13,949.27	(\$949.27)	\$0.00	(\$949.27)	-7.30%
40.540.14052	MEDICAL SUPPLIES	\$260,000.00	\$0.00	\$260,000.00	\$32,747.14	\$260,335.98	(\$335.98)	\$0.00	(\$335.98)	-0.13%
40.540.14053	OXYGEN	\$40,000.00	(\$20,000.00)	\$20,000.00	\$2,211.00	\$12,666.90	\$7,333.10	\$0.00	\$7,333.10	36.67%
40.540.19082	GENERAL MAINTENANCE & REPAIRS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$3,879.96	\$120.04	\$0.00	\$120.04	3.00%
40.540.21097	EQUIPMENT	\$22,000.00	\$21,000.00	\$43,000.00	\$4,952.24	\$39,477.39	\$3,522.61	\$0.00	\$3,522.61	8.19%
40.540.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$26,823.74	\$26,823.74	(\$26,823.74)	\$0.00	(\$26,823.74)	0.00%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Dept: NURSING - 540										
		\$6,660,318.00	(\$1,697,000.00)	\$4,963,318.00	\$492,036.53	\$4,995,247.18	(\$31,929.18)	\$0.00	(\$31,929.18)	-0.64%
40.541.10002	R.N. SALARIES	\$0.00	\$183,000.00	\$183,000.00	\$18,593.72	\$185,429.99	(\$2,429.99)	\$0.00	(\$2,429.99)	-1.33%
40.541.10003	L.P.N. SALARIES	\$0.00	\$202,000.00	\$202,000.00	\$32,528.12	\$209,489.22	(\$7,489.22)	\$0.00	(\$7,489.22)	-3.71%
40.541.10004	L.N.A. SALARIES	\$0.00	\$147,000.00	\$147,000.00	\$40,494.60	\$157,333.96	(\$10,333.96)	\$0.00	(\$10,333.96)	-7.03%
40.541.11010	FICA	\$0.00	\$42,300.00	\$42,300.00	\$5,843.76	\$42,637.39	(\$337.39)	\$0.00	(\$337.39)	-0.80%
40.541.12029	CONTRACT SERVICES-NURSES	\$256,283.00	\$1,331,000.00	\$1,587,283.00	\$101,097.20	\$1,597,517.47	(\$10,234.47)	\$0.00	(\$10,234.47)	-0.64%
Dept: NURSING ON-CALL - 541										
		\$256,283.00	\$1,905,300.00	\$2,161,583.00	\$198,557.40	\$2,192,408.03	(\$30,825.03)	\$0.00	(\$30,825.03)	-1.43%
40.550.10001	SALARIES	\$309,239.00	\$0.00	\$309,239.00	\$24,274.77	\$307,249.24	\$1,989.76	\$0.00	\$1,989.76	0.64%
40.550.10007	ET BUY BACK	\$2,000.00	(\$2,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.550.10008	OVERTIME	\$9,000.00	\$0.00	\$9,000.00	\$629.90	\$9,521.26	(\$521.26)	\$0.00	(\$521.26)	-5.79%
40.550.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.550.11010	FICA	\$24,537.00	\$0.00	\$24,537.00	\$1,769.41	\$22,720.44	\$1,816.56	\$0.00	\$1,816.56	7.40%
40.550.11011	GROUP LIFE INSURANCE	\$210.00	\$0.00	\$210.00	\$13.12	\$168.30	\$41.70	\$0.00	\$41.70	19.86%
40.550.11012	GROUP HEALTH INSURANCE	\$108,066.00	\$0.00	\$108,066.00	\$6,859.43	\$86,900.95	\$21,165.05	\$0.00	\$21,165.05	19.59%
40.550.11013	RETIREMENT	\$28,033.00	\$0.00	\$28,033.00	\$2,176.67	\$27,184.86	\$848.14	\$0.00	\$848.14	3.03%
40.550.11014	WORKERS COMPENSATION	\$8,227.00	\$0.00	\$8,227.00	\$421.98	\$6,922.56	\$1,304.44	\$0.00	\$1,304.44	15.86%
40.550.11015	UNEMPLOYMENT COMP	\$330.00	\$0.00	\$330.00	\$0.00	\$281.00	\$49.00	\$0.00	\$49.00	14.85%
40.550.11016	DENTAL INSURANCE	\$6,633.00	\$0.00	\$6,633.00	\$384.80	\$4,446.36	\$2,186.64	\$0.00	\$2,186.64	32.97%
40.550.11017	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$2,500.00	\$974.05	\$2,499.59	\$0.41	\$0.00	\$0.41	0.02%
40.550.12025	OPERATIONS: DIETARY	\$17,500.00	\$0.00	\$17,500.00	\$709.07	\$12,470.73	\$5,029.27	\$0.00	\$5,029.27	28.74%
40.550.12029	MAINTENANCE CONTRACT SERVICES	\$92,478.00	\$0.00	\$92,478.00	\$8,585.14	\$84,546.37	\$7,931.63	\$0.00	\$7,931.63	8.58%
40.550.13032	GENERAL SUPPLIES	\$23,900.00	\$0.00	\$23,900.00	\$6,046.56	\$21,658.92	\$2,241.08	\$0.00	\$2,241.08	9.38%
40.550.13037	DUES, LICENSES & SUBSCRIPTIONS	\$1,205.00	\$0.00	\$1,205.00	\$0.00	\$665.00	\$540.00	\$0.00	\$540.00	44.81%
40.550.16061	ELECTRICITY	\$159,925.00	\$0.00	\$159,925.00	\$25,429.61	\$159,087.78	\$837.22	\$0.00	\$837.22	0.52%
40.550.16062	PROPANE	\$35,000.00	\$0.00	\$35,000.00	\$1,214.02	\$17,003.88	\$17,996.12	\$0.00	\$17,996.12	51.42%
40.550.16065	FUEL OIL	\$308,000.00	(\$61,300.00)	\$246,700.00	\$905.79	\$188,427.46	\$58,272.54	\$0.00	\$58,272.54	23.62%
40.550.16069	GASOLINE	\$5,000.00	\$0.00	\$5,000.00	\$910.69	\$4,894.34	\$105.66	\$0.00	\$105.66	2.11%
40.550.18080	CARE OF GROUNDS	\$8,000.00	\$0.00	\$8,000.00	\$415.99	\$6,940.15	\$1,059.85	\$0.00	\$1,059.85	13.25%
40.550.19080	SEWER COSTS	\$55,250.00	\$0.00	\$55,250.00	\$8,134.46	\$58,347.02	(\$3,097.02)	\$0.00	(\$3,097.02)	-5.61%
40.550.19082	GENERAL MAINTENANCE & REPAIRS	\$75,000.00	(\$10.00)	\$74,990.00	\$8,017.09	\$63,074.35	\$11,915.65	\$0.00	\$11,915.65	15.89%
40.550.19084	VEHICLE REPAIRS	\$5,000.00	\$1,010.00	\$6,010.00	\$0.00	\$6,006.15	\$3.85	\$0.00	\$3.85	0.06%
40.550.20093	TAXES-PROPERTY	\$26,082.00	\$0.00	\$26,082.00	\$11,560.00	\$24,408.00	\$1,674.00	\$0.00	\$1,674.00	6.42%
40.550.21097	EQUIPMENT	\$10,700.00	\$0.00	\$10,700.00	\$22.29	\$7,222.09	\$3,477.91	\$0.00	\$3,477.91	32.50%
Dept: OPERATION OF PLANT - 550										
		\$1,322,315.00	(\$82,300.00)	\$1,260,015.00	\$109,454.84	\$1,122,646.80	\$137,368.20	\$0.00	\$137,368.20	10.90%

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance☐ Print accounts with zero balance☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.555.10001	OFFICE SALARIES	\$31,126.00	\$0.00	\$31,126.00	\$2,374.24	\$29,128.31	\$1,997.69	\$0.00	\$1,997.69	6.42%
40.555.10007	ET BUY BACK	\$600.00	(\$600.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
40.555.10008	OVERTIME	\$250.00	\$0.00	\$250.00	\$6.46	\$155.64	\$94.36	\$0.00	\$94.36	37.74%
40.555.11010	FICA	\$2,446.00	\$0.00	\$2,446.00	\$165.35	\$2,053.23	\$392.77	\$0.00	\$392.77	16.06%
40.555.11011	GROUP LIFE/DISABILITY	\$28.00	\$0.00	\$28.00	\$1.64	\$21.30	\$6.70	\$0.00	\$6.70	23.93%
40.555.11012	GROUP HEALTH INSURANCE	\$12,533.00	\$0.00	\$12,533.00	\$987.64	\$12,418.63	\$114.37	\$0.00	\$114.37	0.91%
40.555.11013	RETIREMENT	\$2,795.00	\$0.00	\$2,795.00	\$208.07	\$2,581.17	\$213.83	\$0.00	\$213.83	7.65%
40.555.11014	WORKERS COMPENSATION	\$1,192.00	\$0.00	\$1,192.00	\$61.18	\$1,003.68	\$188.32	\$0.00	\$188.32	15.80%
40.555.11015	UNEMPLOYMENT COMP	\$44.00	\$0.00	\$44.00	\$0.00	\$37.00	\$7.00	\$0.00	\$7.00	15.91%
40.555.11016	DENTAL INSURANCE	\$674.00	\$0.00	\$674.00	\$54.51	\$654.12	\$19.88	\$0.00	\$19.88	2.95%
40.555.11017	EDUCATION & TRAINING	\$250.00	\$0.00	\$250.00	\$0.00	\$233.60	\$16.40	\$0.00	\$16.40	6.56%
40.555.12029	CONTRACT SERVICES	\$750.00	\$0.00	\$750.00	\$32.95	\$561.69	\$188.31	\$0.00	\$188.31	25.11%
40.555.13032	GENERAL SUPPLIES	\$500.00	\$36.24	\$536.24	\$8.94	\$545.18	(\$8.94)	\$0.00	(\$8.94)	-1.67%
40.555.19082	GENERAL MAINTENANCE & REPAIRS	\$250.00	(\$36.24)	\$213.76	\$0.00	\$139.87	\$73.89	\$0.00	\$73.89	34.57%
40.555.21097	EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
	Dept: CENTRAL SUPPLY - 555	\$54,438.00	(\$600.00)	\$53,838.00	\$3,900.98	\$49,533.42	\$4,304.58	\$0.00	\$4,304.58	8.00%
40.560.10001	SALARIES	\$186,515.00	\$0.00	\$186,515.00	\$15,156.07	\$179,549.67	\$6,965.33	\$0.00	\$6,965.33	3.73%
40.560.10007	ET BUY BACK	\$1,750.00	(\$1,000.00)	\$750.00	\$0.00	\$730.80	\$19.20	\$0.00	\$19.20	2.56%
40.560.10008	OVERTIME	\$1,500.00	\$0.00	\$1,500.00	\$127.35	\$1,353.21	\$146.79	\$0.00	\$146.79	9.79%
40.560.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.11010	FICA	\$14,372.00	\$0.00	\$14,372.00	\$1,000.93	\$13,250.38	\$1,121.62	\$0.00	\$1,121.62	7.80%
40.560.11011	GROUP LIFE INSURANCE	\$168.00	\$0.00	\$168.00	\$9.02	\$133.34	\$34.66	\$0.00	\$34.66	20.63%
40.560.11012	GROUP HEALTH INSURANCE	\$50,686.00	(\$4,581.00)	\$46,105.00	\$3,238.63	\$30,053.37	\$16,051.63	\$0.00	\$16,051.63	34.82%
40.560.11013	RETIREMENT	\$16,419.00	\$0.00	\$16,419.00	\$1,217.23	\$15,676.19	\$742.81	\$0.00	\$742.81	4.52%
40.560.11014	WORKERS COMPENSATION	\$7,342.00	\$0.00	\$7,342.00	\$376.62	\$6,178.41	\$1,163.59	\$0.00	\$1,163.59	15.85%
40.560.11015	UNEMPLOYMENT COMP	\$264.00	\$0.00	\$264.00	\$0.00	\$224.00	\$40.00	\$0.00	\$40.00	15.15%
40.560.11016	DENTAL INSURANCE	\$3,493.00	\$0.00	\$3,493.00	\$251.35	\$2,147.85	\$1,345.15	\$0.00	\$1,345.15	38.51%
40.560.11017	EDUCATION & TRAINING	\$500.00	\$0.00	\$500.00	\$336.95	\$480.86	\$19.14	\$0.00	\$19.14	3.83%
40.560.13032	GENERAL SUPPLIES	\$14,000.00	\$2,000.00	\$16,000.00	\$2,861.48	\$16,843.83	(\$843.83)	\$0.00	(\$843.83)	-5.27%
40.560.14043	LINEN	\$19,000.00	\$0.00	\$19,000.00	\$6,790.00	\$20,094.55	(\$1,094.55)	\$0.00	(\$1,094.55)	-5.76%
40.560.19082	GENERAL MAINTENANCE & REPAIRS	\$7,500.00	\$2,500.00	\$10,000.00	\$0.00	\$8,692.39	\$1,307.61	\$0.00	\$1,307.61	13.08%
40.560.21097	EQUIPMENT	\$1,500.00	\$6,706.00	\$8,206.00	(\$7,395.14)	\$809.98	\$7,396.02	\$0.00	\$7,396.02	90.13%
40.560.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	(\$2,970.72)	(\$2,970.72)	\$2,970.72	\$0.00	\$2,970.72	0.00%
	Dept: LAUNDRY & LINEN - 560	\$325,509.00	\$5,625.00	\$331,134.00	\$20,999.77	\$293,248.11	\$37,885.89	\$0.00	\$37,885.89	11.44%

Sullivan County

A. Monthly Expense Delegates Report

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Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.570.10001	SALARIES	\$355,775.00	\$0.00	\$355,775.00	\$27,260.94	\$330,404.26	\$25,370.74	\$0.00	\$25,370.74	7.13%
40.570.10007	E.T. BUY BACK	\$538.00	\$0.00	\$538.00	\$0.00	\$0.00	\$538.00	\$0.00	\$538.00	100.00%
40.570.10008	OVERTIME	\$2,000.00	\$0.00	\$2,000.00	(\$78.65)	\$2,894.49	(\$894.49)	\$0.00	(\$894.49)	-44.72%
40.570.10009	PERFORMANCE INCREASE	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.570.11010	FICA	\$28,340.00	\$0.00	\$28,340.00	\$1,797.85	\$23,062.81	\$5,277.19	\$0.00	\$5,277.19	18.62%
40.570.11011	GROUP LIFE INSURANCE	\$364.00	\$0.00	\$364.00	\$19.68	\$264.74	\$99.26	\$0.00	\$99.26	27.27%
40.570.11012	GROUP HEALTH INSURANCE	\$125,814.00	\$0.00	\$125,814.00	\$8,383.81	\$111,001.66	\$14,812.34	\$0.00	\$14,812.34	11.77%
40.570.11013	RETIREMENT	\$31,448.00	\$0.00	\$31,448.00	\$2,150.16	\$26,834.28	\$4,613.72	\$0.00	\$4,613.72	14.67%
40.570.11014	WORKERS COMPENSATION	\$13,981.00	\$0.00	\$13,981.00	\$717.07	\$11,763.56	\$2,217.44	\$0.00	\$2,217.44	15.86%
40.570.11015	UNEMPLOYMENT COMP	\$660.00	\$0.00	\$660.00	\$0.00	\$561.00	\$99.00	\$0.00	\$99.00	15.00%
40.570.11016	DENTAL INSURANCE	\$9,562.00	\$0.00	\$9,562.00	\$465.75	\$6,842.54	\$2,719.46	\$0.00	\$2,719.46	28.44%
40.570.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$1,000.00	\$215.43	\$695.52	\$304.48	\$0.00	\$304.48	30.45%
40.570.12029	CONTRACT SERVICES	\$5,050.00	\$0.00	\$5,050.00	\$0.00	\$3,402.00	\$1,648.00	\$0.00	\$1,648.00	32.63%
40.570.12039	FLOOR CARE	\$4,000.00	\$0.00	\$4,000.00	\$2,795.88	\$4,093.44	(\$93.44)	\$0.00	(\$93.44)	-2.34%
40.570.13033	CLEANING SUPPLIES	\$37,000.00	\$0.00	\$37,000.00	\$3,429.47	\$41,004.54	(\$4,004.54)	\$0.00	(\$4,004.54)	-10.82%
40.570.13037	DUES, LICENSES, SUBSCRIPTION	\$200.00	\$0.00	\$200.00	\$0.00	\$145.00	\$55.00	\$0.00	\$55.00	27.50%
40.570.19082	GENERAL MAINTENANCE & REPAIRS	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$1,049.31	\$600.69	\$0.00	\$600.69	36.41%
40.570.21097	EQUIPMENT	\$5,700.00	(\$525.00)	\$5,175.00	\$750.70	\$4,583.24	\$591.76	\$0.00	\$591.76	11.43%
40.570.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$4,008.35	\$4,008.35	(\$4,008.35)	\$0.00	(\$4,008.35)	0.00%
	Dept: HOUSEKEEPING - 570	\$624,582.00	(\$525.00)	\$624,057.00	\$51,916.44	\$572,610.74	\$51,446.26	\$0.00	\$51,446.26	8.24%
40.580.12029	CONTRACT SERVICES	\$22,800.00	\$0.00	\$22,800.00	\$3,525.00	\$22,582.96	\$217.04	\$0.00	\$217.04	0.95%
40.580.14044	DRUGS - BILLABLE	\$6,000.00	\$0.00	\$6,000.00	\$130.48	\$4,420.56	\$1,579.44	\$0.00	\$1,579.44	26.32%
	Dept: PHYSICIAN & PHARMACY - 580	\$28,800.00	\$0.00	\$28,800.00	\$3,655.48	\$27,003.52	\$1,796.48	\$0.00	\$1,796.48	6.24%
40.585.12032	THERAPY SERVICES	\$308,271.00	\$0.00	\$308,271.00	\$71,338.80	\$329,783.53	(\$21,512.53)	\$0.00	(\$21,512.53)	-6.98%
40.585.12036	MED. PART A: XRAY EXPENSE	\$5,000.00	\$0.00	\$5,000.00	\$1,027.92	\$4,798.72	\$201.28	\$0.00	\$201.28	4.03%
40.585.12037	MED. PART A: LAB EXPENSE	\$8,700.00	\$0.00	\$8,700.00	\$2,067.00	\$8,134.00	\$566.00	\$0.00	\$566.00	6.51%
40.585.12038	MED. PART A: AMBULANCE EX	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$350.00	\$650.00	\$0.00	\$650.00	65.00%
40.585.14044	MED. PART A: PHARMACY EXP	\$300,000.00	(\$500.00)	\$299,500.00	\$40,201.60	\$269,470.94	\$30,029.06	\$0.00	\$30,029.06	10.03%
40.585.14052	MEDICAL EXPENSES	\$2,000.00	\$500.00	\$2,500.00	\$87.98	\$2,552.23	(\$52.23)	\$0.00	(\$52.23)	-2.09%
	Dept: MEDICARE PART A - 585	\$624,971.00	\$0.00	\$624,971.00	\$114,723.30	\$615,089.42	\$9,881.58	\$0.00	\$9,881.58	1.58%
40.586.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$2,623.68	\$2,623.68	(\$2,623.68)	\$0.00	(\$2,623.68)	0.00%
40.586.12033	PHYSICAL THERAPY SERVICES	\$170,000.00	(\$8,500.00)	\$161,500.00	\$18,626.82	\$138,452.14	\$23,047.86	\$0.00	\$23,047.86	14.27%
40.586.12034	OCCUPATIONAL THERAPY SERVICES	\$135,000.00	(\$23,000.00)	\$112,000.00	\$20,300.20	\$104,068.32	\$7,931.68	\$0.00	\$7,931.68	7.08%
40.586.12035	SPEECH THERAPY SERVICES	\$35,000.00	\$0.00	\$35,000.00	\$2,371.70	\$34,707.50	\$292.50	\$0.00	\$292.50	0.84%

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance☐ Print accounts with zero balance☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Dept: MEDICARE PART B - 586	\$340,000.00	(\$31,500.00)	\$308,500.00	\$43,922.40	\$279,851.64	\$28,648.36	\$0.00	\$28,648.36	9.29%
40.589.12029	MEDICAID SPEECH THERAPY	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$80.59	\$1,419.41	\$0.00	\$1,419.41	94.63%
	Dept: MEDICAID SPEECH THERAPY - 589	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$80.59	\$1,419.41	\$0.00	\$1,419.41	94.63%
40.591.12029	CONTRACT SERVICES	\$23,000.00	\$0.00	\$23,000.00	\$636.75	\$15,415.31	\$7,584.69	\$0.00	\$7,584.69	32.98%
40.591.13032	GENERAL SUPPLIES	\$15,000.00	\$0.00	\$15,000.00	\$1,301.13	\$12,865.67	\$2,134.33	\$0.00	\$2,134.33	14.23%
	Dept: PHYSICAL THERAPY - 591	\$38,000.00	\$0.00	\$38,000.00	\$1,937.88	\$28,280.98	\$9,719.02	\$0.00	\$9,719.02	25.58%
40.592.12029	CONTRACT SERVICES	\$15,000.00	\$0.00	\$15,000.00	\$448.98	\$14,925.16	\$74.84	\$0.00	\$74.84	0.50%
40.592.13032	GENERAL SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,913.95	\$86.05	\$0.00	\$86.05	4.30%
	Dept: OCCUPATIONAL THERAPY - 592	\$17,000.00	\$0.00	\$17,000.00	\$448.98	\$16,839.11	\$160.89	\$0.00	\$160.89	0.95%
40.593.10001	SALARIES	\$196,514.00	\$0.00	\$196,514.00	\$15,522.45	\$191,138.74	\$5,375.26	\$0.00	\$5,375.26	2.74%
40.593.10007	E.T. BUY BACK	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.593.10008	OVERTIME	\$2,000.00	\$0.00	\$2,000.00	\$267.64	\$1,202.00	\$798.00	\$0.00	\$798.00	39.90%
40.593.10009	PERFORMANCE INCREASE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.593.11010	FICA	\$15,378.00	\$0.00	\$15,378.00	\$1,006.37	\$13,289.24	\$2,088.76	\$0.00	\$2,088.76	13.58%
40.593.11011	GROUP LIFE INSURANCE	\$196.00	\$0.00	\$196.00	\$11.48	\$142.98	\$53.02	\$0.00	\$53.02	27.05%
40.593.11012	GROUP HEALTH INSURANCE	\$61,751.00	\$2,500.00	\$64,251.00	\$5,545.09	\$64,188.86	\$62.14	\$0.00	\$62.14	0.10%
40.593.11013	RETIREMENT	\$17,569.00	\$0.00	\$17,569.00	\$1,289.17	\$16,161.23	\$1,407.77	\$0.00	\$1,407.77	8.01%
40.593.11014	WORKERS COMPENSATION	\$8,534.00	\$0.00	\$8,534.00	\$437.64	\$7,179.45	\$1,354.55	\$0.00	\$1,354.55	15.87%
40.593.11015	UNEMPLOYMENT COMP	\$308.00	\$0.00	\$308.00	\$0.00	\$262.00	\$46.00	\$0.00	\$46.00	14.94%
40.593.11016	DENTAL INSURANCE	\$4,764.00	\$0.00	\$4,764.00	\$316.32	\$3,727.86	\$1,036.14	\$0.00	\$1,036.14	21.75%
40.593.11017	EDUCATION & TRAINING	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$1,158.43	\$41.57	\$0.00	\$41.57	3.46%
40.593.12029	CONTRACT SERVICES	\$21,800.00	\$0.00	\$21,800.00	\$1,280.00	\$18,152.88	\$3,647.12	\$0.00	\$3,647.12	16.73%
40.593.13032	GENERAL SUPPLIES	\$8,000.00	\$1,200.00	\$9,200.00	\$205.34	\$8,715.26	\$484.74	\$0.00	\$484.74	5.27%
40.593.21097	EQUIPMENT	\$4,167.00	(\$1,200.00)	\$2,967.00	\$425.79	\$2,936.86	\$30.14	\$0.00	\$30.14	1.02%
40.593.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$2,965.11	\$2,965.11	(\$2,965.11)	\$0.00	(\$2,965.11)	0.00%
	Dept: RECREATIONAL THERAPY - 593	\$344,681.00	\$2,500.00	\$347,181.00	\$29,272.40	\$331,220.90	\$15,960.10	\$0.00	\$15,960.10	4.60%
40.594.10001	EMPLOYEE SALARIES	\$81,100.00	\$0.00	\$81,100.00	\$6,775.94	\$82,747.30	(\$1,647.30)	\$0.00	(\$1,647.30)	-2.03%
40.594.10007	E.T. BUY BACK	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.594.10008	OVERTIME	\$600.00	\$0.00	\$600.00	\$0.00	\$106.86	\$493.14	\$0.00	\$493.14	82.19%
40.594.11010	FICA	\$6,141.00	\$0.00	\$6,141.00	\$460.95	\$6,073.84	\$67.16	\$0.00	\$67.16	1.09%
40.594.11011	GROUP LIFE INSURANCE	\$56.00	\$0.00	\$56.00	\$3.28	\$46.84	\$9.16	\$0.00	\$9.16	16.36%
40.594.11012	GROUP HEALTH INSURANCE	\$12,533.00	\$0.00	\$12,533.00	\$987.64	\$13,051.76	(\$518.76)	\$0.00	(\$518.76)	-4.14%
40.594.11013	RETIREMENT	\$7,016.00	\$0.00	\$7,016.00	\$333.95	\$4,252.04	\$2,763.96	\$0.00	\$2,763.96	39.40%

Sullivan County

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance

☐ Print accounts with zero balance

☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
40.594.11014	WORKERS COMPENSATION	\$418.00	\$0.00	\$418.00	\$21.47	\$352.21	\$65.79	\$0.00	\$65.79	15.74%
40.594.11015	UNEMPLOYMENT COMP	\$88.00	\$0.00	\$88.00	\$0.00	\$75.00	\$13.00	\$0.00	\$13.00	14.77%
40.594.11016	DENTAL INSURANCE	\$672.00	\$0.00	\$672.00	\$54.51	\$654.12	\$17.88	\$0.00	\$17.88	2.66%
40.594.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$45.00	\$955.00	\$0.00	\$955.00	95.50%
40.594.11019	TRAVEL EXPENSE	\$250.00	\$0.00	\$250.00	\$0.00	\$57.93	\$192.07	\$0.00	\$192.07	76.83%
40.594.12029	CONTRACT SERVICES	\$24,000.00	\$0.00	\$24,000.00	\$1,158.64	\$16,800.28	\$7,199.72	\$0.00	\$7,199.72	30.00%
40.594.24000	ET/ESL ACCRUED LIABILITY	\$0.00	\$0.00	\$0.00	\$1,753.17	\$1,753.17	(\$1,753.17)	\$0.00	(\$1,753.17)	0.00%
	Dept: SOCIAL SERVICES - 594	\$134,374.00	\$0.00	\$134,374.00	\$11,549.55	\$126,016.35	\$8,357.65	\$0.00	\$8,357.65	6.22%
40.596.12029	CONTRACT SERVICES	\$24,000.00	\$0.00	\$24,000.00	\$1,879.08	\$20,835.36	\$3,164.64	\$0.00	\$3,164.64	13.19%
	Dept: DENTAL SERVICE - 596	\$24,000.00	\$0.00	\$24,000.00	\$1,879.08	\$20,835.36	\$3,164.64	\$0.00	\$3,164.64	13.19%
40.997.15993	TRANSFER OUT CAPITAL	\$50,700.00	\$0.00	\$50,700.00	\$4,225.00	\$50,700.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.15996	TRANSFER OUT	\$67,151.00	\$0.00	\$67,151.00	\$5,595.88	\$67,151.00	\$0.00	\$0.00	\$0.00	0.00%
40.997.15997	ACCOUNTING/PAYROLL	\$185,424.00	\$0.00	\$185,424.00	\$15,452.00	\$185,424.00	\$0.00	\$0.00	\$0.00	0.00%
	TRANSFER OUT HUMAN RESOURCES	\$185,424.00	\$0.00	\$185,424.00	\$15,452.00	\$185,424.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: TRANSFER OUT - 997	\$303,275.00	\$0.00	\$303,275.00	\$25,272.88	\$303,275.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: HEALTH CARE - 40	\$14,023,234.00	\$2,500.00	\$14,025,734.00	\$2,016,615.85	\$14,530,560.39	(\$504,826.39)	\$0.00	(\$504,826.39)	-3.60%
41.501.15051	SCHC RESIDENT STORE	\$1,470.00	\$0.00	\$1,470.00	\$701.32	\$2,158.55	(\$688.55)	\$0.00	(\$688.55)	-46.84%
	ACCOUNT EXPENSE	\$1,470.00	\$0.00	\$1,470.00	\$701.32	\$2,158.55	(\$688.55)	\$0.00	(\$688.55)	-46.84%
	Dept: SCHC RESIDENT ACCOUNT - 501	\$1,470.00	\$0.00	\$1,470.00	\$701.32	\$2,158.55	(\$688.55)	\$0.00	(\$688.55)	-46.84%
41.502.15051	SCHC EQUIPMENT FUND	\$0.00	\$0.00	\$0.00	\$1,071.06	\$1,702.55	(\$1,702.55)	\$0.00	(\$1,702.55)	0.00%
	EXPENSE	\$0.00	\$0.00	\$0.00	\$1,071.06	\$1,702.55	(\$1,702.55)	\$0.00	(\$1,702.55)	0.00%
	Dept: SCHC EQUIPMENT FUND - 502	\$0.00	\$0.00	\$0.00	\$1,071.06	\$1,702.55	(\$1,702.55)	\$0.00	(\$1,702.55)	0.00%
41.504.15051	SCHC ACTIVITY FUND-EXPENSE	\$1,200.00	\$0.00	\$1,200.00	\$1,789.07	\$2,406.29	(\$1,206.29)	\$0.00	(\$1,206.29)	-100.52%
	Dept: SCHC ACTIVITY FUND - 504	\$1,200.00	\$0.00	\$1,200.00	\$1,789.07	\$2,406.29	(\$1,206.29)	\$0.00	(\$1,206.29)	-100.52%
41.505.15051	SCHC BOOK FUND-EXPENSE	\$0.00	\$0.00	\$0.00	\$58.80	\$230.32	(\$230.32)	\$0.00	(\$230.32)	0.00%
	Dept: SCHC BOOK FUND - 505	\$0.00	\$0.00	\$0.00	\$58.80	\$230.32	(\$230.32)	\$0.00	(\$230.32)	0.00%
41.507.15051	SCHC VENDING	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	ACCOUNT-EXPENSE	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	Dept: SCHC VENDING ACCOUNT - 507	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	Fund: TRUST FUNDS - 41	\$3,870.00	\$0.00	\$3,870.00	\$3,620.25	\$6,497.71	(\$2,627.71)	\$0.00	(\$2,627.71)	-67.90%
42.600.00123	CCC NEW CONSTRUCTION	\$0.00	\$0.00	\$0.00	(\$12,180.66)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.600.00124	DCC FACILITIES UPGRADES	\$0.00	\$0.00	\$0.00	(\$24,225.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.600.00125	MISCELLANEOUS PROJECT	\$0.00	\$0.00	\$0.00	(\$1,640.83)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42.600.18001	EXPENSE	\$0.00	\$0.00	\$0.00	\$152,079.35	\$152,079.35	(\$152,079.35)	\$0.00	(\$152,079.35)	0.00%
	CCC/JAIL UPGRADE PHASE 1	\$0.00	\$0.00	\$0.00	\$152,079.35	\$152,079.35	(\$152,079.35)	\$0.00	(\$152,079.35)	0.00%
42.600.18002	CCC/JAIL UPGRADE PHASE 2	\$0.00	\$0.00	\$0.00	\$33,013.16	\$33,013.16	(\$33,013.16)	\$0.00	(\$33,013.16)	0.00%
42.600.18003	CCC/JAIL MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$1,640.83	\$1,640.83	(\$1,640.83)	\$0.00	(\$1,640.83)	0.00%

A. Monthly Expense Delegates Report

From Date: 6/1/2009

To Date: 6/30/2009

Fiscal Year: 2008-2009

☐ Include pre encumbrance☐ Print accounts with zero balance☐ Filter Encumbrance Detail by Date Range

Account Number	Description	08-09 GL Bud	Adjustments	Adj. Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Dept: DEPARTMENT OF CORRECTION - 600		\$0.00	\$0.00	\$0.00	\$148,686.85	\$186,733.34	(\$186,733.34)	\$0.00	(\$186,733.34)	0.00%
Fund: CAPITAL IMPROVEMENTS - 42		\$0.00	\$0.00	\$0.00	\$148,686.85	\$186,733.34	(\$186,733.34)	\$0.00	(\$186,733.34)	0.00%
Grand Total:		\$26,130,180.00	\$0.00	\$26,130,180.00	\$3,859,059.94	\$26,333,097.38	(\$202,917.38)	\$4,370.00	(\$207,287.38)	-0.79%

End of Report

SULLIVAN COUNTY, NEW HAMPSHIRE

Annual Financial Statements

For the Year Ended June 30, 2009

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MELANSON HEATH & COMPANY, PC

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MANAGEMENT ADVISORS

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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Sullivan County
Newport, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Sullivan County, New Hampshire, as of and for the year ended June 30, 2009, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Sullivan County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Sullivan County, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of

Additional Offices:

Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 11, 2009 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
September 11, 2009

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Sullivan County, we offer readers this narrative overview and analysis of the financial activities of Sullivan County for the fiscal year ended June 30, 2009.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include General Government, County Attorney's Office, Commissioners Office, Public Safety, Corrections, Health and Welfare, Cooperative Extension and Register of Deeds. The business-type activities include Nursing Home activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be

divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the County's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The governmental fund financial statements provide separate information for the General Fund, Register of Deeds Fund, and ARRA Fund, which are considered to be major funds.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for nursing home operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the nursing home operations, which is considered to be a major fund.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 7,131,753 (i.e., net assets), a change of \$ 2,838,605 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 3,516,564, a change of \$ 2,254,917 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was a deficit balance of \$ (715,613), a change of \$ 3,190,510 in comparison with the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental Activities		Business-Type Activities		Total	
	2009	2008	2009	2008	2009	2008
Current and other assets	\$ 1,039	\$ 530	\$ 2,160	\$ 2,298	\$ 3,199	\$ 2,828
Non-current assets	<u>7,512</u>	<u>8,036</u>	<u>(474)</u>	<u>(799)</u>	<u>7,038</u>	<u>7,237</u>
Total assets	8,551	8,566	1,686	1,499	10,237	10,065
Long-term liabilities	221	145	234	193	455	338
Other liabilities	<u>1,896</u>	<u>4,361</u>	<u>754</u>	<u>1,073</u>	<u>2,650</u>	<u>5,434</u>
Total liabilities	2,117	4,506	988	1,266	3,105	5,772
Net assets:						
Invested in capital assets, net	2,940	2,943	3,865	4,293	6,805	7,236
Unrestricted	<u>3,494</u>	<u>1,117</u>	<u>(3,167)</u>	<u>(4,060)</u>	<u>327</u>	<u>(2,943)</u>
Total net assets	<u>\$ 6,434</u>	<u>\$ 4,060</u>	<u>\$ 698</u>	<u>\$ 233</u>	<u>\$ 7,132</u>	<u>\$ 4,293</u>

CHANGES IN NET ASSETS

	Governmental Activities		Business-Type Activities		Total	
	2009	2008	2009	2008	2009	2008
Revenues:						
Charges for services	\$ 761	\$ 791	\$ 11,639	\$ 11,233	\$ 12,400	\$ 12,024
Operating grants	1,492	613	-	-	1,492	613
County tax	12,956	10,370	-	-	12,956	10,370
Investment income	17	10	-	-	17	10
Other	<u>455</u>	<u>227</u>	<u>463</u>	<u>84</u>	<u>918</u>	<u>311</u>
Total revenues	15,681	12,011	12,102	11,317	27,783	23,328

(continued)

(continued)

Expenses:

General government	875	2,343	-	-	875	2,343
County Attorney	422	400	-	-	422	400
Commissioners office	427	199	-	-	427	199
Public safety	815	841	-	-	815	841
Corrections	3,121	2,830	-	-	3,121	2,830
County Nursing Home	-	-	13,267	12,040	13,267	12,040
Health and welfare	5,403	4,957	-	-	5,403	4,957
Cooperative extension	273	291	-	-	273	291
Register of Deeds	<u>341</u>	<u>318</u>	<u>-</u>	<u>-</u>	<u>341</u>	<u>318</u>
Total expenses	<u>11,677</u>	<u>12,179</u>	<u>13,267</u>	<u>12,040</u>	<u>24,944</u>	<u>24,219</u>
Change in net assets before transfers	4,004	(168)	(1,165)	(723)	2,839	(891)
Transfers in (out)	(<u>1,630</u>)	<u>807</u>	<u>1,630</u>	(<u>807</u>)	<u>-</u>	<u>-</u>
Increase (decrease) in net assets	2,374	639	465	(1,530)	2,839	(891)
Net assets - beginning of year	<u>4,060</u>	<u>3,421</u>	<u>233</u>	<u>1,763</u>	<u>4,293</u>	<u>5,184</u>
Net assets - end of year	\$ <u>6,434</u>	\$ <u>4,060</u>	\$ <u>698</u>	\$ <u>233</u>	\$ <u>7,132</u>	\$ <u>4,293</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 7,131,753, a change of \$ 2,838,605 from the prior year.

The largest portion of net assets \$ 6,805,402 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Governmental and business-type activities. Governmental and business-type activities for the year resulted in a change in net assets of \$ 2,838,605. Key elements of this change are as follows:

	<u>All Funds</u>
<u>Operating Results:</u>	
Excess of revenues over budget	\$ 2,981,911
Expenditures less than budgetary appropriations	207,260

(continued)

(continued)

Timing Differences:

Current year depreciation expense in excess of current year principal debt service	(892,321)
Change in compensated absences liability	(44,398)

Other:

Capital asset purchases	<u>586,153</u>
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Total	<u>\$ 2,838,605</u>
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D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As of the end of the current fiscal year, the combined ending fund balance for all funds was \$ 4,214,461, a change of \$ 2,719,904 from the prior year. Key elements of this change are as follows:

	<u>All Funds</u>
Budgeted surplus to fund Nursing Home deficit	\$ 1,000,000
ARRA funds received	673,886
Other revenues in excess of budget	863,911
Prior year IBNR closure	444,114
Expenditures less than budget	207,260
Non-budgeted depreciation of Nursing Home	(436,210)
Other Nursing Home adjustments	<u>(33,057)</u>
Total	<u>\$ 2,719,904</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was a deficit of \$ (715,613).

The fund balance of the general fund changed by \$ 2,437,835 during the current fiscal year.

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to a deficit of \$ (3,167,197), a change of \$ 892,993 in comparison with the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year end amounted to \$ 7,038,202 (net of accumulated depreciation), a decrease of \$ (198,368) from the prior year. This investment in capital assets includes land, buildings and improvements, and machinery and equipment.

Long-term debt. Outstanding debt totaling \$ 107,800 relate to notes payable entered into during the current fiscal year for the purchase of vehicles.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Board of Commissioners
Sullivan County
14 Main Street
Newport, New Hampshire 03773

SULLIVAN COUNTY, NEW HAMPSHIRE

STATEMENT OF NET ASSETS

JUNE 30, 2009

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
ASSETS			
Current:			
Cash and short-term investments	\$ 666,507	\$ 21,608	\$ 688,115
Accounts receivable, net of allowances	372,268	2,032,357	2,404,625
Inventory	-	26,904	26,904
Resident trust cash	-	79,755	79,755
Noncurrent:			
Internal balances	4,339,464	(4,339,464)	-
Capital assets, net of accumulated depreciation	<u>3,173,108</u>	<u>3,865,094</u>	<u>7,038,202</u>
TOTAL ASSETS	8,551,347	1,686,254	10,237,601
LIABILITIES			
Current:			
Accounts payable	708,680	350,644	1,059,324
Accrued liabilities	170,321	310,775	481,096
Other liabilities	82,674	13,154	95,828
Anticipation notes payable	900,000	-	900,000
Resident trust liability	-	79,755	79,755
Notes payable	34,623	-	34,623
Noncurrent:			
Accrued compensated absences	148,016	234,029	382,045
Notes payable, net of current	<u>73,177</u>	<u>-</u>	<u>73,177</u>
TOTAL LIABILITIES	2,117,491	988,357	3,105,848
NET ASSETS			
Invested in capital assets, net of related debt	2,940,308	3,865,094	6,805,402
Unrestricted	<u>3,493,548</u>	<u>(3,167,197)</u>	<u>326,351</u>
TOTAL NET ASSETS	\$ <u>6,433,856</u>	\$ <u>697,897</u>	\$ <u>7,131,753</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	- Governmental Activities	Business- Type Activities	Total
Governmental Activities:							
General government	\$ 874,510	\$ 181,263	\$ 169,541	\$ -	\$ (523,706)	\$ -	\$ (523,706)
County Attorney's office	421,732	-	3,851	-	(417,881)	-	(417,881)
Commissioners' office	427,957	-	-	-	(427,957)	-	(427,957)
Public safety	815,304	126,355	106,491	-	(582,458)	-	(582,458)
Corrections	3,121,476	75,697	172,603	-	(2,873,176)	-	(2,873,176)
Health and welfare	5,402,727	-	1,038,037	-	(4,364,690)	-	(4,364,690)
Cooperative extension	272,746	-	1,153	-	(271,593)	-	(271,593)
Register of Deeds	340,887	377,509	-	-	36,622	-	36,622
Total Governmental Activities	11,677,339	760,824	1,491,676	-	(9,424,839)	-	(9,424,839)
Business-Type Activities:							
Nursing Home	13,267,635	11,639,143	-	-	-	(1,628,492)	(1,628,492)
Total Business-Type Activities	13,267,635	11,639,143	-	-	-	(1,628,492)	(1,628,492)
Total	\$ 24,944,974	\$ 12,399,967	\$ 1,491,676	\$ -	(9,424,839)	(1,628,492)	(11,053,331)
General Revenues:							
County tax					12,956,211	-	12,956,211
Investment income					17,010	-	17,010
IBNR reversal					142,409	301,705	444,114
Miscellaneous					312,969	161,632	474,601
Transfers, net					(1,630,142)	1,630,142	-
Total general revenues and transfers					11,798,457	2,093,479	13,891,936
Change in Net Assets					2,373,618	464,987	2,838,605
Net Assets:							
Beginning of year					4,060,238	232,910	4,293,148
End of year					\$ 6,433,856	\$ 697,897	\$ 7,131,753

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2009

	<u>General</u>	<u>Register of Deeds</u>	<u>ARRA Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and short-term investments	\$ 581,925	\$ 84,582	\$ -	\$ -	\$ 666,507
Departmental and other receivables	35,521	-	244,312	92,435	372,268
Due from (to) other funds	278,485	(3,395)	(244,312)	(30,778)	-
Advance to nursing home	<u>4,339,464</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,339,464</u>
TOTAL ASSETS	\$ <u>5,235,395</u>	\$ <u>81,187</u>	\$ <u>-</u>	\$ <u>61,657</u>	\$ <u>5,378,239</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 630,905	\$ 238	\$ -	\$ 77,537	\$ 708,680
Accrued liabilities	155,503	4,949	-	9,869	170,321
Other liabilities	50,136	32,538	-	-	82,674
Anticipation notes payable	<u>775,000</u>	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>900,000</u>
TOTAL LIABILITIES	1,611,544	37,725	-	212,406	1,861,675
Fund Balances:					
Reserved for advances	4,339,464	-	-	-	4,339,464
Unreserved:					
Undesignated, reported in:					
General fund	(715,613)	-	-	-	(715,613)
Special revenue funds	<u>-</u>	<u>43,462</u>	<u>-</u>	<u>(150,749)</u>	<u>(107,287)</u>
TOTAL FUND BALANCES	<u>3,623,851</u>	<u>43,462</u>	<u>-</u>	<u>(150,749)</u>	<u>3,516,564</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>5,235,395</u>	\$ <u>81,187</u>	\$ <u>-</u>	\$ <u>61,657</u>	\$ <u>5,378,239</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE
RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2009

Total governmental fund balances	\$ 3,516,564
<ul style="list-style-type: none">• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,173,108
<ul style="list-style-type: none">• Long-term liabilities, including accrued compensated absences and notes payable, are not due and payable in the current period and, therefore, are not reported in governmental funds.	(<u>255,816</u>)
Net assets of governmental activities	\$ <u>6,433,856</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2009

	<u>General</u>	<u>Register of Deeds</u>	<u>ARRA Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:					
County taxes	\$ 12,956,211	\$ -	\$ -	\$ -	\$ 12,956,211
Charges for services	256,960	377,509	-	126,355	760,824
Intergovernmental	166,935	-	673,886	650,855	1,491,676
Investment income	17,010	-	-	-	17,010
IBNR reversal	133,927	8,482	-	-	142,409
Miscellaneous	312,299	-	-	670	312,969
Total Revenues	<u>13,843,342</u>	<u>385,991</u>	<u>673,886</u>	<u>777,880</u>	<u>15,681,099</u>
Expenditures:					
Current:					
General government	536,954	-	-	45,250	582,204
County Attorney's office	419,953	-	-	-	419,953
Commissioners' office	430,189	-	-	-	430,189
Public safety	600,100	-	-	223,791	823,891
Corrections	2,809,823	-	-	172,603	2,982,426
Health and welfare	5,078,806	-	-	325,896	5,404,702
Cooperative extension	270,541	-	-	-	270,541
Register of Deeds	-	340,278	-	-	340,278
Capital expenditures	295,873	-	-	186,733	482,606
Debt service	59,250	-	-	-	59,250
Total Expenditures	<u>10,501,489</u>	<u>340,278</u>	<u>-</u>	<u>954,273</u>	<u>11,796,040</u>
Excess (deficiency) of revenues over expenditures	3,341,853	45,713	673,886	(176,393)	3,885,059
Other Financing Sources (Uses):					
Transfers:					
Register of Deeds	52,238	(52,238)	-	-	-
ARRA Funds to General Fund	492,449	-	(492,449)	-	-
ARRA Funds to Nursing Home	-	-	(181,437)	-	(181,437)
Nursing Home - for general services	303,275	-	-	-	303,275
Nursing Home - to balance budget	(1,751,980)	-	-	-	(1,751,980)
Total Other Financing Sources (Uses)	<u>(904,018)</u>	<u>(52,238)</u>	<u>(673,886)</u>	<u>-</u>	<u>(1,630,142)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	2,437,835	(6,525)	-	(176,393)	2,254,917
Fund Equity, at Beginning of Year	<u>1,186,016</u>	<u>49,987</u>	<u>-</u>	<u>25,644</u>	<u>1,261,647</u>
Fund Equity, at End of Year	<u>\$ 3,623,851</u>	<u>\$ 43,462</u>	<u>\$ -</u>	<u>\$ (150,749)</u>	<u>\$ 3,516,564</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ 2,254,917

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital purchases	577,948
Depreciation	(348,311)

- The issuance of long-term debt (e.g., notes payable) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Process from notes payable	(145,800)
Repayments of notes payable	38,000

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

(3,136)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ 2,373,618

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

ALL BUDGETED FUNDS

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2009

	<u>Budgeted Amounts</u>			Variance with Final Budget
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts</u>	<u>Positive (Negative)</u>
Revenues and Other Sources:				
General Fund:				
County taxes	\$ 12,956,211	\$ 12,956,211	\$ 12,956,211	\$ -
Charges for services	273,362	273,362	256,960	(16,402)
Intergovernmental	173,345	173,345	659,384	486,039
Investment income	6,500	6,500	17,010	10,510
IBNR reversal	-	-	444,114	444,114
Miscellaneous	199,652	199,652	312,299	112,647
Other Funds:				
Nursing Home	11,275,124	11,275,124	13,007,450	1,732,326
Register of Deeds	425,000	425,000	377,509	(47,491)
Grants and other	517,711	517,711	777,879	260,168
Transfers in	<u>303,275</u>	<u>303,275</u>	<u>303,275</u>	<u>-</u>
Total Revenues and Other Sources	26,130,180	26,130,180	29,112,091	2,981,911
Expenditures and Other Uses:				
General Fund:				
General government	588,211	588,461	536,954	51,507
County Attorney's office	432,044	432,044	419,953	12,091
Commissioners' office	488,779	488,529	430,189	58,340
Public safety	624,446	624,446	600,100	24,346
Corrections	3,124,066	3,124,066	2,809,823	314,243
Health and welfare	5,263,914	5,263,914	5,078,806	185,108
Cooperative extension	302,200	301,754	270,541	31,213
Capital expenditures	323,734	321,680	295,873	25,807
Debt service	85,000	85,000	59,250	25,750
Other Funds:				
Nursing Home	13,723,829	13,726,329	13,823,607	(97,278)
Register of Deeds	359,424	359,424	340,277	19,147
Grants and other	511,258	511,258	767,541	(256,283)
Capital expenditures fund	-	-	186,731	(186,731)
Transfers out	<u>303,275</u>	<u>303,275</u>	<u>303,275</u>	<u>-</u>
Total Expenditures and Other Uses	<u>26,130,180</u>	<u>26,130,180</u>	<u>25,922,920</u>	<u>207,260</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>3,189,171</u>	\$ <u>3,189,171</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

PROPRIETARY FUND

STATEMENT OF NET ASSETS

JUNE 30, 2009

Business-Type Activities
Enterprise Fund
Nursing
Home

ASSETS

Current:

Cash and short-term investments	\$ 21,608
Accounts receivable, net of allowances	2,032,357
Inventory	<u>26,904</u>
Total current assets	2,080,869

Noncurrent:

Resident trust cash	79,755
Capital assets, net of accumulated depreciation	<u>3,865,094</u>
Total noncurrent assets	<u>3,944,849</u>

TOTAL ASSETS

6,025,718

LIABILITIES

Current:

Accounts payable	350,644
Accrued liabilities	310,775
Other liabilities	13,154
Resident trust liability	<u>79,755</u>
Total current liabilities	754,328

Noncurrent:

Advance from General Fund	4,339,464
Compensated absences	<u>234,029</u>
Total noncurrent liabilities	<u>4,573,493</u>

TOTAL LIABILITIES

5,327,821

NET ASSETS

Invested in capital assets, net of related debt	3,865,094
Unrestricted	<u>(3,167,197)</u>
TOTAL NET ASSETS	\$ <u>697,897</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

PROPRIETARY FUND

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2009

	Business-Type Activities Enterprise Fund Nursing Home
Operating Revenues:	
Charges for services	\$ 11,639,143
IBNR reversal	301,705
Miscellaneous	<u>161,632</u>
Total Operating Revenues	12,102,480
Operating Expenses:	
Personnel services	5,952,137
Employee benefits	1,881,123
Contractual services	1,947,221
Payroll and other taxes	443,540
Therapy services	611,186
Food	555,012
Depreciation	436,210
Medicine	277,423
Medical expenses	285,306
Miscellaneous expenses	1,936
Supplies and office expense	179,033
Repairs and maintenance	195,864
Insurance	52,552
Telephone	21,332
Utilities	<u>427,760</u>
Total Operating Expenses	<u>13,267,635</u>
Operating Income (Loss)	(1,165,155)
Transfers:	
Transfers in:	
From General Fund to balance budget	1,751,980
From ARRA Fund	181,437
Transfers out:	
For capital expenditures	(50,700)
For accounting	(67,151)
For human resources	<u>(185,424)</u>
Total Transfers	<u>1,630,142</u>
Change in Net Assets	464,987
Net Assets at Beginning of Year	<u>232,910</u>
Net Assets at End of Year	<u>\$ 697,897</u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

PROPRIETARY FUND

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2009

	Business-Type Activities Enterprise Funds Nursing Home
<u>Cash Flows From Operating Activities:</u>	
Receipts for services provided	\$ 11,764,784
Miscellaneous receipts	463,337
Payments for personnel and related costs	(8,235,539)
Payments for goods and services	<u>(4,858,952)</u>
Net Cash (Used For) Operating Activities	(866,370)
<u>Cash Flows From Noncapital Financing Activities:</u>	
Transfers, net	1,630,142
Net change in advance from General Fund	<u>(752,675)</u>
Net Cash Provided by Noncapital Financing Activities	877,467
<u>Cash Flows From Capital and Related Financing Activities:</u>	
Acquisition and construction of capital assets	<u>(8,205)</u>
Net Cash (Used For) Capital and Related Financing Activities	<u>(8,205)</u>
Net Change in Cash and Short-Term Investments	2,892
Cash and Short Term Investments, Beginning of Year	<u>18,716</u>
Cash and Short Term Investments, End of Year	<u><u>\$ 21,608</u></u>
<u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u>	
Operating income (loss)	\$ (1,165,155)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	436,210
Changes in assets and liabilities:	
Accounts receivable	125,641
Inventory	8,865
Account payable	(106,703)
Accrued liabilities	(165,543)
Other liabilities	<u>315</u>
Net Cash (Used For) Operating Activities	<u><u>\$ (866,370)</u></u>

See notes to financial statements.

SULLIVAN COUNTY, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of Sullivan County, New Hampshire (the County) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Commissioners. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Generally, all other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *Register of Deeds Fund* is used to account for the proceeds of specific revenue sources and related expenditures that are associated with registry activities.
- The *ARRA Fund* accounts for funds received under the American Recovery and Reinvestment Act.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from

providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the County Nursing Home as a major proprietary fund.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate the portion not available for appropriation and not available as expendable financial resources.

G. Inventories

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when purchased rather than when consumed. No significant inventory balances were on hand in governmental funds.

H. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Equipment and furnishings	5
Vehicles	5

I. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation pay benefits. All vested vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

J. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

K. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The County follows the following procedures establishing the budgetary data reflected in the basic financial statements:

- Prior to May 1st, the County departments submit to the County Commissioners a proposed budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them.
- Hearings are conducted by the County Commissioners prior to the County's budget meeting to discuss the proposed budget.

- The budget is legally enacted by the County Delegation prior to September 1st.
- Appropriations for certain projects and specific items not fully expended at the fiscal year-end are carried forward as continued appropriations to the new fiscal year in which they supplement the appropriations of that year.
- The budgets for all departments and operations of the County are prepared under the direction of the County Commissioners. Original appropriations are acted upon by the County Delegation vote.
- A copy of the budget is published in the Annual Report of Sullivan County, New Hampshire.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for all funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>All Funds</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 27,783,579	\$ 25,063,675
Nursing Home reclassifications	1,025,237	1,025,237
Budgeted transfers	303,275	303,275
Convert accrual basis Nursing Home to budget basis	<u>-</u>	<u>(469,267)</u>
Budgetary basis	\$ <u>29,112,091</u>	\$ <u>25,922,920</u>

D. Deficit Fund Equity

The following funds had deficits as of June 30, 2009:

<u>Fund Number</u>	<u>Fund Name</u>	<u>Deficit</u>
42	Capital Expenditures Fund	\$ (186,733)
301	Miscellaneous	(197)
445	Domestic Violence Grant	(90)
475	Cooperative Extension Service	(3,902)
643	Sullivan County Juvenile Justice Planning Grant	(2,122)
644	Juvenile Justice High Risk Youth & Family Intervention	(11,364)
646	Highway Safety	(277)
700	Facilities: Habitat Improvement	(9,560)
725	Emergency Planning	(1,000)
745	Drug Task Force Grant	(156)
945	Intervention Program	(3,775)
947	Claremont Teen Resource Center	(121,779)
948	Parents As Teachers	(3,284)
949	CAC of Grafton & Sullivan County	(639)
955	Public Health Network Coordinator	(304)
Total		<u>\$ (345,182)</u>

The deficits in these funds will be eliminated through future revenues and transfers from other funds.

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus. The County does not have a deposit policy for custodial credit risk.

As of June 30, 2009, \$ 470,043 of the County's bank balance of \$ 1,591,492 was exposed to custodial credit risk as uninsured and uncollateralized.

4. Allowance for Doubtful Accounts and Contractual Allowances

The allowance for doubtful accounts for Nursing Home receivables has been estimated at \$ 291,668 at June 30, 2009. Nursing Home receivables are also reported net of contractual allowances.

5. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the June 30, 2009 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>	<u>Advance to Other Funds</u>	<u>Advance from Other Funds</u>
General Fund	\$ 278,485	\$ -	\$ 4,339,464	\$ -
Special Revenue Funds:				
Register of Deeds	-	3,395	-	-
ARRA Fund	-	244,312	-	-
Fund 24 and Fund 42	-	30,778	-	-
Enterprise Funds:				
Nursing Home	-	-	-	4,339,464
Total	\$ <u>278,485</u>	\$ <u>278,485</u>	\$ <u>4,339,464</u>	\$ <u>4,339,464</u>

6. Capital Assets

Capital asset activity for the year ended June 30, 2009 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 5,250	\$ 245	\$ -	\$ 5,495
Equipment and furnishings	1,213	-	-	1,213
Vehicles	<u>313</u>	<u>146</u>	<u>(152)</u>	<u>307</u>
Total capital assets, being depreciated	6,776	391	(152)	7,015
Less accumulated depreciation for:				
Buildings and improvements	(2,578)	(256)	-	(2,834)
Equipment and furnishings	(945)	(73)	-	(1,018)
Vehicles	<u>(310)</u>	<u>(19)</u>	<u>152</u>	<u>(177)</u>
Total accumulated depreciation	(3,833)	(348)	152	(4,029)
Construction in progress	<u>-</u>	<u>187</u>	<u>-</u>	<u>187</u>
Governmental activities capital assets, net	\$ <u>2,943</u>	\$ <u>230</u>	\$ <u>-</u>	\$ <u>3,173</u>

(continued)

(continued)

Business-Type Activities:

Capital assets, being depreciated:

Buildings and improvements	\$ 8,715	\$ -	\$ -	\$ 8,715
Equipment and furnishings	2,198	8	-	2,206
Vehicles	<u>190</u>	<u>17</u>	<u>-</u>	<u>207</u>
Total capital assets, being depreciated	11,103	25	-	11,128

Less accumulated depreciation for:

Buildings and improvements	(4,761)	(353)	-	(5,114)
Equipment and furnishings	(1,897)	(72)	-	(1,969)
Vehicles	<u>(152)</u>	<u>(28)</u>	<u>-</u>	<u>(180)</u>
Total accumulated depreciation	<u>(6,810)</u>	<u>(453)</u>	<u>-</u>	<u>(7,263)</u>

Business-type activities capital assets, net \$ 4,293 \$ (428) \$ (-) \$ 3,865

Depreciation expense was charged to functions of the County as follows (in thousands):

Governmental Activities:

General government	\$ 180
Public safety	28
Public welfare	1
Department of Corrections	137
Cooperative extension	<u>2</u>

Total depreciation expense - governmental activities \$ 348

Business-Type Activities:

Nursing Home	\$ <u>453</u>
--------------	---------------

Total depreciation expense - business-type activities \$ 453

7. Accounts Payable

Accounts payable represents 2009 expenditures paid after June 30, 2009.

8. Anticipation Notes Payable

At June 30, 2009, the County had two anticipation lines of credit totaling \$ 5,000,000 available. The following summarizes notes payable activity during fiscal year 2009:

	<u>Issue Amount</u>	<u>Issue Date</u>	<u>Interest Rate</u>	<u>Balance Beginning of Year</u>	<u>Advances</u>	<u>Repayments</u>	<u>Balance End of Year</u>
Revenue anticipation	\$ 4,000,000	2/12/2008	3.625%	\$ 3,125,000	\$ -	\$ (3,125,000)	\$ -
Revenue anticipation	\$ 3,000,000	7/7/2008	2.170%	-	3,000,000	(3,000,000)	-
Revenue anticipation	\$ 3,125,000	7/15/2008	2.380%	-	3,125,000	(3,125,000)	-
Revenue anticipation	\$ 2,000,000	9/26/2008	2.660%	-	1,525,000	(1,525,000)	-
Revenue anticipation	\$ 2,000,000	5/21/2009	1.970%	-	775,000	-	775,000
Bond anticipation	\$ 3,000,000	3/19/2009	2.000%	-	125,000	-	125,000
Totals				<u>\$ 3,125,000</u>	<u>\$ 8,550,000</u>	<u>\$ (10,775,000)</u>	<u>\$ 900,000</u>

Subsequent to year end, a \$ 5,000,000 credit line dated July 2, 2009 was entered into. This line carries an annual interest rate of 1.050% and is due on December 31, 2009.

9. Long-Term Debt

A. Notes Payable

The County has entered into agreements to provide funds for the acquisition of vehicles. At June 30, 2009 notes payable outstanding were as follows:

<u>Governmental Activities:</u>	<u>Maturities Through</u>	<u>Interest Rate %</u>	<u>Amount Outstanding as of June 30, 2009</u>
Vehicles	2012	4.125%	\$ <u>107,800</u>
Total Governmental Activities			\$ <u>107,800</u>

B. Future Debt Service

The annual principal payments to repay the bonds payable outstanding as of June 30, 2009 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 34,624	\$ 4,463	\$ 39,087
2011	36,051	3,036	39,087
2012	<u>37,125</u>	<u>1,962</u>	<u>39,087</u>
Total	<u>\$ 107,800</u>	<u>\$ 9,461</u>	<u>\$ 117,261</u>

The general fund has been designated as the source that will repay the governmental-type general obligation bond outstanding as of June 30, 2009.

C. Changes in General Long-Term Liabilities

During the year ended June 30, 2009, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 6/30/08	Additions	Reductions	Total Balance 6/30/09	Less Current Portion	Equals Long-Term Portion 6/30/09
<u>Governmental Activities</u>						
Notes payable	\$ -	\$ 146	\$ (38)	\$ 108	\$ (35)	\$ 73
Compensated absences	145	3	-	148	-	148
Totals	<u>\$ 145</u>	<u>\$ 149</u>	<u>\$ (38)</u>	<u>\$ 256</u>	<u>\$ (35)</u>	<u>\$ 221</u>
<u>Business-Type Activities</u>						
Compensated absences	\$ 193	\$ 41	\$ -	\$ 234	\$ -	\$ 234
Totals	<u>\$ 193</u>	<u>\$ 41</u>	<u>\$ -</u>	<u>\$ 234</u>	<u>\$ -</u>	<u>\$ 234</u>

10. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

11. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

Reserved for Advances - An account used to segregate a portion of fund balance to indicate that advances to other funds, although a component of assets, do not represent available spendable resources.

12. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the County is involved. The County's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute

a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

13. Pension Plan

The County follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

A. Plan Description

The County contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer contributory defined benefit pension plan. NHRS provides service, disability and death, and vested retirement benefits to plan members and beneficiaries. NHRS is administered by a 13-member Board of Trustees. The Board of Trustees formulates administrative policies and procedures and authorizes benefit payments to members and their beneficiaries. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301-8509 or by calling (603) 271-3351.

B. Funding Policy

Sheriff's deputies and correctional office plan members and all other employee plan members are required to contribute 9.3% and 5%, respectively, of their annual covered salary and the County is required to contribute at an actuarially determined rate. The current rate for sheriff's deputies and correctional officers is 11.84% of annual covered payroll. The current rate for all other employees is 8.74% of annual covered payroll. The contribution requirements of plan members are fixed by statute. The County's contributions to NHRS for the years ended June 30, 2009, 2008, and 2007 were \$632,244, \$ 625,170, and \$ 523,220, respectively, equal to the required contributions for each year.

14. Risk Management

The County is exposed to various risks of loss related to theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County and other municipalities and other qualified political subdivisions of New Hampshire are members of the Public Risk Management Exchange (Primex³), a Trust organized to provide property and liability insurance coverage to its members. The County pays an annual premium to Primex³ for its property and liability insurance coverage.

The coverage includes a retrospective contribution endorsement under which the County may receive a portion of its premiums back based on a loss ratio as defined in the agreement.

15. Subsequent Events - Fiscal Stabilization Plan

Although the fiscal condition of Sullivan County improved dramatically in Fiscal Year 2009, there remains a deficit in the unreserved fund balance of the General Fund which must be addressed. Included in the approved Fiscal Year 2010 budget is an additional \$ 1,000,000 earmarked for deficit reduction. In addition, we anticipate receiving additional unbudgeted revenue as a result of the American Recovery and Reinvestment Act (ARRA). We are confident that Sullivan County will end Fiscal Year 2010 with a surplus in the unreserved fund balance of the General Fund.

Sullivan County NH FY09 COUNTY ANNUAL REPORT

SULLIVAN COUNTY NH CONVENTION - 2009 / 2010 Directory

District No. 1 (2) – Cornish, Grantham and Plainfield; **District No. 2** (3) – Croydon, Goshen, Newport, Springfield and Washington; **District No. 3** (1) – Sunapee; **District No. 4** (5) – Claremont Wards 1-3, Lempster and Unity; and **District No. 5** (2) – Acworth, Charlestown, and Langdon.

<u>Representative Name</u>	<u>District</u>	<u>Ways to contact your delegate ...</u>
Raymond Gagnon Delegation (<i>Chair</i>)	4	4 Warren Street, Claremont NH 03743 E-mail: raymond.gagnon@leg.state.nh.us Tel: (H) 542-7286
Sandy Harris Delegation (<i>Vice Chair</i>)	4	43 Ridge Avenue, Claremont NH 03743 E-mail: sandyharris@leg.state.nh.us Tel: (H) 542-6973
Cynthia P. Sweeney Delegation (<i>Clerk</i>)	5	164 Hillview Circle, Charlestown NH 03603 E-mail: cynthiaexpounds@aol.com Tel: (H) 826-4666
Suzanne H. Gottling Executive Finance Committee (<i>Chair</i>)	3	173 Lake Avenue, Sunapee NH 03782-2618 E-mail: sgottling@comcast.net Tel: (H) 763-5904
John Cloutier Executive Finance Committee (<i>Vice Chair</i>)	4	10 Spruce Ave., Apt. 1, Claremont NH 03743-5306 E-mail: jocloutier@comcast.net Tel: (H) 542-6190
Beverly T. Rodeschin Executive Finance Committee	2	336 Sunapee St, Newport NH 03773 E-mail: (Bcc) Tel: (H) 863-1941
Philip Osgood "Joe" Executive Finance Committee	4	19 Whitcomb Lane, Claremont NH 03743-3027 E-mail: joeifcc@myfairpoint.net Tel: (H) 543-0762
James U. McClammer "Jim" Executive Finance Committee	5	391 River Road, Charlestown NH 03603 E-mail: Jim.McClammer@leg.state.nh.us Tel: (W/H) 826-5214
Anthony Maiola "Tony" (As of 10/2009 Resigned as Delegate)	2	83 Oak Street, Newport NH 03773 E-mail: ewm332@aol.com Tel: (H) 863-3307
Carla M. Skinder	1	465 East Road, Cornish NH 03745 E-mail: carla.skinder@leg.state.nh.us Tel: (W) 542-6065
Charlotte Houde-Quimby	1	PO Box 95, Meriden NH 03770 E-mail: cquimby@tds.net Tel: (H) 469-3205
Thomas J. Howard	2	22 Ash Swamp Brook Road, Croydon NH 03773 E-mail: serenitycarpets@gmail.com Tel: (W) 863-2700
"Tom" Donovan	4	165 Mulberry St., Claremont NH 03743 E-mail: mrtedd2008@yahoo.com Tel: (W) 542-0463

Committee Appointments:

- Nursing Home Resident Trust Fund Committee – Meetings: 1-3 times a year. Early Aug. meeting a must. – **Rep. Cynthia Sweeney**
- UNH Cooperative Extension Committee – Meetings: 2nd Mon. of each month, 7-9 p.m. 24 Main Street – **Rep. Carla Skinder**
- Sullivan County Health Care Advisory Panel – **TBA**
- Incentive Funds Committee (Sherrie Curtis Coordinates) – **Rep. Tom Donovan**
- Sullivan County Criminal Justice Coordinating Committee – Meets as needed – **Rep. Joe Osgood**
- Sullivan County Land Management Use Committee – Meets as needed – **Rep. Jim McClammer**
- Sullivan County Facilities (buildings) Committee – Meets as needed – **Rep. Anthony Maiola**

**Sullivan County NH
FY09 COUNTY ANNUAL REPORT**

**Sullivan County NH
STATE – COUNTY DELEGATION
MEETING MINUTES**

The following pages reflect the minutes of all meetings held by the full Delegation during Fiscal Year 09. The meeting dates shown are:

July 08, 2008	Full Delegation 5:00 PM Location: Newport, Re-convene Continued Review & Ratification of The Annual Convention FY 09 Proposed County Budget
July 14, 2008	Full Delegation 4:00 PM Location: Newport, Re-convene Continued Review & Ratification of The Annual Convention FY 09 Proposed County Budget
July 16, 2008	Full Delegation 8:00 AM Location: Newport, Re-convene Continued Review & Ratification of The Annual Convention FY 09 Proposed County Budget
July 30, 2008	Full Delegation 1:00 PM Location: Newport, Re-convene Continued Review & Ratification of The Annual Convention FY 09 Proposed County Budget
July 31, 2008	Full Delegation 7:00 PM Location: Unity – Ahern Building, Public Hearing of The Community Correction Center / Facility Upgrade Project
Aug 6, 2008	Full Delegation 7:00 PM Location: Claremont, VRH – Buckley Room, Re-convene Continued Review & Ratification of The Annual Convention FY 09 Proposed County Budget
Aug 14, 2008	Full Delegation 4:00 PM Location: Newport, Vote on Financing of Community Correction Center / Facility Upgrade Project Per RSA 33:10 County Bonds
Sep 15, 2008	Full Delegation 9:00 AM Location: Newport, Discussion of FY 08 Audit FY '09 Financials, Other Business
Oct 15, 2008	Full Delegation 9:30 AM Location: Newport, FY 09 Budget Review, Other Business
Nov 17, 2008	Full Delegation 9:30 AM Location: Newport, FY 09 Budget Review, Other Business (Notes – No minutes, No Quorum)
Dec 10, 2008	Full Delegation Organizational Meeting, 10:00 AM Location: Unity, Ahern – Building, Election of New Officers, Other business
Dec 10, 2008	E.F.C. 12:00 PM Location: Unity, Ahern Building, Election of Committee Officers, Other Business

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Dec 16, 2008	E.F.C. 2:00 PM Location: Newport, Discuss Organization, Other Business
Jan 23, 2009	E.F.C. 8:30 AM Location: Newport, Discuss County Finances, Other Business
Feb 25, 2009	E.F.C. 3:30 PM Location: Newport, Discuss County Finances, Other Business
Feb 25, 2009	Full Delegation 5:00 PM Location: Newport, Review County Finances, Other Business
Mar 30, 2009	E.F.C. 8:00 AM Location: Newport, Review County Finances, Other Business
May 11, 2009	E.F.C. 8:00 AM Location: Newport, Review County Finances, Other Business
May 18, 2009	E.F.C. 8:45 AM Location: Newport, Review County Finances, Other Business
May 22, 2009	E.F.C. 8:45 AM Location: Unity, Ahern Building Tour Sullivan County Health Care, Review County Finances, Other Business
May 28, 2009	Full Delegation 6:30 PM Location: Newport, Public Hearing
May 29, 2009	E.F.C. 8:30 AM Location: Newport, Discussion from County Treasurer on Borrowing Revenue Anticipation Notes, Review County Finances, Other Business
June 1, 2009	E.F.C. 1:00 PM Location: Newport, Continuation of May 29, 2009 Meeting Discuss County Finances, Other Business
June 12, 2009	E.F.C. 8:30 AM Location: Newport, Review County Finances, Other Business
June 22, 2009	E.F.C. 8:30 AM Location Newport, Discuss County Budget, Other Business
June 26, 2009	Full Delegation 9:00 AM Location: Claremont, Annual Convention FY '10 Proposed County Budget, Other Business

Minutes of the Sullivan County Delegation and the Delegation Executive Finance Committee can be viewed on line at the County website: www.sullivancountynh.gov or at the Sullivan County Commissioners' Office Monday through Friday during regular office hours 8 a.m. - 4 p.m.

Type of Meeting:

Date / Time:

Place:

Sullivan County NH
Sullivan County Full Delegation
July 8, 2008 / 5:00 pm
Newport County Complex

Delegation Members Present:

Representatives: Peter Franklin (Chair), Ray Gagnon (Vice-Chair), Larry Converse, Suzanne Gottling, Thomas Donovan, Arthur Jillette, John Cloutier

Delegation Members Absent Reps. Ellen Nielsen, James Phinizy, Brenda Ferland, Carla Skinder, Matthew Houde, Beverly Rodeschin

Other Elected Officials and County Employees Present: High Sheriff Michael Prozzo, Commissioner Ethel Jarvis, Sullivan County Health Care Administrator Ted Purdy, Administrator Assistant Sharon Johnson-Callum

The chair, Rep. Franklin, called meeting to order at 5:10 pm. The chair asked for any agenda revisions, and none were offered.

Without objection, delegation agreed to pass over discussion of 6-30-08 meeting minutes because a newly revised set of minutes had been disturbed a few hours ago.

Sheriff Prozzo asked for a schedule of when his department's budget would be discussed. Chair said he wasn't sure when the Sheriff's department budget would be discussed. Sheriff agreed to be at all meetings.

Rep. Houde entered meeting at 5:14 pm

Decision on increasing the recent IRS- approved mileage rate hike that Rep. Cloutier had earlier told chair about was postponed without objection. Delegation agreed to wait on setting new reimbursable mileage rate until acting County Administrator Gregory Chanis who is now on vacation, can attend a meeting and brief full delegation.

Rep. Skinder entered meeting at 5:18 pm.

The chair temporarily left meeting at 5:24 pm because of some concerns about missing pages from revenue and expense notes raised by Rep. Converse.

Treasurer Cynthia Sweeney updated delegation on her request to borrow money that was first approved by the EFC on 6-17-08 and further reviewed by the full delegation at the 6-30-08 meeting. Then she passed around 7-7-08 letter from Laconia Savings Bank as part of the update.

Rep. Phinizy entered meeting at 5:30 pm

Meeting was reconvened at 5:59 pm with a discussion of the FY 2009 budget's broad goals as started by Rep. Gottling. She asked one of our first questions should be whether Sullivan County Health Care Medicaid and Medicare revenue is too high.

Mr. Purdy said Medicaid rate effective 7-1-08 is \$154.51 per day per patient. Then reviewed average daily census for Sullivan County Health Care, including average daily Medicaid census with delegation. He said the "best marketing incentive" is passing a good budget. Then discussed the Sullivan County Health Care marketing Department budget, the current philosophy on the use of nursing homes, and the problems with over-estimating and under-estimating Sullivan County Health Care revenue.

Next, Mr. Purdy discussed the percentage differential in proposed non-union employee salary increases in the FY 2009 budget vs. the raises recently given to non-union employees retroactively and in FY 2009 said he thought it unlikely that such a differential, if approved by the delegation, would adversely affect non-union morale at least at Sullivan County Health Care.

Rep. Phinizy moved, Rep. Skinder seconded a motion to accept Mr. Purdy's recommendations that Sullivan County Health Care state welfare income be set at \$5,783,625 and that the private income be set at \$1,346,850 for FY 2009.

Motion approved on a 9-1 roll call vote Y- Cloutier, Donavan, Franklin, Gagnon, Gottling, Jillette, Houde, Phinizy, Skinder N- Converse

Rep. Donovan left meeting at 7:06.

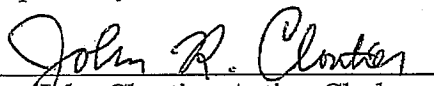
Remaining delegates agreed to next meet to continue discussing Sullivan County Health Care budget on Monday, July 14th at 4:00 pm in Newport office. County Attorney Marc Hathaway advised that the delegation could approve any revised borrowing request before the Commissioners.

Then Rep. Houde3 moved Rep. Phinizy seconded a motion to accept Laconia Saving Bank's bid of 2.38% as outlined in its 7-7-08 letter earlier shown to delegation by Treasurer Sweeney to refinance county's debt.

Motion approved on a 9-0 roll call vote Yes- Cloutier, Converse, Franklin, Gagnon, Gottling, Jillette, Houde, Phinizy, and Skinder No- None.

Meeting adjourned at 7:13 pm.

Respectfully Submitted


Rep. John Cloutier, Acting Clerk

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Sullivan County NH

Type of Meeting: Sullivan County Full Delegation
Date / Time: 14 July 2008 / 4:00 pm
Place: Sullivan County Jury Assembly Room

Participants

Representatives: Peter Franklin (Chair), Ray Gagnon (Vice-Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Tom Donovan, Sue Gottling, Matthew Houde, Arthur Jillette and Carla Skinder

Commissioners: Ethel Jarvis

County Employees: Greg Chanis, Interim County Manager; Ted Purdy, Nursing Home Director

Public Participants: none

Press: none

The meeting was called to order by Rep. Franklin at 4:10 pm. This meeting was a continuation of the recessed county convention of 30 June, 2008, and the purpose of the meeting was to continue work on the county budget for fiscal 2009.

Nursing Home Revenue:

At the previous delegation meeting on 8 July, the estimated Medicaid daily census and estimated revenue for Medicaid patients had been discussed. Moving on to Medicare issues, Rep. Gottling asked if the projected Medicare daily census of 14, with each filled bed providing approximately \$150,000 per year of revenue, was too optimistic. Mr. Purdy explained that since the projected census figure of 14 had appeared in the commissioners' budget, he had reviewed the statistics. In fiscal 06 the census had been 13.7, in fiscal 07, 13.4, and in fiscal 08, 11.9. However, the rate per day for these patients had increased each year, so there had not been a significant loss of revenue. Discussion followed. Representatives Houde and Donovan said it was important, in terms of the big picture, to set a goal of raising the census figure to 14 or even 16. Mr. Purdy recommended lowering the projected Medicare daily census figure to 13. The discussion continued, with the focus shifting to private pay patients. In this case, it appears that the projections in the commissioners' budget are accurate, or even slightly low.

Representatives agreed that if the projected revenue figures for the nursing home were realistic, and if the projected costs of running the nursing home were accurate and could not be cut dramatically, it will cost the county over \$2,000,000 per year to operate the nursing home. Rep. Gagnon asked if there were too many staff at the nursing home. Mr. Purdy said that there were not too many staff, because when the census falls, the nursing home cuts staff, and that the commissioners had already made extensive cuts in their budget.

Rep. Gottling moved that the projected private pay daily census number be raised to 19 at the rate of \$205 per day and the projected Medicare daily census number be lowered to 13 at the rate of \$430 per day. The motion was seconded by Rep. Skinder. Rep. Houde moved to divide the two parts of Rep. Gottling's motion and Rep. Converse seconded the motion to divide the question. The motion to divide the question failed by a vote of 3-7.

Rep. Gottling's motion passed 8-2 by a roll call vote, with representatives voting as follows: YES—Cloutier, Donovan, Franklin, Gagnon, Gottling, Jillette, Nielsen and Skinder NO—Converse and Houde

Rep. Franklin asked if the delegation wanted to revisit the Medicaid daily census and revenue projections which had been discussed during the previous delegation meeting on 8 July. Rep. Converse pointed out that the county is required to pay 25% of the cost of Medicaid. Mr. Chanis explained that this payment is not part of the nursing home budget—it appears in the Human Services section of the county budget, and that starting next year, the counties will pay all of the non-Federal share of Medicaid—50%. Mr. Purdy recommended that the delegation leave the original numbers, based on a Medicaid daily census of 123, in place. No motion pertaining to the Medicaid daily census was made.

Rep. Donovan asked Mr. Purdy if the respite care provided by the nursing home for people living in their homes would increase nursing home revenue significantly. Mr. Purdy said that it would be difficult to predict the amount of revenue from respite care. Rep. Donovan pointed out that when caregivers have a good experience with respite care, i.e. it is easy to access and the individual receives appropriate care, they are more likely to choose the county nursing home if a time comes when they no longer are able to care for the family member at home.

Mileage Increase for County Employees:

At the request of Mr. Chanis, the delegation shifted attention from the nursing home budget to the increase in mileage reimbursement recommended by the IRS. Mr. Chanis had calculated that the total mileage reimbursement for county employees would increase from \$27,700 to \$33,400 if the mileage rate were increased. This figure does not include a mileage increase for the delegation.

Rep. Skinder moved to increase the mileage rate for county employees to 58.5 cents per mile. The motion was seconded by Rep. Gagnon and passed 9-1 with a division vote.

Rep. Gottling moved that the mileage rate for the delegation should remain at 48.5 cents per mile. Rep. Converse seconded this motion. The motion passed by a unanimous voice vote.

Nursing Home Appropriations:

Rep. Converse moved that the capital improvements budget for the nursing home be reduced by \$195,000—the money which had been allocated for television sets for patients, air conditioning on the third floor of the Stearns unit, and air conditioning in the physical therapy department. The motion was seconded by Rep. Gagnon.

Vigorous extended discussion followed this motion. Several representatives pointed out that the big-ticket item, the air conditioning on Stearns 3, was a health issue for frail elderly patients, not a luxury. Others noted that the air conditioning for Stearns 3 had been put in the budget every year for the last nine years and then removed, and since the county is in worse financial shape than ever, this is not the year to spend the money. Other less expensive strategies for cooling the rooms were suggested but Mr. Chanis pointed out that humidity is 60% of the problem.

Because the building has a flat roof and no attic, attic exhaust fans are not an option. In some cases, residents have their own window air conditioners (which increases the electric bill.) At one point, Rep. Converse attempted to withdraw his motion but Rep. Gagnon did not withdraw his seconding of the motion. Rep. Franklin said that if we do not make substantial cuts in the budget this year we never will be able to reduce the deficit budget. Mr. Chanis pointed out that of the \$900,000 in capital improvements that had been requested, \$400,000 already had been cut, and that the value of buildings owned by the county is at least \$60,000,000 and that it will cost more in the long run if these buildings are not properly maintained. Rep. Converse asked if there might be some adjustments to the budget because of changes in the retirement system. Mr. Chanis said that the 15% increase in contributions to the retirement system, which has been incorporated into the fiscal 2009 budget, may not take effect until next fiscal year. This would reduce the retirement expense for fiscal 2009 by about \$100,000. (During the lengthy discussion, Rep. Gottling had to leave in order to attend a Sunapee selectmen's meeting.)

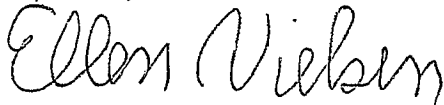
Rep. Cloutier moved to call the question on the motion to cut the capital improvement expenditures by \$195,000. This motion passed 9-1 by a voice vote.

The motion to cut the capital improvement expenditures by \$195,000 passed 6-3 by a roll call vote, with representatives voting as follows: YES—Cloutier, Converse, Franklin, Gagnon, Houde and Nielsen NO—Donovan, Jillette and Skinder

After the vote Rep. Converse said that except for these capital improvement items, the only cuts which could be made in the nursing home would be "cutting muscle."

The meeting was recessed shortly after 7:00 pm, to re-convene at 8:00 am on Wednesday, 16 July 2008.

Respectfully submitted,



Ellen Nielsen, Clerk

Sullivan County NH

Type of Meeting: Sullivan County Full Delegation
Date / Time: 16 July 2008 / 8:00 am
Place: Sullivan County Jury Assembly Room

Participants

Representatives: Peter Franklin (Chair), Ray Gagnon (Vice-Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Tom Donovan, Sue Gottling, Matthew Houde, Arthur Jillette and Carla Skinder

Commissioners: Ethel Jarvis

Other Elected Officials: Marc Hathaway, County Attorney; Michael Prozzo, High Sheriff

County Employees: Greg Chanis, Interim County Manager, Ted Purdy, Nursing Home Director, Ross Cunningham, Superintendent of Corrections

Public Participants: Former Commissioner Donald Clarke and Claremont City Councilor Jeff Goff observed the meeting but did not speak.

Press: none

The meeting was called to order by Rep. Franklin at 8:16 am. This meeting, like the meetings of 8 July and 14 July, was a continuation of the recessed county convention of 30 June, 2008, and the purpose of the meeting was to continue work on the county budget for fiscal 2009. Written copies of the draft minutes of the meeting of 14 July were provided to the delegation but these minutes were not discussed or approved during the meeting.

Rep. Franklin asked if the delegation was finished with reviewing the nursing home budget.

Rep Converse offered a motion to eliminate line item 550-21097, \$3500 for staff lockers, from the expenses for Fund 40. The motion was not seconded.

Rep. Skinder asked a question about an item for "care of grounds" at the nursing home. Mr. Chanis explained that this item included driveway maintenance and snowplowing as well as landscaping, and that the labor was provided by inmates at the correctional center and the only cost was for supplies.

Rep. Gottling suggested that the delegation move on to considering the Corrections budget, and specifically to a large capital improvements item, the security upgrades for the existing facility. Superintendent Cunningham described these upgrades, which include creating a secure open space 50 feet from the building to which inmates could be taken in case of a fire, replacing cell door locks which open manually with a key with locks which open electronically from a control panel, and which would make it easier for inmates to leave the building in case of a fire, and replacing and upgrading lighting in the cell block area. Currently, light bulbs in household type fixtures can be removed by inmates, creating a dangerous situation for staff and other inmates. These would be replaced with tamper proof fixtures. A sprinkler system is needed as well, but Mr. Cunningham said that he had made the decision that the security upgrades were the most urgent need. Spirited discussion by the delegation followed Mr. Cunningham's explanation. All agreed that the security upgrades were needed, but Rep. Franklin and Rep. Gottling said that they should be postponed until next year because of the county deficit.

Rep. Donovan moved that the delegation approve the capital improvements in line item 10-481-21096, totaling \$209,630. The motion was seconded by Rep. Skinder.

The discussion continued. Rep. Skinder said that we can't put things off when lives are at stake. Rep. Franklin said that he thought the danger of the current situation had been exaggerated. County Attorney Hathaway disagreed, and described an incident at the jail where some prisoners had thrown lighted pieces of paper into the hallway. He also pointed out that it will take at least three years for the county to clear the deficit left over from fiscal 2007.

Rep. Nielsen moved to call the question on Rep. Donovan's motion. Rep. Houde seconded the motion and Rep. Skinder requested a roll call vote. The motion to call the question passed 8-2, with representatives voting as follows: YES—Cloutier, Donovan, Gagnon, Gottling, Houde, Jillette, Nielsen and Skinder NO—Converse and Franklin

The motion to approve line item 10-481-21096, for a total expenditure of \$209,630 for the security upgrades to the jail passed 7-3 by a roll call vote, with representatives voting as follows: YES—Cloutier, Donovan, Gagnon, Houde, Jillette, Nielsen and Skinder NO—Converse, Franklin and Gottling.

Next, the delegation used a consensus process, rather than formal motions and voting, to set a time and place for a public hearing on the proposed corrections project to repair and upgrade the existing jail and build a new residential grade transitional housing and substance abuse treatment center. Rep. Cloutier proposed that the public hearing should be in Unity, since that is where the facility would be built, if approved. An alternative proposal was to have two hearings, one in Claremont and one in Newport. Representatives agreed that the Unity location would be appropriate, provided that the hearing was videotaped so that it could be on community TV in the other two towns. The date of Thursday, July 31 2008, was chosen, and the time was set for 7:00 pm. Mr. Cunningham also agreed to arrange guided tours of the correctional center for the public on the day of the hearing.

The delegation will be required to vote on whether or not to approve financing for the proposed project within 14 days of the public hearing, so a special full delegation meeting will be convened for that purpose on Tuesday, August 12, at 4:00 pm in the Newport county complex. The plan is that this meeting also should be televised. The delegation also agreed to meet to make final changes and approve the adjusted fiscal 2009 budget at 1:00 pm on Wednesday, July 30 at the Newport county complex.

Rep. Gottling asked several questions about the increased amount (\$281,000) for staffing for the Corrections Department. Mr. Cunningham explained that he had requested additional staffing for the transitional housing unit. At this time, there are only three staff members to cover this program, which should be supervised 24-7, but is left unsupervised at night. In addition to supervising the transitional housing unit, these workers monitor individuals who are in the community on pre-sentencing programs, and individuals who are electronically monitored rather than being incarcerated. The plan is to phase in four new staff positions over two years. County Attorney Hathaway and Sheriff Prozzo spoke in support of the need for more staff for this part of the corrections program. County Attorney Hathaway expressed concern about the management of female inmates and inmates with serious medical problems.

Members of the delegation asked Mr. Chanis, the Interim County Manager, about several budget issues. There was concern that, in light of rising fuel prices, enough money had been

budgeted for fuel oil for the nursing home. Mr. Chanis referred to a history of fuel deliveries over several years, and said that at some point he hoped that the county would be able to negotiate a locked in price. However, it is possible that the line item for fuel oil may need to be raised by \$45,000.

Mr. Chanis then moved on to a review of the potential reductions in expenses from the original commissioners' budget which had been identified in connection with changing the medical insurance plan for the non-union employees. By changing to a different Primex plan which has higher co-pays and higher out of pocket expenses, but slightly lower employee contributions, the county can save at least \$100,000. An additional \$78,052 can be removed from fiscal 2009 expenditures by making an arrangement with Primex to pay the health insurance run-outs. The county will repay Primex over time. Combined with the anticipated delay in paying the 15% increase to the state retirement system and the adjustments which have been made during the budget review process, the anticipated expenses have been reduced by about \$600,000, reducing the anticipated tax increase from 31.84% to 25.71%.

Rep. Gottling asked how much the county was likely to save in reduced interest rates. So far, savings of \$105,000 have been identified.

Mr. Chanis said that the audit process has just begun, but at this point it looks like the budget deficit for fiscal 08 will be about \$100,000. [Clerk's note: This compares favorably with the previous year's deficit of over \$2,000,000.]

Rep. Converse asked a question about a line item of \$8700 for printing and anticipated legal expenses in connection with the new union contract. Mr. Chanis said that since the contract was so new, it would not be prudent to delete the amount for legal expenses, but the printing could be deleted.

Rep Converse moved that line item 10-520-12020 be reduced by \$1200, leaving a total of \$7500. The motion was seconded by Rep. Gottling and passed 9-0, with representatives voting as follows: YES—Cloutier, Converse, Donovan, Franklin, Gagnon, Gottling, Jillette, Nielsen and Skinder.

The meeting was adjourned shortly after 12:00 pm.

Next steps:

Wednesday, July 30, 1:00 pm—Full delegation meeting to act on the budget

Thursday, July 31, 7:00 pm—Public hearing on proposed corrections project

Tuesday, August 12, 4:00 pm—Full delegation meeting to act on corrections project

Respectfully submitted,


Rep. Ellen Nielsen, Delegation Clerk

Sullivan County NH

Type of Meeting:**Sullivan County Full Delegation****Date / Time:****30 July 2008 / 1:00 pm****Place:****Sullivan County Jury Assembly Room****Participants:**

Representatives: Peter Franklin (Chair), Ray Gagnon (Vice-Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Tom Donovan, Brenda Ferland, Sue Gottling, Matthew Houde, Arthur Jillette and Carla Skinder

Commissioners: Ethel Jarvis

Other Elected Officials: Sheriff Michael Prozzo observed most of the meeting.

County Employees: Greg Chanis, County Administrator. Ross Cunningham and Laurie Keefe from the Department of Corrections observed the meeting but did not speak.

Public Participants: Spec Bowers (speaking), Claremont City Councilor Jeff Goff and Ann Nilsen (observing)

Press: none

The meeting was called to order by Rep. Franklin at 1:07 pm. This meeting was a continuation of the recessed county convention of 30 June, 2008, and the purpose of the meeting was to continue work on the county budget for fiscal 2009.

Public Participation:

Mr. Bowers, who identified himself as a candidate for state representative, asked the delegation to reconsider their vote on removing the air conditioning for Stearns 3 and the PT/OT department from the budget.

Change of Meeting Date:

Representative Nielsen moved that the delegation change the date of the special delegation meeting to vote on the proposed corrections project from Tuesday, August 12 to Thursday, August 14, in order that Rep. Phinzy can attend the meeting. Rep. Cloutier seconded the motion.

Rep. Nielsen explained that Rep. Phinzy had made a previous commitment to be a presenter at a national convention, and had requested that we change the date of the meeting soon after the day after the original meeting was set. Rep. Converse and Rep. Gottling expressed concern that August 14 is the last legal date after the public hearing to vote on the project. Rep. Franklin said that Rep. Phinzy could participate in the meeting by sending a written statement. Rep. Skinder asked if he would be able to vote, and Rep. Franklin said he would not.

The motion to change the date of the special meeting from August 12 to August 14 passed by a roll call vote of 9-2, with representatives voting as follows: YES Cloutier, Donovan, Ferland, Gagnon, Gottling, Houde, Jillette, Nielsen and Skinder NO Converse and Franklin.

FY 09 Budget Adjustments:

Mr. Chanis provided the representatives with a spreadsheet showing how four different health insurance options for non-union county employees would affect the budget.

The four options are:

1. remaining on Primex 5 (the current situation)
2. changing to Primex 10 (lower premiums for both the county and the employee but higher out of pocket costs for employees)
3. staying on Primex 5, but with the county making the same contribution it would if the employee were on Primex 10, with the employee paying a higher premium
4. changing to Primex 10, with the county paying the same share that it does for the union employees and employees therefore paying a higher share of the premium.

Mr. Chanis said that the commissioners had recommended a package which would give the non-union employees a choice between options 2 and 3, with the county paying the same amount in either case, and had voted at the last minute to tie this recommendation to giving the non-union employees a 3% pay raise instead of a 2% pay raise. The delegation was being asked to approve the health insurance package and to change the previous recommendation of the Executive Finance Committee of the delegation to give a 2% raise to non-union employees. Mr. Chanis warned that the estimate for the cost of this plan did not take into account the cost of providing health care for employees who may be hired to fill positions which are vacant now.

Rep. Gagnon moved that the delegation instruct the County Administrator to adopt the Commissioners' recommendation for a health care plan for non-union county employees, including positions now vacant, consisting of options 2 and 3, to be implemented as soon as possible. This motion was seconded by Rep. Houde, and was passed by a vote of 11-0, with representatives voting as follows: YES Cloutier, Converse, Donovan, Ferland, Franklin, Gagnon, Gottling, Houde, Jillette, Nielsen and Skinder.

Mr. Chanis explained two additional cost variables of the health care package which the commissioners wish to offer non-union employees. The first is a one-time incentive payment of up to \$250 to non-union employees who opt to switch from Primex 5 (higher premiums and lower out-of-pocket costs) to Primex 10 (Lower premiums for county and employee but higher out-of-pocket costs). The total costs of the incentive payment during FY 09 will depend on how soon the health insurance changeover to Primex 10 can be implemented. The other variable is an increase from \$40 per month to \$200 per month in the rebate which is given to non-union employees who choose not to be covered by the health insurance offered by the county. These employees must show that they are covered by another health insurance plan, for instance, by the plan of a spouse, to receive the rebate.

Rep. Houde moved to adopt, as part of the transition to Primex 10, a one-time payment of \$250/year. Said one-time payment shall be proportional, so that the payment shall vary depending upon when the transition is made (for example, if the plan covers 6 months, the payment shall be \$125.00.) The motion was seconded by Rep. Donovan, and passed 11-0, with representatives voting as follows: YES Cloutier, Converse, Donovan, Ferland, Franklin, Gagnon, Gottling, Houde, Jillette, Nielsen and Skinder.

Rep. Ferland moved to increase the rebate for not taking insurance from \$40.00 a month to \$200.00 a month, beginning when the new insurance plan takes effect. The motion was seconded by Rep. Skinder, and passed 11-0, with representatives voting as follows: YES Cloutier, Converse, Donovan, Ferland, Franklin, Gagnon, Gottling, Houde, Jillette, Nielsen and Skinder.

Rep. Houde said that he would like to separate the commissioners' recommendation for the health care package from the recommendation to for a 3% raise. Rep. Gottling explained that while the non-union employees received a 3% raise last year, the union employees were working without a contract, and received no raise. As part of the recently approved contract, union employees received a bonus and a 3% increase, but the bonus was not compounded and the FY 09 3% increase was based on wages which had not increased for two years. According to Rep. Gottling, the EFC had determined that a 2% raise for non-union employees, compounded on last years 3% increase, came closest to achieving parity with the 3% increase for union employees, which is not compounded. The EFC reduced the proposed 3% raise for non-union employees to 2%, and in order to give non-union employees a 3% raise, the full delegation would need to override the recommendation of the EFC.

Rep. Skinder moved to increase the non-bargaining unit salary raise to 3% as opposed to 2% as recommended by the EFC. The motion was seconded by Rep. Ferland. The motion was defeated 2-9, with representatives voting as follows: YES Ferland and Skinder NO Cloutier, Converse, Donovan, , Franklin, Gagnon, Gottling, Houde, Jillette, and Nielsen.

After this vote, Rep. Ferland left the meeting. Rep. Franklin asked if the delegation was ready to move on to other adjustments to the budget.

Having voted on the prevailing side, Rep. Nielsen moved that the delegation reconsider the vote removing the air conditioning from Stearns 3 and the PT/OT unit at the nursing home. Also having voted on the prevailing side, Rep. Houde seconded the motion. The motion was tied, 5-5, and therefore failed, with representatives voting as follows: YES Donovan, Nielsen, Jillette, Houde and Skinder NO Cloutier, Converse, Franklin, Gagnon and Gottling.

Following this vote, Rep. Cloutier and Rep. Houde left the meeting. Rep. Franklin noted that Mr. Chanis had provided the delegation with a 2-page spreadsheet showing the budget adjustments which had been made since the commissioners had presented their preliminary FY 09 budget at the public hearing on June 17. The first page shows changes which have been voted on by the delegation. The second page contains a list of 14 budget adjustments, mostly expense reductions, which appear in the current version of the printed budget but had not been voted on yet by the delegation. Rep. Franklin asked if the delegation wanted to vote separately on each of the items. The representatives took a few minutes to look over the list.

Rep Gottling moved that the delegation approve the 14 budget adjustments which had not been voted on yet by the delegation. The motion was seconded by Rep. Skinder, and passed by a vote of 8-0 with representatives voting as follows: YES Converse, Donovan, Franklin, Gagnon, Gottling, Jillette, Nielsen and Skinder.

Rep. Franklin suggested that a copy of this section of the budget adjustments spreadsheet be attached to the minutes of this meeting. Rep. Franklin asked if there were further adjustments to be made to the FY 09 county budget. Rep. Gottling stated that she questioned two items:

- Could the amount appropriated for education and training in the Human Resources section (\$7500 or \$500 per employee for tuition reimbursement) which appears to be underutilized, be cut?
- Could the \$12,000 appropriation for security upgrades for the Woodhull County Complex be cut or could the upgrades be postponed?

Discussion followed. Mr. Chanis explained that the \$500 tuition reimbursement is part of an agreed upon employee benefits package, and it is difficult to predict how many employees will use this benefit. Sheriff Prozzo, who had requested the security upgrades in the Woodhull building was not present to explain why the appropriation was needed. The security upgrades include electric locks with security card readers on several sets of doors with proximity card readers and the software to operate the system. Mr. Chanis said that most of the expense is for the software, and that additional electric locks can be added later. The present situation is that prisoners are escorted into the courthouse by one security officer who must use a key to manually unlock doors. Rep. Gagnon, a former Federal marshal, noted that moving prisoners into and within a courthouse is a high-risk situation.

Rep. Gottling moved that the appropriation for line item 10.482.21096 for the security upgrades in the Woodhull complex be reduced to \$6000.00. The motion was seconded by Rep. Converse and was defeated 3-5, with representatives voting as follows: YES Converse, Franklin and Gottling NO Donovan, Gagnon, Jillette, Nielsen and Skinder.

Rep. Franklin said that the delegation's work on the budget is almost complete. One final adjustment needs to be made—the reduction in expenses which will be achieved by changes in the health insurance package for the non-union employees. This amount is estimated to be \$75,000 but this figure needs to be adjusted to account for vacant positions which may be filled. Mr. Chanis said that he could have a final figure for that adjustment by early next week. The delegation members should then be able to approve a final budget. Rep. Franklin said that since the original commissioner's budget was presented on June 17, the combined efforts of the commissioners, the county administrator and the delegation had resulted in a reduction of projected expenses of over \$800,000. If all of this amount is removed from the expense side of the budget (which still would include the special fund for paying off the large deficit from the FY 07 budget and the far smaller anticipated deficit from FY 08) the increase in the county tax rate could be reduced by as much as 9%. Another alternative is to use some or all of the savings in the FY 09 budget to reduce the deficit still more. Several representatives spoke in favor of using some but not all of the savings to reduce the deficit. The delegation reached a consensus that since only eight members were present, this important decision should be postponed until the next delegation meeting, to give more members a chance to speak and vote. After more discussion, the next full delegation meeting was set for Wednesday, August 6, at 7:00 pm at the Buckley Room at Valley Regional Hospital in Claremont.

The clerk requested, forcefully, that the delegation approve the minutes of the County Convention from June 30, July 8, July 14 and July 16. Since several representatives had to leave and there would not be a quorum, the delegation agreed that approval of minutes would be the first item on the agenda at the meeting on August 6, and the meeting was recessed at about 4:00 pm.

Next Steps: Public hearing on July 31, delegation meeting to finalize the budget on August 6 and delegation meeting to vote on the proposed community correctional center on August 14.

Respectfully submitted,


Rep. Ellen Nielsen, Delegation Clerk



TYPE OF MEETING: Sullivan County Delegation -Public Hearing of the Community Corrections Center / Facility Upgrade Project

DATE: Thursday, July 31, 2008

TIME: 7 PM

PLACE: Unity County Complex, Ahern Building, 5 Nursing Home Drive

ATTENDEES

Delegates: Peter Franklin - Chair, Ray Gagnon - Vice Chair, Ellen Nielsen - Clerk, Larry Converse - EFC Member, Suzanne Gottling - EFC Member, Arthur Jillette Jr., Matthew Houde, Carla Skinder

Commissioners: Jeffrey Barrette - Chair, Bennie Nelson - Vice Chair and Ethel Jarvis - Clerk

Judges: Honorable Bruce A. Cardello - Newport District Court and Honorable Jack Yazinski - Claremont District Court

Department Heads and County staff: Greg Chanis - County Administrator, Ross Cunningham - DOC Superintendent, John Gramuglia - DOC LADC/Inmate Programs Coordinator, Officer 1st Class Charles "Joe" Brookens, Corporal Daniel Gokey, Lori Keefe - DOC Secretary, County High Sheriff Michael Prozzo, County Attorney Marc Hathaway, Sharon Johnson-Callum - Commissioners Office Administrative Assistant

Public Attendees: Donna Mahair - Newport Business Owner/Petal Patch, John Tuthill - Acworth Select Board, Stan McCumber of Unity, Jenny Wright of Unity, Lauren Moeller of Unity, Cornelia Sargent of Claremont, Scott Nielsen of Unity, Kathleen Thompson of Claremont, Robert Gasser - Grafton County Drug Court and three others (names unknown).

7PM The Delegation Chair, Peter Franklin brought the hearing to order and turned the hearing over to the presenters.

PRESENTATION

Superintendent Ross Cunningham, County Administrator Greg Chanis and Inmates Program Coordinator, John Gramuglia conducted the attached PowerPoint slide presentation [Appendix A], which detailed: How Did We Get Here?, Assessment findings, "Where Do We Go From Here?", Options, Overcrowding / population levels, Present & Future Facility Needs, Safety concerns, pictures of the Control Center/Main Control Box/Attic/current facility/what the CCC could look like, Jail System Upgrades, Estimated Cost for Upgrade to Existing Facility, and Estimated Cost for New Construction. Mr. Gramuglia discussed the current inmate programming held in the Treatment Trailer, the programming deficiencies, national



research statistics, the University of Delaware Model, the proposed treatment flow and reentry program schedule, goals of treatment. Operation and staffing costs were discussed, as well as how the project would be paid for. They discussed why this project should be done now and the benefits to both staff and county.

PUBLIC PARTICIPATION

Most of the public participants had positive comments about the proposal. There were questions about what the building would look like, since there is no architectural plan yet, and how the program would be structured, and whether it would include aftercare, and whether the treatment program would include working with the inmates' families. One public participant, Unity resident Lauren Moeller, was concerned about the program becoming a magnet for former inmates who would be returning to the facility for aftercare when they were released from the program

JUDICIAL REPRESENTATIVE PARTICIPATION:

Both Judge Cardello and Yazinski spoke in favor of the project, discussing the lack of treatment programming, the distance clients must be driven to such programming and the positive impact this could make: less travel time for the Sheriff's Office transporting inmates to programming in Berlin or Concord NH and allows the inmates to be closer to family members. County Attorney Hathaway spoke in favor of the project speaking briefly of current liability issues.

NEXT MEETING

It was noted there would be a meeting, Thursday, August 14th @ 4 PM, where the Delegation would vote on the project.

Respectfully submitted,

Ellen Nielsen

Ellen Nielsen, Clerk

Sullivan County Delegation

Date signed: _____

EN/s.j-c.

Sullivan County NH

Type of Meeting:

Sullivan County Full Delegation

Date / Time:

06 August 2008 / 7:00 pm

Place:

Valley Regional Hospital Buckley Room

Participants:

Representatives: Peter Franklin (Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Tom Donovan, Sue Gottling, Matthew Houde, Arthur Jillette, Beverly Rodeschin and Carla Skinder

Commissioners: Ethel Jarvis

Other Elected Officials: Sheriff Michael Prozzo observed

County Employees: Greg Chanis, County Administrator. Ted Purdy, Nursing Home Administrator, and Ross Cunningham, Superintendent of Corrections, observed.

Public Participants: Rose Vinci and Chris Vinci observed.

Press: Heather Murdock, *Valley News* and Ben Bulkeley, *Eagle-Times*

The meeting was called to order by Rep. Franklin at 7:10 pm. This meeting was a continuation of the recessed county convention of 30 June, 2008, and the purpose of the meeting was to finish the work on the county budget for fiscal 2009.

Approval of Minutes:

Draft minutes of the June 17 Budget hearing, the June 30 County Convention, and continuations of the recessed County Convention on July 8, July 14, July 16, and July 30, had been made available as paper copies and/or by email to all representatives. These draft minutes were reviewed, and amendments were made to the minutes of June 30, July 14 and July 30. The clerk explained that the County Convention minutes already had been revised once early in July, to include a motion that had been left out.

In separate voice votes, with no one voting NO, each set of draft minutes was approved or approved as amended. Having been absent for part of the June 30 meeting and all of the meetings in July, Rep. Rodeschin abstained from the voting on those minutes. Having been absent for the first hour of the June 30 meeting and the meeting on July 8, Rep. Nielsen abstained from voting on those minutes.

FY 09 Budget Adjustments:

Non-union health care plan: Mr. Chanis provided spreadsheets showing what adjustments had been made so far, and how each affected the final budget amount, and the amount to be raised by taxes. The final figure on the spreadsheet represented the amount which could be cut from the expense side of the budget if the health care plan for non-union employees went into effect by January 1, 2009. Rep. Franklin asked if we could use a larger figure which would be equivalent to what could be cut if the change happened earlier than January. There was discussion about whether or not this would be practical. Eventually, a consensus was reached that the delegation should err on the side of caution and use the January 1 figure.

Air conditioning in nursing home: Rep. Phinizy and Rep. Rodeschin expressed their concern about the delegation's earlier vote to cut the proposed air conditioners in the PT/OT department and Stearns 3 in the nursing home. Both had missed the vote on the motion to reconsider this budget cut on 30 July. Rep. Donovan and Rep. Skinder also expressed regret that these items had been cut. Rep. Cloutier said that the vote had been hard for him, and he regretted having to choose between the air conditioners and the equally important security upgrades at the jail. The chair explained that, under the parliamentary rules used by the delegation, since the motion to reconsider had failed by a tie vote, the issue can not be re-visited during this budget cycle.

Deficit reduction: At the previous meeting, the chair had explained that, because we had been able to identify almost \$850,000 in reductions which could be made to the expense side of the fiscal 08-09 budget, we could choose to put all of the savings toward tax increase reduction, or we could choose to use some or all of the savings to further reduce the deficit by adding to the contra line in the budget. (The contra line is the amount allocated for deficit reduction.) The chair asked the delegation to consider this question for a week before voting on it.

Rep. Converse moved that the amount in the contra line 4009706060 be increased by \$165,000 to a total of \$1,000,000. Rep. Gottling seconded this motion. The motion passed 7-4, with representatives voting as follows: YES Cloutier, Converse, Franklin, Gottling, Jillette, Nielsen and Skinder NO Donovan, Houde, Phinizy and Rodeschin.

Pay raise for non-union employees: At the meeting of 30 July, the issue of the amount of the pay raise for non-union county employees was considered. The original commissioner's budget had recommended a 3% raise, the EFC had recommended a 2% raise and the commissioners had restored the 3% raise as an amendment to the vote to change the non-union health care plan. At the meeting of 30 July, after a long discussion, the delegation had approved the changes to the non-union health care plan, but did not approve the amendment changing the pay raise from 2% to 3%.

Rep. Rodeschin, who had not attended the meeting of 30 July, said that she wanted to restore the 3% raise, because she wanted to treat all county employees equally. Because the vote of 30 July on the pay raise for non-union employees had not been reconsidered, it was still possible to make changes in the budget which would restore the 3% raise. The chair ruled that the best way to handle the proposal to change the pay raise would be to offer a motion to pass the budget and then to amend that motion. The clerk suggested that the delegation should take a short break while the chair and the clerk met with Mr. Chanis to make sure that the motion on the budget would be worded correctly.

Rep. Nielsen moved to adopt a fiscal year 2009 budget with \$26,130,180 in revenue and 26,130,180 in appropriations, with the amount of \$12,956,211 to be raised by taxes. The motion was seconded by Rep Gottling.

Rep. Rodeschin moved to amend the budget in order that our Sullivan County union and non-union employees receive a 3% salary increase. The motion was seconded by representative Skinder.

In the discussion that followed the motion to amend the budget, two points of view emerged:

- In order to treat all county employees equally, all should be given the same 3% raise.
- Because union employees worked for one years without a contract, and did not receive the 3% raise given to non-union employees last year, and because the bonus for union employees agreed upon in the contract is not compounded, and because union employees pay more for health insurance, the best way to treat all county employees equitably is to give non-union employees a 2% raise.

After more discussion, Rep. Skinder called the question. The chair ruled this motion out of order, saying that the vote on the budget was so important that everyone should be given a chance to speak before the vote. When it was clear that there were no more comments, the chair asked for a roll call vote on the amendment.

The motion by Rep. Rodeschin to amend the motion to adopt the budget in order to give a 3% raise to all county employees failed 10-1, with representatives voting as follows: YES Rodeschin NO Cloutier, Converse, Donovan, Franklin, Gottling, Houde, Jillette, Nielsen, Phinizy and Skinder.

The amendment having failed, the delegation was ready to vote on the budget.

The motion to adopt a fiscal year 2009 budget with \$26,130,180 in revenue and 26,130,180 in appropriations, with the amount of \$12,956,211 to be raised by taxes, passed by a roll call vote of 9-2, with representatives voting as follows: YES Cloutier, Converse, Donovan, Franklin, Gottling, Houde, Jillette, Nielsen and Skinder NO Phinizy and Rodeschin.

Rep. Franklin asked if there were any further business. Rep. Cloutier and Rep. Phinizy reminded the delegation about the Sullivan County Farm Bureau Dinner which will be held on Wednesday, 27 August at 6:00 pm at the home of Farm Bureau President Jeff Holme's farm located at 55 Ball Hill Road in Langdon.

The meeting was adjourned at approximately 10:00 pm.

Next Steps: Full delegation meeting at 4:00 pm on Thursday, 14 August at the Newport county complex to vote on financing for the proposed community correctional center.

Respectfully submitted,



Rep. Ellen Nielsen, Delegation Clerk

Sullivan County NH

Type of Meeting:**Sullivan County Full Delegation****Date / Time:****14 August 2008 / 4:00 pm****Place:****Newport County Complex****Participants:**

Representatives: Peter Franklin (Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Tom Donovan, Brenda Ferland, Ray Gagnon, Sue Gottling, Matthew Houde, Arthur Jillette, Jay Phinizy, Beverly Rodeschin and Carla Skinder

Commissioners: Ethel Jarvis

Other Elected Officials: County Attorney Marc Hathaway

County Employees: Greg Chanis, Ted Purdy, Ross Cunningham, Charles Brookens, Tammy McLaughlin, Dan Gokey, John Gramuglia, John Milliken and Doug Robard

Public Participants: Ronald White and Robert A. Grenier

Public Observers: Rose Vinci, Chris Vinci, Jeffrey Goff, Ernie Bridge, Beverley Bridge, Bethany Lowe and Spec Bowers

Press: Heather Murdock, *Valley News* and Ben Bulkeley, *Eagle-Times*

The meeting was called to order by Rep. Franklin at 4:02 pm. This meeting was a continuation of the recessed county convention of 30 June, 2008, and the purpose of the meeting was to vote on whether or not to approve bonding for the proposed community corrections transitional housing unit and treatment program.

Approval of Minutes:

Copies of the draft minutes of the public hearing on the corrections project on 31 July 2008 and the delegation meeting of 6 August 2008 were provided for the delegation to review.

Rep Gottling moved that the minutes of 31 July be approved and Rep. Skinder seconded the motion, which was approved by a unanimous voice vote, with Rep. Rodeschin, Rep. Ferland and Rep. Cloutier abstaining.

Rep Gottling moved that the minutes of 6 August be approved and Rep. Skinder seconded the motion, which was approved by a unanimous voice vote. Rep. Ferland and Rep. Gagnon abstained.

Public Participation:

Ronald White, Superintendent of Corrections in Merrimac County, and Robert Grenier, Superintendent of Corrections in Belknap County had been invited to speak to the delegation about the proposed corrections project. They spoke briefly about the overcrowding in their systems which has prevented them from offering treatment options—all of their space is being used for beds. They said that a project such as the one proposed in Sullivan County offers hope for a new approach to corrections which will reduce recidivism and reduce the jail population.

After the two superintendents spoke, Rep. Franklin began to explain how the financing for the proposal would work. He suggested that the county apply for a bond anticipation note (BAN), which would allow the county to begin the project before issuing the bonds to finance it. Rep.

Donovan asked how this method of financing would affect the timeline for the project. As Rep. Franklin began to answer Rep. Donovan's question, Jeff Goff, who is a Claremont City Councilman, rose and asked if there would be a time for public input. Rep. Franklin said that Mr. Goff had not been recognized to speak. Mr. Goff continued to speak. Rep. Franklin ruled that Mr. Goff was out of order and could not speak. Mr. Goff said that he represented the people of Claremont, who could not come to a meeting held at 4:00 in the afternoon, and he should be allowed to speak. Rep. Gagnon said that the delegation had held a public hearing on 31 July, and had allowed two weeks for public comment, and now it was time to vote. Rep. Nielsen pointed out that Mr. Goff had not attended the public hearing. Mr. Goff asked that a member of the delegation challenge the ruling of the chair that he could not speak.

Rep. Rodeschin moved to challenge the ruling of the chair on the basis that two individuals not from Sullivan County were recognized to speak. Rep. Nielsen seconded the motion. Rep. Franklin requested that Rep. Rodeschin's original motion be re-framed as "Shall the delegation uphold the ruling of the chair that Mr. Goff is not recognized to speak?" The motion to uphold the ruling of the chair passed by a roll call vote of 10-3, with representatives voting as follows: YES Cloutier, Converse, Donovan, Franklin, Gottling, Houde, Jillette, Nielsen, Phinizy and Skinder NO Ferland, Gagnon and Rodeschin

Rep. Phinizy moved that the delegation allow for a time of public comment after the discussion [by the delegation] and before the vote. This motion was seconded by Rep. Cloutier. The motion passed 12-1, with representatives voting as follows: YES Cloutier, Donovan, Franklin, Gagnon, Gottling, Houde, Jillette, Nielsen, Phinizy, Rodeschin and Skinder NO Converse.

Mr. Goff left after this motion passed.

Discussion about the plan to finance the proposed corrections project continued. Rep. Franklin urged that the \$209,000 appropriation for upgrades to the jail, which was included in the fiscal 09 budget, be transferred to the contra line so that the deficit could be further reduced. Rep. Ferland objected, and said that she thought that since this expenditure had been approved, it should stay in the budget. Several representatives asked if it would be possible to change the budget, since it had been voted on already. Mr. Franklin said that the vote on the budget could be reconsidered, but not at this meeting. It was pointed out that the MS 42 must be sent to the DRA by August 31.

Rep. Ferland moved that the appropriation for \$209,000, to be used for Department of corrections capital improvements should remain in the current fiscal 09 budget, and be deducted from the amount of the bond issue, with no part of the appropriation to be used for deficit reduction.. This motion was seconded by Rep. Skinder and passed 7-6, with representatives voting as follows: YES Cloutier, Donovan, Ferland, Nielsen, Phinizy, Skinder and Rodeschin NO Converse, Franklin, Gagnon, Gottling, Houde and Jillette.

Since the capital improvement in the Fiscal 09 budget were to have been part of the larger project, the amount which would need to be financed by a bond issue was decreased from 7.1 million dollars to 6.9 million dollars.

Rep. Phinizy moved to authorize the Sullivan County Board of Commissioners to issue bonds or notes for the purposes of upgrading the existing Sullivan County correctional facility and to construct a new 68 bed community corrections center. The amount of said bonds or notes shall not exceed \$6,900,000. The authorization given to the Sullivan County board of commissioners in this motion shall be subject to all applicable provisions of RSA Chapter 33. In addition, the initial payment on any bond or note issued pursuant to this authorization shall occur no earlier than July 1, 2010. The motion was seconded by Rep. Skinder.

Several representatives spoke in favor of the proposal. Rep. Rodeschin said she agreed that the county needed a solution to the problems of overcrowding and recidivism at the jail but that she would vote against the project because of concerns about the budget. The chair was reminded that the delegation had voted to allow time for public comment before a vote on the bonding of the project was taken. Commissioner Jarvis commented that in her opinion, the delegation meetings were being run democratically. Rep. Cloutier asked if he could ask Mr. Cunningham some questions about whether or not inmates from other counties would be at the treatment program. Mr. Cunningham said that he would not consider accepting out of county inmates until the program was well-established. When it became clear that no one wanted to make more comments, Rep. Rodeschin and Rep. Phinizy called the question. The chair read the motion again.

The motion for financing the community corrections center and the jail upgrades passed 12-1 with representatives voting as follows: YES Cloutier, Converse, Donovan, Franklin, Gagnon, Gottling, Houde, Jillette, Nielsen, Phinizy and Skinder NO Rodeschin.

The chair asked if there were any further business, and hearing none, declared the meeting adjourned at about 5:30 pm.

Respectfully submitted,



Rep. Ellen Nielsen, Delegation Clerk

Sullivan County NH

Type of Meeting:

Sullivan County Full Delegation

Date / Time:

15 September 2008 / 9:00 am

Place:

Newport County Complex

Participants:

Representatives: Peter Franklin (Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Sue Gottling, Arthur Jillette, Jay Phinizy, Beverly Rodeschin and Carla Skinder

Other Elected Officials: County Treasurer Cynthia Sweeney

County Employees: Greg Chanis, Ted Purdy and Ross Cunningham,

Public Participants: Jeff Goff and Anne Nilson

Press: Ben Bulkeley, *Eagle-Times*

The meeting was called to order by Rep. Franklin at 9:05 am.

New Public Participation Policy:

Rep. Franklin announced that without objection, he would propose a new policy for managing public participation in delegation meetings. He proposed that the Chair will recognize anyone who wishes to speak and that each public participant will be allowed five minutes to speak. This proposed policy would be in line with the policy of the Claremont City Council, which allows public participants to speak for five minutes. Rep. Converse objected on grounds that sometimes delegation members may wish to ask questions and that the question and answer period might be longer than five minutes. Rep. Franklin agreed to a modification—the speaker or a member of the delegation could ask for another five minutes and this would be allowed unless a member of the delegation objected. If there were an objection, the delegation would vote on whether to grant the extension. Rep. Converse withdrew his objection. Rep. Rodeschin also objected to the policy—she said that she did not think that public participation in delegation meetings should be limited in any way. There was further discussion. Rep. Skinder also said that she was concerned about limiting public participation—however she thought that anyone who is disruptive should be asked to leave the meeting. Rep. Skinder said that she thought there should be some provision for public participants to get “another bite of the apple”—that is, another chance to speak later in the meeting.

Rep Rodeschin moved that the proposed policy of time limits for public participant should not be adopted. Rep. Franklin ruled that since this motion was an objection it did not require a second. Rep. Franklin rephrased the motion, which then became a motion to accept the proposed policy to limit the time allowed to each public participant to five minutes, with the possibility of an extension. The motion (as rephrased by Rep. Franklin, not Rep. Rodeschin’s original motion) passed by a vote of 7-2, with representatives voting as follows: YES Cloutier, Converse, Franklin, Gottling, Jillette, Nielsen and Phinizy NO Skinder and Rodeschin

Rep. Skinder moved that after all members of the public have spoken once, any public participant may be allowed to speak again. The motion was seconded by Rep. Phinizy

and passed by a vote of 8-1, with representatives voting as follows: YES Cloutier, Converse, Franklin, Gottling, Jillette, Nielsen, Phinizy and Skinder NO Rodeschin

Approval of Minutes: The delegation members were provided with copies of the draft minutes of 14 August 2008.

Rep. Cloutier moved that the draft minutes of 14 August 2008 should be accepted, and Rep. Converse seconded the motion.

In the discussion which followed this motion, Rep. Rodeschin raised an objection. She stated that the description of her challenge to the ruling of the chair on 14 August not to allow public participation by Mr. Goff was incomplete—she had stated that the reason that she was challenging the ruling of the chair was that the chair already had allowed public participation by two individuals who are not residents of Sullivan County, and this information was not included.

Rep. Rodeschin moved to table the minutes of 14 August 2008. Rep. Skinder seconded the motion. The motion failed by a vote of 5-4, with representatives voting as follows: YES Cloutier, Phinizy, Skinder and Rodeschin NO Converse, Franklin, Gottling, Jillette and Nielsen.

The motion to table having failed, the delegation voted by show of hands on Rep. Cloutier's motion to accept the minutes of 14 August 2008. The motion failed by 5-4.

The clerk agreed to make corrections to the draft minutes, and to present them for reconsideration at the next delegation meeting.

Public Participation:

Claremont City Councilor Jeff Goff spoke to the delegation about the importance of maintaining transparency and allowing full public participation in delegation meetings. Mr. Goff said that he was surprised that Rep. Cloutier was the only Claremont representative who had voted against tabling the minutes of 14 August.

[Clerks note: Rep. Cloutier voted YES on the motion to table the minutes—see above.]

Fiscal 2008 Audit Report:

Mr. Chanis provided some preliminary information about the Fiscal 2008 audit report, which is not yet complete. Based on the information available, the county will end with a deficit of slightly over \$600,000 on a GAAP basis, but it should be noted that this figure includes estimated liability for health care claims not yet processed plus a large negative figure representing depreciation of the county's capital assets. After certain adjustments are made, the figure may be reduced to about \$300,000 (including the estimated liability). Another way of looking at the financial history of the county in Fiscal 2008 is to compare actual revenues with actual expenses, and when this is done, there is a surplus of about \$300,000. The final step in preparing an audit report is an exit interview with the commissioners. Mr. Franklin requested that the delegation be invited to the commissioners' meeting for the exit interview. Mr. Chanis pointed out that it would be a commissioner's meeting, and the commissioners would determine the format of the meeting. There was some discussion about what to do if the commissioners did not formally invite the delegation to participate in the exit interview meeting.

Revenue Anticipation Note for Fiscal 2009:

County Treasurer Cynthia Sweeney arrived during the discussion of the audit. After an update from Mr. Chanis about the August revenue and expense reports, Rep Phinizy asked Mr. Chanis if the county might be able to save money on interest if the county fiscal year began in January, after the taxes were paid. Both Mr. Chanis and Rep. Franklin pointed out that the real problem is that there is no fund balance, and therefore borrowing always is necessary. Mr. Chanis was asked to look at the issue of changing the timing of the fiscal year. Rep. Nielsen asked if the county's bond rating would be affected because there may be a deficit for Fiscal 2008 and the county is borrowing money. Mr. Chanis responded that because our bonds would be bundled with other county and municipal bonds, this would not be an issue.

After more discussion of cash on hand, projected expenses and anticipated revenue, the county treasurer requested permission from the delegation to request bids from local banks on a revenue anticipation note for two million dollars. Normally this request would have gone first to the Executive Finance Committee, but since this committee had not met recently, the delegation, acting as a committee of the whole, considered the request.

Rep Nielsen moved that the delegation authorize the County Treasurer to request bids for a revenue anticipation note and set up a line of credit for \$2,000,000. The motion was seconded by Rep. Phinizy, and the motion passed by a vote of 9-0, with representatives voting as follows: YES Cloutier, Converse, Franklin, Gottling, Jillette, Nielsen, Phinizy, Rodeschin and Skinder.

There was some question regarding what paper work would be needed and who should sign it in order for the county treasurer to demonstrate that she had been authorized by the delegation to seek bids for a new revenue anticipation note.

Rep. Phinizy moved that the delegation chair and/or the delegation clerk be authorized to sign any paperwork which is necessary. The motion was seconded by Rep. Skinder and passed by a division vote of 7-1 (show of hands.)

Rep. Phinizy asked to make a statement for the record: He said that he had been delegation chair for four years and that during that time he had made every effort to insure full public participation in delegation meetings. He also stated that during that time, Rep. Cloutier had served as chair and as clerk of the delegation and always had made diligent efforts to make sure that delegation meetings were properly warned and that the public had a full opportunity to participate in them.

The meeting was adjourned at approximately 11:00 am and the next delegation meeting was scheduled for 9:30 am on October 15, 2008.

Respectfully submitted,


Rep. Ellen Nielsen, Delegation Clerk

Sullivan County NH

Type of Meeting:

Sullivan County Full Delegation

Date / Time:

15 October / 9:30 am

Place:

Newport County Complex—Jury Assembly Room

Participants:

Representatives: Peter Franklin (Chair), Ellen Nielsen (Clerk), John Cloutier, Larry Converse, Brenda Ferland, Sue Gottling, Arthur Jillette, Beverly Rodeschin and Carla Skinder

Commissioners: Ethel Jarvis

Other Elected Officials: High Sheriff Michael Prozzo, Registrar of Deeds Sharron King

County Employees: County Administrator Greg Chanis, Nursing Home Manager Ted Purdy, Superintendent of Corrections Ross Cunningham,

Public Participant: Claremont City Councilor Jeffrey Goff

Public Observers: Rose Vinci, Chris Vinci, Brandy Tatem, Brady Miles, Jon Rose, Kristen Senz

Press: Jim Kenyon, *Valley News*, Ben Bulkeley, *Eagle-Times* and A. Coven and Joel Wade of WMUR TV.

The meeting was called to order by Rep. Franklin at 9:30 am.

Approval of Minutes:

Copies of the corrected draft minutes of the delegation meeting of 14 August 2008 and draft minutes of the delegation meeting of 15 September 2008 were provided for the delegation to review.

Rep. Gottling moved that the corrected draft minutes of 14 August be approved and Rep. Converse seconded the motion, which carried 9-0 by a unanimous voice vote.

Rep. Converse moved that the minutes of 15 September be approved and Rep. Skinder seconded the motion, which carried 9-0 by a unanimous voice vote.

Public Participation:

Claremont City Councilman Jeffrey Goff read a prepared statement about mileage payments made to Rep. Franklin for travel to and from Concord, which he said he considered to be excessive. He asked Rep. Franklin to respond. Rep. Franklin said that he would not respond at this time, but he would prepare a statement regarding his mileage payments. Mr. Goff passed out a spreadsheet showing how many trips to Concord each representative had made and how much mileage reimbursement had been paid to each. Mr. Goff's remarks were filmed by a TV cameraman. After making his remarks, Mr. Goff left the jury assembly room, followed by the reporter and cameraman from WMUR TV.

Policy regarding Transfer of Funds within Departments:

In Fiscal Year 2008, the delegation passed a resolution which required EFC or delegation approval, during that fiscal year, if transfers from one line item to another within departments exceeded \$5000; or if such transfers happened more than once. Rep. Franklin asked the delegation to consider passing a similar resolution for FY 2009.

Rep. Gottling moved that the 2008 resolution be amended by substituting "2009" for "2008" wherever it appears. Rep. Converse seconded the motion.

Discussion followed. Rep. Rodeschin wanted to know if this would mean that in practice, the delegation would have to approve all transfers from one line item to another. Rep. Franklin said that the resolution did not require such approval but that sometimes transfers smaller than that were presented for approval because there were a number of small transfers that, in aggregate, amounted to more than \$5000. Mr. Chanis said that because some department heads found the wording of the resolution confusing, they routinely submitted all transfers to scrutiny by the EFC or the delegation. Rep. Ferland said that she had not voted for the resolution in FY 2008

and would not vote for it in FY 2009 because it was micro-management. Rep. Franklin said the resolution was needed to insure transparency and accuracy in financial reporting. Rep. Skinder and Rep. Rodeschin also said the resolution was micro-management. Rep. Nielsen suggested that since the trust level of the relationship between county administration and the delegation had improved over the last fiscal year, the EFC should meet with Mr. Chanis to figure out the wording for a less burdensome resolution. Rep. Gottling said that we needed to keep a policy in place to provide timely explanations of transfers of funds within departments.

Rep. Rodeschin moved the question. The motion to move the question failed 5-4 by a division (show of hands) vote.

Rep. Cloutier moved to amend Rep. Gottling's resolution by striking the clause about requiring the EFC / delegation to approve transfers less than \$5000 within departments if one transfer of more than \$5000 has already occurred. Rep. Nielsen seconded the motion to amend the resolution.

Discussion followed: Rep. Gottling said that she could accept the amendment to her resolution. Rep. Rodeschin said that she would not vote for the amended resolution because it still was micro-management. Rep. Franklin quoted President Reagan's comment on arms treaty verification: "Trust but verify!" Rep. Franklin asked if there were others who wished to speak, and seeing no hands raised, asked for a vote by show of hands on Rep. Cloutier's amendment to the resolution.

The motion to amend the resolution carried 5-4 by a division (show of hands) vote.

The amended motion now read as follows:

All funds appropriated for all line items in the 2009 fiscal year Sullivan County budget shall be non-transferable without prior approval of the Executive finance committee or the full County Convention in accordance with RSA 24:14. The one exception is that the commissioners are authorized to transfer funds within a department from one line item to another in the amount not to exceed \$5000. Each and every transfer shall be reported to the Executive Finance committee within a week of the transfer. The transfer information shall include the purpose of the transfer, the line item from which the money came, and the line item to which the money will go.

The positions listed in the 2009 county budget constitute the authorized positions for fiscal year 2009. No new positions may be created without approval of the Executive Finance Committee or the full County Convention.

The resolution, as amended, passed 6-3, with representatives voting as follows:

YES: Cloutier, Converse, Franklin, Gottling, Jillette and Nielsen NO: Ferland, Skinder and Rodeschin.

Review of Fiscal 2009 Budget:

The delegation heard reports from Ted Purdy, the director of the nursing home, and Ross Cunningham, the superintendent of the Department of Corrections.

Mr. Purdy stated that the average daily census at the nursing home has been lower than budgeted for—130.8 patients—and this has resulted in a shortfall of about \$74,000 in projected revenue from the nursing home. Mr. Purdy also explained the measures the nursing home is taking to lower costs by reducing dependency on agency nursing. The goals of these measures include improved recruitment of full-time and part-time staff and improved retention of staff, along with greater collaboration with the staff and the union.

Mr. Cunningham said that so far the expenses of his department have been in line with the projections in the 2009 budget and that he hopes to end the year with a surplus. However, he is concerned about more than anticipated increases in the cost of transportation and heating fuel.

Rep. Nielsen asked for a progress report on the capital improvements which were approved by the delegation in the process of revising the 2009 budget. Mr. Cunningham said that plans for improving the lighting had been completed, and the electrician who is employed by the county would be able to do the work for less than had been anticipated because some parts of the old system can be used. As for the improvements to the recreation yards, the work had been put out to bid, and a low bid had been accepted. However, because of the rapidly increasing cost of items such as concertina wire, the project will have to be scaled back in ways that do not affect basic safety issues. The new security system has been put out to bid.

Rep. Converse asked a question about pay raises for corrections officers which had been proposed by Mr. Cunningham and approved by the Commissioners. Mr. Cunningham said that the Sullivan county pay scale was lower than that of neighboring NH counties and Vermont, and that if this disparity is not addressed, the county would lose experienced and trained staff. He noted that new hires have to be trained for four weeks at the corrections academy in Concord. The proposed pay raises were for mostly for entry level officers, and since there is not a step system within corrections officer pay grades, the raises would not have the effect of increasing all salaries in the department.

Approval of Purchase of Software for the Office of the Registrar of Deeds:

During the 2007 session, the General Court passed a law creating a surcharge on fees for transfers of property paid to the Registrars of Deeds in order to permanently fund the LCHIP program. The legislation included a state grant of \$5000 to each county to be used for the computer upgrades or software needed to compute the surcharge. Sullivan County has received a check from the State Treasurer and has set up a separate bank account to hold this money. Expenditure of the money, even though it is not part of the county budget, requires approval from the delegation.

Rep. Nielsen moved that the delegation approve the expenditure, Rep. Skinder seconded the motion, and Rep. Rodeschin moved the question. The motion carried 8-0 by a voice vote (Rep. Ferland had left the meeting.)

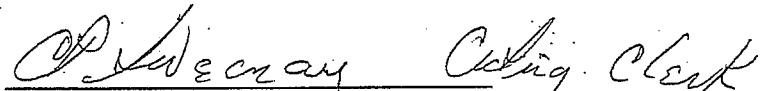
Next Meeting and Adjournment:

Without objection, the date and time for the next (and last) meeting of this full delegation was set for Monday, November 17 at 9:30 am and Rep. Franklin declared the meeting adjourned.

Next Steps:

Members of the delegation are invited to attend a special commissioners' meeting for the FY 2008 County audit exit interview on Thursday, October 23rd from 3:00 pm to 5:00 pm at the Sugar River Bank Community Room, 10 North Main Street in Newport.

Respectfully Submitted


Rep. Ellen Nielsen, Delegation Clerk

DRAFT**Sullivan County NH****Type of Meeting:****Sullivan County Full Delegation****Date / Time:****17 November / 9:30 am****Place:****Newport County Complex—Probate Courtroom****Participants:**

Representatives: Peter Franklin (Chair), Ellen Nielsen (Clerk), Larry Converse, Tom Donovan, Sue Gottling and Beverly Rodeschin.

Commissioners: Ethel Jarvis

Representatives-Elect: Jim McClammer, Joe Osgood and Cynthia Sweeney

County Treasurer-Elect: Dave French

County Employees: County Administrator Greg Chanis and Nursing Home Manager Ted Purdy

Public Observer: Don Clarke

Press: Ben Bulkeley, *Eagle-Times*.

The meeting was called to order by Rep. Franklin at 9:35 am.

Approval of Minutes:

Copies of the draft minutes of the delegation meeting of 15 October 2008 were provided for the delegation to review. However, since there was not a quorum at this meeting, those minutes could not be approved. Since this was the final meeting of this delegation, and the re-elected members of this delegation who attended the October 15 meeting and this meeting do not constitute a quorum, it may not be possible to vote to approve the minutes of the October 15 meeting or this meeting at the first meeting of the new delegation. Mr. Chanis agreed to consult with County Attorney Hathaway regarding this impasse.

Public Participation:

The only member of the public present was Mr. Clarke, who did not ask to speak.

Review of FY 2009 County Finances:

Mr. Purdy passed out two spreadsheets and reviewed the financial status of the nursing home. While the actual revenue to date falls short of the projected revenue in the FY 09 budget by about \$86,000 because the actual daily census figures are lower than projected, the actual expenses to date fall short of the projected expenses in the budget by \$443,740. However, this apparent surplus does not include some anticipated expenses which will change the picture. In order to address the low census figure by getting new referrals, the nursing home is doing some public outreach at the Alice Peck Day Hospital in Lebanon NH. Mr. Purdy also talked about the nursing home's attempts to recruit and train new staff in order to reduce reliance on agency nursing.

During Mr. Purdy's presentation, Rep. Franklin had to leave for a meeting in Concord, and asked the Clerk, Rep. Nielsen, to preside over the rest of the meeting.

Mr. Cunningham was not present to give a report on the financial status of the Department of Corrections, but the county administrator, Mr. Chanis, stated that the department was running a surplus.

As part of his general report on county finances, Mr. Chanis passed out a "snapshot" of the county finances which shows that there is a year to date surplus of \$467,521, which is derived by subtracting the actual expenses as of this date from the total projected appropriations as of this date and subtracting the accrued amounts for the next payroll and payment on health insurance. It was noted that the nursing home revenue shortfall of \$86,000 from this figure also should be subtracted from this figure. The actual revenues from the office of the Registry of Deeds are consistent with projected revenues. Mr. Chanis said that there had been some unanticipated revenue for the county from timber sales and from the \$20,000 payment (raised by a private group) for the conservation easement on the Judkins property in the town of Unity.

Mr. Chanis answered questions from several representatives about the proposed shooting range near the Unity county complex. He said that Sheriff Prozzo has requested a shooting range for use by law enforcement officers. A local non-profit sportsman's group has offered to pay for the facility in exchange for being allowed to use it. Although this seems like a win-win proposal (except for the abutting property owners) Mr. Chanis cautioned that the project must be approved by the Unity planning board. In response to questions about zoning in Unity from several representatives, Rep. Nielsen asked Commissioner Jarvis, a longtime Unity resident, to explain the procedures of the Unity planning board. It appears that if the proposed shooting range is built by a private entity, rather than the county, it may be more difficult to secure approval for the project.

Next Meeting and Adjournment:

The date and time for the organizational meeting of the next full delegation should be set by the incoming delegation rather than this outgoing delegation, but legally, the meeting should occur during the week of December 8-12. Mr. Chanis is assisting in the process of scheduling the organizational meeting by polling the re-elected representatives and the new representatives-elect regarding the most convenient date. It seems likely that the organizational meeting for the new delegation will be scheduled for Wednesday, December 10. Rep. Gagnon, the current vice-chair, will preside over that meeting until the new officers are elected. There appeared to be no more business to be transacted by this delegation, and without objection, the meeting was adjourned by Rep. Nielsen at about 10:30 am.

Respectfully Submitted

Rep. Ellen Nielsen, Delegation Clerk

SULLIVAN COUNTY DELEGATION MEETING MINUTES

WED., DEC. 10, 2008 AHERN BLDG., COUNTY COMPLEX, UNITY

DELEGATES PRESENT: Reps. Raymond Gagnon, Sandra Harris, John Cloutier, Cybthia Sweeney, Thomas Donovan, Carla Skinder, Charlotte Houde-Quimby, James McClammer, Suzanne Gottling, Beverly Rodeschin, Philip "Joe" Osgood, Anthony Maiola, and Thomas Howard

DELEGATES ABSENT: None

ELECTED OFFICIALS & EMPLOYEES PRESENT: Commissioners Jeffery Barrette & Ethel Jarvis, Sheriff Michael Prozzo, Registrar of Deeds Sharron King, County Adm. Gregory Chantias, Health Adm. Theodore Purdy, Dept. of Corrections Supt. Ross Cunningham, Treasurer-Elect Carroll "Dave" French, & Environmental Services Coordinator Heather Presch, Commissioners' Office Staff Member Laurie Geer

MEDIA PRESENT: Eagle-Times' Ben Bulkeley, unknown volunteer taping for Claremont Community Television

PUBLIC PRESENT: Former Rep. Larry Converse, Former Commissioner Donald Clarke

Rep. Gagnon called meeting to order at 10:04 am.

Rep. Rodeschin led the Pledge of Allegiance

Rep. Skinder moved, Rep. Osgood seconded a motion reading as follows "The delegation would like to openly welcome public participation at the beginning of all county delegation meetings. The public participation will be limited to 15 minutes, or at the discretion of the chair during controversial or time-sensitive issues. The public will be instructed to be succinct and not repetitive."

Brief discussion followed, and then Rep. Harris moved to amend Rep. Skinder's motion^{to} to limit public participation during the designated participation period to three minutes per person." Rep. Harris' motion was seconded by Rep. Maiola.

Discussion on Rep. Harris' amendment proceeded. Finally Rep. Rodeschin moved to call the question on the amendment, a motion seconded by Rep. Cloutier. Motion was approved without objection by delegates.

Roll call vote then ensued on Rep. Harris' amendment, and the amendment passed on a 9-4 vote. Delegates voting "Y": Reps. Maiola, Houde-Quimby, Sweeney, McClammer, Cloutier, Gagnon, Harris, Gottling, & Donovan. Voting "N": Reps. Rodeschin, Skinder, Osgood, & Howard

Another rollcall then took place on Rep. Skinder's original motion as amended. The amended motion passed on a 12-1 vote. Delegates voting "Y": Reps. Maiola, Skinder, Houde-Quimby, Sweeney, McClammer, Osgood, Cloutier, Gagnon, Harris, Gottling, Howard, & Donovan. Delegates voting "N": Rep. Rodeschin.

The election of delegation officers for the 2008-10 term then proceeded. First, Rep. Cloutier nominated Rep. Gagnon to serve as delegation chair. Rep. Maiola seconded the nomination.

Next, Rep. Rodeschin nominated Rep. Skinder to serve as chair. Nomination was seconded by Rep. Osgood.

There being no further nominations, Rep. Sweeney moved, Rep. Gottling seconded a motion to close nominations for chair. Motion approved by voice vote.

Secret paper balloting then proceeded to decide for chair. Rep. Gagnon won the balloting with 9 votes for himself, and 4 votes for Rep. Skinder.

Then Rep. Gottling moved, Rep. Houde-Quimby seconded the nomination of Rep. Harris as vice chair. There being no further nominations, Rep. Rodeschin moved, Rep. Cloutier seconded a motion to close nominations, ~~and instruct the acting clerk~~ Motion was approved by voice vote. Next, Rep. Sweeney moved, Rep. Donovan seconded a motion to instruct the acting clerk to cast one ballot for Rep. Harris as vice chair. *Motion was approved by voice vote.*

Next, Rep. Cloutier nominated Rep. Sweeney for clerk. Nomination was seconded by Rep. Harris. There being no further nominations, Rep. Rodeschin moved, Rep. Osgood seconded a motion to close nominations, and instruct the acting clerk to cast one ballot for Rep. Sweeney as clerk. Motion approved by voice vote.

Election of the Executive Finance Committee then ensued. First, Rep. Harris moved, Rep. Donovan seconded a motion for a five-member committee with Reps. Gottling, Cloutier, McClammer, Osgood, & Donovan as the five members.

Then Rep. Skinder moved, Rep. Howard seconded an amendment to Rep. Harris' motion that would require three Democrats and two Republicans on the committee, instead of the four Democrats and one Republican as called for in the original motion. Rep. Skinder said her amendment was an attempt to create more bi-partisanship on the committee, *and that as part of her amendment she was nominating Rep. Rodeschin to join Rep. Osgood* (Continued on Page 2)
as the other Committee Republican.

After further discussion, Rep. Skinder's amendment was passed on ~~a~~ a show-of-hands vote of 8 in favor, 5 opposed.

Rep. Sweeney moved, Rep. Rodeschin seconded a motion to elect the three Democrats to the Executive Finance Committee from among the four Democrats previously nominated by Rep. Harris by secret paper ballot. Motion approved by voice vote.

Balloting then started, and later the chair announced that Reps. Gottling (10 votes), McClammer (10 votes), and Cloutier (9 votes) had been elected as the three Democrats to the committee. Runners up included Reps. Donovan ~~(6 votes)~~ (6 votes), and Harris (1 vote).

Rep. Rodeschin then requested that the Executive Finance Committee meet immediately after the adjournment of the delegation meeting to elect officers.

The chair then requested the new delegation approve the minutes of the Oct. 15, 2008 delegation meeting, even ^{though} they were the minutes from the previous term. He said that the County Attorney had advised him that the minutes should be approved as a matter of official record. Then Rep. Rodeschin moved, Rep. Cloutier seconded a motion to approve the minutes of the above-listed meeting. Motion approved unanimously by voice vote.

Next, the chair announced creation of new ad hoc committee on delegation policy and procedure, made up of three members. Without objection, he appointed Reps. Gottling, Houde-Quimby, and Maiola to the new committee.

Then without objection, the chair appointed the following delegates to the below-listed committees.

- a. Nursing Home Trust fund Comm.-Rep. Sweeney
- b. UNH Cooperative Extension Comm.-Rep. Skinder
- c. Incentive Funds Comm.-Rep. Donovan
- d. County Land Management ~~Comm~~ Rep. McClammer
- e. Facilities (Building) Comm.-Rep. Maiola
- f. Criminal Justice Coordinating Comm.-Rep. Osgood, Rep. Gagnon

Discussion then ensued about the new ad hoc Sullivan County Health Care (nursing home) Advisory Committee, which the commissioners have created to help improve nursing home operations. The chair said that the commissioners would like one delegation ^{member} to serve on the new committee. Reps. Skinder, Donovan, and Harris expressed interest in being appointed the ^{one} one member, an appointment that is up to the commissioners.

Comm. Barrette introduced himself, and welcomed new delegates. Said he was glad to be at the meeting, and looked forward to working with the new delegation over the next two years.

He then introduced the other elected officials and county employees present.

Comm. Jarvis then spoke, and praised former delegates, including former Reps. Converse, Peter Franklin, & Arthur Jillette for all their help to her and service to the county.

Adm. Chantias welcomed new delegates, reviewed written information that had been earlier distributed, and then narrated a slide show on county government.

Discussion and questions about proposed shooting range on county-owned land in Unity for only law enforcement officers occurred. Rep. Harris expressed concern that any proposed range not be located too close to Sullivan County Health Care because of the loud noises. But Rep. Rodeschin expressed support in principle for the range.

Comm. Barrette requested time on the agenda of future delegation meetings to update the delegates on issues with which the county is dealing, and the chair expressed his support for this request.

Also Comm. Barrette said the commissioners now meet ~~usually~~ at least twice a month on the first and third Thursdays. The first ~~meeting~~ ^{Thursday} is scheduled for the Newport office, while the third is scheduled in Unity.

Dept. of Corrections Supt. Cunningham then answered questions about the House of Corrections, and encouraged delegates to take tours of the jail and nursing home scheduled for after lunch. ~~JR~~ ^{JRC}

Rep. Rodeschin moved, Rep. Sweeney seconded a motion to adjourn meeting at 11:56 am.

John R. Cloutier
Rep. John Cloutier
Acting Clerk

SULLIVAN COUNTY EXECUTIVE FINANCE COMMITTEE MINUTES

WED., DEC. 10, 2008-AHERN BLDG. KITCHEN, COUNTY COMPLEX, UNITY

FINANCE COMMITTEE MEMBERS PRESENT: Reps. John Cloutier, Suzanne Gottling, James McClammer, Beverly Rodeschin, Philip "Joe" Osgood

FINANCE COMMITTEE MEMBERS ABSENT: None

Meeting was called to order at 12:01 pm for the purpose of mainly electing committee officers.

Rep. Cloutier nominated Rep. Gottling for Executive Finance Committee Chair. Nomination was seconded by Rep. McClammer.

There being no other nominations, Rep. Rodeschin moved, Rep. Osgood seconded a motion to close nominations, and instruct the acting clerk to cast one ballot for Rep. Gottling as chair.

Without objection, Rep. Cloutier was elected as committee vice chair.

Then the new chair said she wanted to convene the committee's next ^{meeting} tentatively for some time on Tues., Dec. 16 in Newport to start review finances.

The chair adjourned the meeting at 12:06 pm.

John R. Cloutier
Rep. John R. Cloutier
Acting Clerk

Sullivan County NH

Type of Meeting: Delegation Executive Finance Committee
Date/Time: December 16, 2008 / 2:00 pm
Place: 14 Main St. Newport Remington Woodhull County Complex
Commissioners Conference Room

Finance Committee Members Present: Reps. Suzanne Gottling, Beverly Rodeschin, John Cloutier, and Joe Osgood

Other Members Present: Rep. Raymond Gagnon

Finance Committee Members Absent: Reps. Cynthia Sweeney, Jim McClammer

Executive Finance Committee (EFC) Chair, Rep. Gottling called meeting to order at 2:07pm.

She asked for input from the EFC members present on what their priorities should be in dealing with the upcoming FY 2010 County Budget.

All members agreed in principle with Rep. Rodeschin that reducing and eventually eliminating the County's current overall deficit of \$3.9 million is the top priority.

Rep. Cloutier said encouraging more of the beds at the Sullivan County Health Care to be filled up to the 156-licensed limit should be a key priority, a point with which Rep. Osgood agreed.

Rep. Gagnon said that Claremont City Manager Guy Santagate has proposed a property tax cap of 2.5% for county revenue, which he said we should consider at least in principle if not an actual 2.5% limit.

Rep.'s McClammer and Sweeney entered meeting at 2:26 pm and the chair briefed them on what the rest of the EFC was discussing.

Rep. Osgood continued said he believes Genesis overall did a good job running the Nursing Home but added regardless that the County ought to do a better job attracting more temporary and rehab Medicare patients, who would bring in more revenue for the Nursing Home than the permanent residents.

Rep.'s Gagnon and McClammer said the Nursing Home has a bad public image problem among a lot of constituents.

Rep. Rodeschin and Osgood said some of their constituents have suggested the Nursing Home should be privatized or sold, if it can't at least break even. A suggestion with which they said they both disagree as of today without a plan to improve the Nursing Home being tried.

The Chair asked for suggestions on what the EFC overall goals should be for the FY 2010 Budget.

Rep. Cloutier suggested that the budgets revenue to be raised by property taxes increase no more than 3% over the FY 2009 Budget.

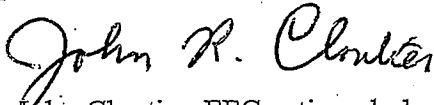
Rep. Rodeschin said she was told that the Nursing Home was running a deficit as of today. But she said she also agreed with Rep. Osgood that we should be careful not to interfere with the Commissioner's job including running the Nursing Home.

EFC agreed without objection to meet at 8:30 on Fridays in the Newport office with the date of the first meeting to be set for January.

Rep. Sweeney left meeting at 3:18 pm.

Rep. Cloutier moved Rep. Osgood seconded a motion to adjourn at 3:19 pm.

Respectfully Submitted,



Rep. John Cloutier, EFC acting clerk
Sullivan County Delegation

JC/lg

Corrected Minutes

Sullivan County NH

Delegation Executive Finance Committee

1/23/09 8:30 am

14 Main Street Newport Remington Woodhull County Complex
Commissioners Conference Room

Finance Committee Members Present:

Reps Suzanne Gottling, Beverly Rodeschin, John Cloutier,
Joe Osgood, and Jim McClammer

Other Members Present:

Cynthia Sweeney, County Administrator Greg Chainis

Rep Suzanne Gottling gaveled the meeting to order at 8:30.

The minutes of the December 10th meeting were accepted

Motion by Joe Osgood

Second by Jim McClammer

The minutes for December 16 were reviewed. Rep Osgood objected to the a line. It was agreed to add rehab patients as well as Medicare.

Motion by Jim McClammer

Second by John Cloutier.

Motion passed unanimously.

Discussion on court case of County vs. State.

6 Counties took the state to court stating that these new provisions were in violation of 28A, (an unfunded mandated). Mr. Chanis took the lead in the discussion in which the State Supreme Court ruled against the counties. He is in possession of an e-mail from Betsy Miller, the Director of the Municipal and

County Association, which explains the case and the ruling. He will make it available to any one who would like it.

Visit to Plainfield Selectmen:

Reps Gottling, Gagnon, Commissioner Barrett and Cty Admin Chainis met with the selectmen and other to explain the raise in taxes and for them to let us know that they have cut to the bone. A meeting is scheduled in Claremont for like reasons. Rep Cloutier will attend as will Rep Gottling.

Transfers:

To replace dryer at nursing home. Money from Earn Time buy back, and lighting upgrade project at nursing home.

Motion by John Cloutier, Second Jim McClammer.

Approved: Unanimously Attachment A

Move from Nursing Home salaries to contract nurses.
An expected transfer. Discussion on moves by Mr. Purdy to improve attendance by staff.
Extensive discussion on nursing homes. Rep Rodeschin offered to have Chris Martin to come and explain how Woodlawn is run.
Commissioners are forming a committee to study nursing homes operations.

Boiler repairs for the DOC complex

Motion John Cloutier. Second Jim McClammer

Approved: Unanimously Attachment B

Co-operative extension needs new printer.

There was no need to approve these expenditures.

Review of Budget Summary

Discussion on depreciation expense.

Reports: Mr. Chainis

- (a) Finance director not to be hired from pool of resumes.
Commissioners met and chose not hire.
- (b) Cash on hand today \$3,400,000. More Cash than a year ago.
- (c) Borrowing : Paid loans totaling \$7,709,249.65
- (d) Nursing Home:
Budget Reports from Mr. Purdy explained by Mr. Chainis.
- (e) Schedule for Meeting with Department heads for Fiscal '10 budget

John Cloutier left at 10:12

Discussion on next meeting. Joe Osgood made a motion that the next EFC meeting coincide with the delegation meeting. Sue Gottling amended that to meet at 8:30 whatever day the delegation is meeting.

Joe Osgood made motion to adjourn at 10:26. Jim McClammer seconded it.

CP Swannay
Clark A. Delgado

Approved @ Feb. 25, 2009 meeting

Sullivan County Delegation Meeting
Feb 25, 2009
Newport, NH
Woodhull County Complex
Jury Deliberation Room

Delegation members in attendance: John Cloutier, Carla Skinder, Tom Howard,
Sandy Harris, Phil Osgood, Beverly
Rodeschin, Sue Gottling, Jim McClammer,
Tom Donovan, Cynthia Sweeney, Raymond
Gagnon

Others: Greg Chanis, Marc Hathaway, Mike Porzo,
Ross Cunningham

Meeting Gaveled to order at 5:05 pm.

Open with Pledge of Allegiance led by Jim McClammer

Citizen Forum/ Community Input
None

Minutes of Dec 16 Minutes

Error with Charlotte Houde-Quimby ^{as} ² ^{epo} appointed to Criminal Justice
Committee. Not Rep Gagnon. County has to update Committee assignments. Rep
Donovan was notified of meeting to Nursing Home Trust Committee. He is not on it.
Motion to accept minutes as amended. Motion made by Rep Skinder, second by Rep
Harris. Passed 10-0

Mr. Fulton's concern that the organizational meeting should have not been by secret
ballot.

County Attorney Hathaway spoke to this issue stating the applicable
RSA's. Lambert vs. Belknap County was run through. Since this clearly was an election,
we are legal. Accepted County Attorney's ruling.

New Business

Sandy Harris: Governor presented budget and is now in House finance committee.
Committee is taking budget on "road". Coming to Claremont March 12 at River Valley
Vocational center.

Greg Chanis asked for a transfer of funds for Registry of Deeds Equipment Fund to
expend \$24,000 to have volumes restored. They had been Destroyed in fire. Some have
been restored. Nine left to do. This is the amount to restore what is left.

Motion: Beverly Rodeschin moved to approve the transfer, seconded by Tom Donovan.
Roll call vote. Results 10-0 to pass.

EFC Update

Minutes of meeting tabled,

Budget summary gone over.

Heard from Nursing home administrator and correction superintendent.

Discussion on Archie Mountain's article in the Eagle Times concerning the nursing home. We need to be clear that while the nursing home is correcting many of it's problems, does not have a surplus and is still being funded by the County.

Other:

Meetings with town selectmen to discuss tight fiscal conditions across the county. Tax caps pertain to cities not towns. Be willing to work with locals governments to assure that we are sensitive to needs.

Update on Advisory Committee for Nursing home. Letters to go out soon. Rep Skinder and Donovan have been asked to join this committee.

Mileage forms have changed. Greg Chanis has a new one and is making it available to Delegation. Option available to opt out of program. Yes, it is up to you. Speak to Laurie or Sharon.

Motion to adjourn meeting made by Beverly Rodeschin, Second by Tom Donovan..
Unanimously approved.

Meeting adjourned at 5:50 pm

CP Swenson

Clark 7/15/09

approved @ June 26, 2009 meeting

Sullivan County NH
Delegation Executive Finance Committee
2/25/09 3:33 pm
14 Main Street
Newport
Woodhull County Complex
Commissioners Conference Room

Finance Committee Members Present:

Rep Suzanne Gottling, Rep Beverly Rodeschin, Rep John Cloutier, Rep Joe Osgood, Rep Jim McClammer

Others Present:

Rep Cynthia Sweeney, Rep Raymond Gagnon, Greg Chanis, County Manager, Ted Purdy, County Nursing Home, Director, Director of Corrections Ross Cunningham, County Sheriff Mike Prozzo, County Treasurer Dave French, former Rep Peter Franklin, former Rep Larry Converse, Anne Nilsen.

Meeting was gaveled to order at 3:33 by Rep Suzanne Gottling.

Extensive Discussion on Minutes of previous meeting. After a session of correcting errors a motion was made

Motion: To table acceptance of minutes until they were rewritten with corrections.

Made by Rep Rodeschin, second by Rep John Cloutier
Passed 4-0

Review of Budget Summary

Greg Chanis presented the budget numbers as of today.

We have a surplus on the expense side of \$1+ million, which needs to be adjusted by

- 1) Human Services by about \$250 thousand
- 2) payroll about \$175 thousand\$5 and \$600 thousand.

Revenue side of the budget:

- 1) Nursing Home about \$116 thousand short fall
- 2) Registry of Deeds about \$25 thousand shortfall

Leaving a shortfall on the revenue side of about \$130 thousand.

Giving the county of about \$300-350 thousand surplus of budget vs. actual.

Rep Sue Gottling asked when we will have to borrow, and cash on hand.
Mr Chanis and treasurer French said that the Cash on Hand is approx \$2.75 million.
We should not have to borrow until the end of April or the beginning of May.

Revenue:

Not all revenue was budgeted for. Questions from Chairman Gottling re: HHS, Bailiff refund and drug incentive.

Mr ,Chanis explained:

We don't have a budget for HHS revenue so it is put in Misc Income. Monthly check from HCBC of \$34K . Bailiff fund is an in and out type of expense. The expense will always be balanced with an offsetting revenue. Drug rebate looks like it will run a little bit short, but again it is a billing timing issue. County jail income, as explained by Ross Cunningham is a two prong issue. Money collected from electronic monitoring devices, and money earned by certain prisoners who go out to work, and pay us \$20 for their bed. They have not been able to find employment.

Rep Jim McClammer arrived @ 4:08.

Monies received from the prison accounts must be spent on programs for the inmates. Monies go to the phone contract, commissary and for GED among other things.

No Finance Director will be hired this year. Those monies will be frozen.

REPORTS:

Nursing Home Report. Eagle Times report that nursing home is making a profit. Rep Ray Gagnon pointed out that people are misinterpreting what they read.

Ted Purdy gave the census report. We have marketed at APD with limited results. The nursing home is making progress in meeting its budget numbers.

Corrections Report

All facilities projects have come in under budget. The Security System is on target for May completion.

RFP was sent out to find a Project Manager for the Community Correction Center. It is moving ahead. Rep Rodeschin wanted to know if this project was eligible for stimulus money. It has been submitted as well as other grants for which it might qualify.

Public Participation

Larry Converse wanted to know if the money left in Medicaid run off account had been successful. Greg said that in fact it had . And had the insurance transition from union/non

union been completed. It has.

March meeting will be March 30th at 8:30 am

Motion to adjourn

Made by Rep John Cloutier, second Rep Beverly Rodeschin.

Unanimous

CP Suberney
Clerk of Delegation

*Sullivan County NH
Delegation Executive Finance Committee
3/30/09 8:04am
14 Main Street
Newport
Woodhull County Complex
Commissioners Conference Room*

*Executive Finance Committee members Present: Reps Suzanne Gottling,
John Cloutier, Beverly Rodeschin, Jim McClammer, Joe Osgood.*

*Other Delegation Members Present: Rep Cynthia P Sweeney, delegation
clerk.*

*Other Elected Officials: County Treasurer Carroll D. French, Sullivan
County Health Care Administrator Ted Purdy, County Administrator Greg
Chanis, County Sheriff Mike Prozzo*

Eagle Times: Archie Mountain

Public: Peter Franklin, Anne Nilsen.

*Meeting gaveled to order by Chairman Gottling at
8:04am.*

*Agenda item #2 was taken first, a request for a
line of credit from County Treasurer French. This
would be to cover cash flow until June 30. He has
asked for a two million dollar line of credit.*

*Motion by Rep John Cloutier, Seconded by Rep
Joe Osgood, to allow the Treasurer to open a line
of credit for \$2 million. Motion approved 5-0.*

*Agenda item #1. Approval of minutes.
January 23 minutes.*

*Asked for consistency in using word abbreviaton
"Rep." before name of individual.*

Motion to accept the minutes made by Rep John Cloutier, Seconded by Rep

Beverly Rodeschin. Motion Passed 5-0

February 25 minutes. Correct the spelling of Sheriff Prozzo's name and Anne Nilsen's.

Motion to accept the minutes by Rep John Cloutier, seconded by Rep Joe Osgood. Motion approved 5-0.

Transfers:

Transfer of \$1703.79 from earn time buyback to overtime. Does not need approval.

Transfer of \$5,000 from oxygen to general supplies (administrative nursing) and another \$5,000 from oxygen to equipment for nursing home. Another transfer of \$56,000 from fuel oil to on call LPN salaries, plus \$4,300 to cover the FICA for this. This is made possible by locking in a price of \$1.73 for the nursing home oil for the next 18 months. Rep Osgood asked why just the nursing home. Mr. Chanis explained that the nursing home used a different kind of oil than the other buildings.

Rep John Cloutier left at 8:34

Rep Rodeschin moved to approve the transfers, seconded by Rep Osgood. Motion passed 4-0.

REPORTS:

Mr. Chanis lead a discussion on encumbrances and depreciation vs. capitol reserves.

Funding for Jail renovations. \$3 million dollar line of credit has been secured. \$1.5 for renovations to existing jail The rest for construction of the new center. Four finalist have been chosen and the winner will be announced by the commissioners, probably at their Thursday meeting. Mr. Cunningham will be having a transfer for overtime and uniforms due to transfers and new hires.

Nursing Home. Mr. Purdy reported the largest net variance YTD, due in large part to a March census of 140 versus a budget census of 137 people.

Mr. Purdy feels that they are likely to meet revenue projections.

Mr. Chanis distributed the schedule of hearing for department heads to review their budgets. Rep. Gottling encouraged members of the finance committee to attend as many as they could.

The Commissioners budget will be ready by April 30. The public hearing will be 10 - 20 days after the ms42 is mailed.

The likely projection of taxes to be raised by revenue 3% or less.

At 10:04 Rep Osgood left.

There was no Public participation. Next meeting scheduled May 11 at 8:00am.

*Rep Rodeschin Moved for adjournment, second by Rep McClammer.
Motion passed 3-0*



*Submitted by Cynthia P. Sweeney
Clerk of the delegation*

Sullivan County NH
Delegation Executive Finance Committee
5/11/09
14 Main Street
Newport
Woodhull County Complex
Commissioners Conference Room

Executive Finance Committee members present: Reps. Suzanne Gottling,
John Cloutier, Joe Osgood, Beverly Rodeschin, Jim
McClammer (arrived @ 8:25am)

Exofficio Delegation members present: Cynthia Sweeney (delegation clerk),
Ray Gagnon (delegation chair)

Other County Officials: Ted Purdy, Greg Chanis, Mike Prozzo, Ross
Cunningham

Members of the Public: Larry Converse, Jeff Goff

Meeting gaveled to order by Chairman Gottling at 8:07 am.

I: Minutes of 3/30 meeting.

Motion to accept by Rep. John Cloutier And seconded by Rep.
Osgood. Questioned by Rep. Rodeschin. In paragraph 2 should have
dollars referenced, and the same in paragraph 3 referring to the \$2
million dollar line of credit. She did not understand the section on
jail renovations and moved to table acceptance of the minutes until
she could check previous notes. This motion was seconded by Rep.
John Cloutier. The motion passed 4-0.

II. Transfer requests.

Sullivan County Health care has several negative balances that need
to be addressed. The facility has need to use a "wound vac"
machine. The cost of renting this machine is \$64 dollars a day. It

would cost approximately \$9k to purchase this machine. This issue is addressed in the new budget. Medicaid A has a shortfall due to the same issue. The recreation therapy fund has a shortfall due to toner usage.

Rep. John Cloutier made a motion to transfer \$11,700 to Sullivan County Health Care. This was seconded by Rep. Jim McClammer. Passed on a 5-0 vote.

The paper work for several other transfers not requiring EFC permission was provided.

Reports:

County Cash Position:

THE County has receive a \$2million dollar line of credit from the Connecticut River Bank. There is \$750k left in the bank at this time and we probably won't touch the LOC until June. Last year we borrowed \$3.123M by the end of the year. We will probably borrow \$1M this year.

Status of jail renovations:

HVAC for new building and upgrades to existing systems. Two test pits were dug. No significant ledge was found to impede construction of the treatment facility.

The treatment facility is to be attached to the existing jail. This will cut operating costs. 3 positions will be eliminated. We will use the existing boiler for both facilities. If buildings are attached the full sprinkler system can use the same system.

Rep. Rodeschin wanted to see the plans for when buildings are attached. Rep. Gottling said she is planning a meeting at the Unity complex to see what will be happening. Mr Chanis suggested a public meeting so all can see.

Nursing Home Census

April census has not closed. We average 144.6 patients and budgeted for 137 patients. All revenue sources are running over budget.

Review of Budget Summaries:

Discussion on Encumbrances. Our software uses encumbrances only for an open purchase order. As soon as a check is cut the appropriate account is charged. At the end of fiscal year all accounts payable will be equal and should be within budget.

Overview of commissioners budget:

The deadline for the budget to the state is at the end of August. The end of the fiscal year is 6-30. The public hearing on the commissioners budget is to be set by the chairman of the county delegation not sooner than 10 days, or later than 20 days after the MS46 has been filed by the commissioners. Mr. Chanis was going to see if he could get the commissioners to file the MS46 this week.

The EPC will meet Friday, May 22 at 8:30am in the Frank Smith living room at the Nursing Home to tour the Nursing Home and the DOC.

Rep. Gagnon wanted a delegation meeting before the public hearing in order to review the budget.

Contract workers will have a 3% increase.

Claremont is discussing an increase in sewer charges. 10% in July and again 10% in Jan. Mr. Groff spoke and said they really did not know what would happen.

Rep. Cloutier asked if the debt from before (\$1M deficit) was listed in Contra money? Yes.

No stimulus money was used in this budget. That would be used to decrease Nursing Home negative balances.

There is no plan for borrowing next year as \$1M deficit reduction was built in and there will be stimulus money.

There appears to be an increase in the accountants budget. We have not budget for a finance director.

Contra revenue is a positive number and has the effect of lowering revenue.

Rep, John Cloutier left at 11:15.

Motion made to adjourn until Monday morning, May 18 at 8:15am.

Made by Rep. Osgood, seconded by Rep. McClammer at 11:21

Passed 4-0

CP Sweeney

approved @ MAY 18, 2009 meeting

Sullivan County, NH
Delegation Executive Finance Committee
5/18/09
14 Main Street
Newport
Woodhull County Complex
Commissioners Conference Room

Executive Finance Committee members present: Reps Suzanne Gottling,
Joe Osgood, Beverly Rodeschin, Jim McClammer

Exofficio Delegation Members present: Cynthia Sweeney (delegation clerk),
Ray Gagnon (delegation chair)

County personnel present: Greg Chanis (county manager), Ethel Jarvis
(county commissioner), Mike Prozzo (county sherriff)

Members of the public: Anne Nilsen

Meeting was gaveled to order at 8:51 by Chairman Gottling.

A few minutes to read minutes, just presented. Rep. Rodeschin's concern's
were addressed in the 3/30 minutes. Rep. Rodeschin moved to accept the
minutes as corrected. Seconded by Rep. Osgood. Motion passed 3-0.
Minutes of 5/11/09 meeting. Don't use first names. Rep. Osgood is Joe, not
Phil. Rep. McClammer arrived at 9am. Corrections to be made.

There is no agenda for this meeting. We are to go over the commissioners
budget and voice any concerns. Chairman Gottling is keeping a list of all
the concerns.

Rep. Osgood made a motion to return the budget to the
commissioners so that they can forward it to the department heads, with the
intent of level funding. Rep. Rodeschin second the motion. In speaking to
his motion Rep. Osgood said that the EFC was looking for more cuts, and
the department heads knew best where that could be. After discussion, Rep.
Rodeschin moved the question, at which point Rep. McClammer made a
motion to table the motion. It also was seconded by Rep. Rodeschin.
A vote of 2-2 (Reps. Rodeschin and Osgood voting yea, Reps Gottling and

McClammer voting nay) meant that the motion failed. The vote on Rep. Osgood's motion had the same result, 2-2. Again it was defeated.

Rep. Gagnon set Thursday, May 28 at 6:30pm in the superior court room of the Woodhull Complex for the public hearing on the MS46.

Motion to adjourn was made by Rep. McClammer, seconded By Rep. Osgood. 4-0 passed. We will reconvene May 22 in the Frank Smith Living room at the Nursing home at 8:30am.

C. P. Swearing

Sullivan County NH

Type of Meeting: Delegation Executive Finance Committee

Date/Time: May 22, 2009 / 8:30 am

Place: Unity, Sullivan County Heath Care
Frank Smith Living Room

Finance Committee Members Present: Reps. Suzanne Gottling, Beverly Rodeschin, John Cloutier, Joe Osgood, Jim McClammer

EFC Members Absent: None

Other Delegation Members Present: Rep. Sweeney

Other Elected Officials and Other County Employees Present: SCHC (Sullivan County Health Care) Administrator Ted Purdy, County Administrator Greg Chanis

Public Present: Anne Nilsen

Tour of Sullivan County Health Center: Mr. Purdy conducted a tour of the nursing facility. He paid particular attention to the upgrades he is asking for in this year's budget.

Meeting called to order at 10:00 a.m.

Treasurer Dave French will be coming before us soon to ask for approval of a line of credit (TAN) beginning July 1 and ending December 31. This TAN will cover county expenses until taxes are received in December.

The County Convention is tentatively scheduled for June 29. The finance committee will try to have its work on the budget completed by that date.

The next Delegation meeting is scheduled for May 29, 2009, which is the date of the public hearing on the Commissioners' budget. This meeting will take place at the Woodhull complex.

Representative Cloutier moved to accept the minutes of the May 11th meeting.

Rep. McClammer seconded the motion.

The motion passed 5-0.

Minutes of the May 18th meeting were reviewed. Rep. McClammer moved to accept the minutes.

Rep. Gottling seconded the motion.

Discussion followed. Rep. Osgood objected to the minutes as he felt they did not reflect what he intended to say. He believed he said "Rep. Osgood made a motion to return the budget to the Commissioners so that they can work with the County Administrator and the department heads with the intent of level funding the total budget."

Rep. Gottling and Rep. McClammer voted to accept the minutes as written.

Rep. Osgood and Rep. Rodeschin voted against accepting the minutes.

Rep. Cloutier was not present at the meeting and abstained.

Rep. Gottling ruled that the minutes of May 18th would remain as draft minutes.

The meeting continued as the members reviewed and discussed the proposed budget for the nursing home. Members broke for lunch at 11:45. Rep. Cloutier left at 12:05. The meeting resumed at 12:10. Discussion of the SCHC portion of the budget.

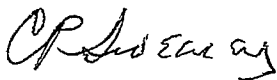
Mr. Cunningham arrived as the meeting was close to adjournment. Mr. Cunningham agreed to appear at a later date.

Rep. Rodeschin moved to adjourn at 2:30 p.m.

Rep. Osgood seconded.

The motion was approved and the meeting adjourned.

Respectfully Submitted,



Rep. Cynthia Sweeney, Clerk
Sullivan County Delegation Executive Finance Committee

SG/lg

Sullivan County NH

Type of meeting: Delegation / Commissioners:
Date/Time: Public Hearing of the FY10 Commissioners Proposed Budget
Place: Thursday, May 28, 2009, 6:30 PM
Woodhull County Complex, 14 Main Street, Newport NH
03773, Jury Assembly Room

Delegation Members: Ray Gagnon – *Chair*, Cynthia Sweeney – *Clerk*, Suzanne Gottling – *Executive Finance Committee (EFC) Chair*, John Cloutier – *EFC Vice Chair*, Beverly Rodeschin – *EFC Member*, Joe Osgood – *EFC Member*, Tom Donovan, Carla Skinder, Charlotte Houde-Quimby, Thomas Howard and James McClammer.

Delegation Members Absent: Sandy Harris and Tony Maiola

County Dept Heads/Elected Officials/County Employees: County Administrator Greg Chanis, High Sheriff Michael Prozzo, Registrar of Deeds Sharron King, Sullivan County Health Care Administrator Ted Purdy, Department of Corrections Superintendent Ross Cunningham, County Attorney Marc Hathaway, Sheriff's Office Captain Denis O'Sullivan & Melanie O'Sullivan – Attorney's Office Secretary (the latter three arrived later).

Public attendees: Barbara Brill – *Community Alliance of Human Services Executive Director*, Deb Mozden – *Turning Points Network Executive Director*, Kristen Senz – *Union Leader Staff Reporter*, Peter Martin – *Exquisite Productions*, Bill Roach – *Town of Sunapee Select Board Member*, Jeffrey Goff – *Claremont City Council Member*, Archie Mountain – *Eagle Times Staff Reporter*, Gene Hall – *Sunapee Resident*, Amy Smith – *Unity Resident*, Jim Peschke – *Croydon Resident*, Gary Nichols – *Newport Select Board Member*, Jim McMahon – *Newport Resident*, Amanda Dombroski – *Newport Resident*.

Meeting minutes taken by: Sharon Johnson-Callum

Agenda Item No. 1 Call To Order – Raymond Gagnon, Chair Sullivan County Delegation

6:30PM: The Chair, Ray Gagnon, called the meeting to order.

Agenda Item No. 1.a. Pledge of Allegiance
All recited the *Pledge of Allegiance*.

Agenda Item No. 1.b. Opening Remarks & Introductions
The Chair indicated NH State RSA's state the purpose of the hearing is for the Board of Commissioners to present their proposed budget to the Delegation. He indicated the

Delegates have fiduciary responsibility to review it, build on what the board has done and present a solid budget to county.

Agenda Item No. b.i. Introductions to Delegation

The Chair introduced all Delegates present. He noted Tony Maiola was absent due to illness and their prayers and thoughts go out to him; he's at home now and open for visitors.

Agenda Item No. 1.b.ii. Introductions to Board of Commissioners

The Chair introduced Commissioner Chair, Jeffrey Barrette, and Commissioner Vice Chair, Bennie Nelson.

Agenda Item No. b.iii. Introductions to County Department Heads / Elected Officials

The Chair noted several of the County Department Heads & Elected Officials were in the audience and introduced the following: Sheriff Michael Prozzo, Registrar of Deeds Sharron King, Sullivan County Health Care Administrator Ted Purdy and DOC Superintendent Ross Cunningham.

Agenda Item No. 2. Opening Statement – Jeffrey Barrette, Chair Sullivan County Commissioners

The Commissioner Chair, Jeffrey Barrette, noted Commissioner Jarvis had an accident last week, was hospitalized for a few days, underwent surgery, and is now recovery at home; he noted she really wanted to be here this evening and wished her the best with a speedy recovery.

Agenda Item No. 3. FY10 Proposed Budget Presentation

Copies of the PowerPoint presentation [Appendix A] were distributed. Using the overhead projector and laptop, he reviewed the full PowerPoint presentation. Barrette explained they take the budget, work off the prior year, go through line by line with the department heads over a six (6) week course, determine needs, do comprehensive review at end, and he feels there are not a lot of surprises this year.

Agenda Item No. 4. Questions & Answers

Jim McMahon, Newport Resident

Mr. McMahon asked if zero-based budgeting was used?

- ◇ Commissioner Barrette indicated "No"; they use the previous years data, review what has been expended to-date, and look at what will be expended.
- ◇ McMahon feels this type of budgeting guarantees, just through inflation alone, that the budget will increase.
- ◇ Barrette noted he is correct in that assumption; *"over the past couple years we've gone on an as needed basis; when we discovered we had a problem, in late '07, we put all dept heads on notice, any unnecessary buys to hold off, with that we*

ascertained a \$350,000 - \$450,000 thousand savings, we carried those savings due to a mind set; many factors that cause budget to rise are out of our hands such as NH Retirement, cost of health care, last year we received agreement with union that increased wages for union."

- ◇ McMahon noted "You mentioned earlier, in order to put together the budget using that process, it took commission six weeks, yet I look at general fund and I see that the proposed expenses are 11 million and the revenue is 1 million; it seems to me, that by putting just 6 weeks into a zero-based budget on the General Fund alone, in other words: "why do we need this?"; as current president says, he goes, supposedly, through budget item by item by item; if it took 6 weeks to put together the budget based on previous budget, taking an earnest attempt to some reductions, but if looked at, maybe in this instance in General Fund alone, for example, when Genesis ran it, they saved money, yet we don't have them anymore ... why is that?"
- ◇ Barrette noted Genesis, year to year, budgeted revenue neutral at the nursing home, but never achieved it, and billed the County for it ... "to say they saved us money, I think is certainly an issue I would have no problem arguing. Year over year they said if you spend 11 million, you're going to take in 11 million. We budgeted that way for a 2 ½ year period of time, and look at where we are."
- ◇ McMahon questioned if he attributed the deficit to Genesis?
- ◇ Barrette noted Genesis was not making the budget, the County was, but the County based it on Genesis suggestion.
- ◇ McMahon - "that is the value of a zero-based budget; if this sub contractor says it's going to cost 11 million and we take their word for it without line by line by line ... what is wrong with this picture?"
- ◇ Commissioner Nelson added, "we've had the budget in front of us for 6 weeks, it's never out of our minds, Administration prepares it, we get it, make changes, now it's in the hands of the Executive Finance Committee, they will look at it, it's an expanded process that never is out our sight; we've had balanced budgets before; it's part of what Jeff mentioned, it's gone up and down; in previous years they've worked too hard to make it 0 increase and things left undone; 4-5 years ago wages got so low we ended up in a contract dispute and came back for a supplemental budget mid year to a tune of a couple million that made a huge spike; it was kept level for a few years, there are a lot of reasons the deficit happened; we made a good faith effort to try private management: some things worked and some things didn't work. Human Services costs, taxes pay a chunk of Medicaid payments whether they're in our nursing home, or whether we closed the nursing home tomorrow and in private; we pay the Medicaid part in private or public; pandemic flu grant money is ½ million dollars outside State/Federal money we are bringing in, we have medical supplies housed at hospitals and nursing home, it started with avian flu, but if swine flu had come or natural disaster, some don't realize what County government does and we are prepared for that type of thing and work with municipalities."

Letter from Dan O'Neill, Newport Town Manager

The Chair noted he received a letter from Town Manager, Dan O'Neill [Appendix B]. He explained the letter notes the Select Board's request for the Delegates to be frugal in the budget process.

Amy Smith, Unity Resident

Ms. Smith asked "if, say you have one of your line items here, you have so much money for children services, is that money spent to the very last penny each year? Or if there some savings, what happens to that money? Is it applied to next year? Or, is it stuck in a general savings account?" She also asked if the nursing home building could be sold?

- ◇ Barrette explained the County has a deficit on their balance sheet and anything left over goes, at this point, towards reducing the deficit amount; in normal years, it would be carried as fund balance. He explained, "when we start the budget process, we are 2/3rds of the way through, we look at expenditures to date, previous years, and if certain items decrease, we make the adjustments." Nelson added, "vast many employees are county residents, tax payers, and they are a good crew that knows where the money is coming from and they do not go on spending sprees."
- ◇ Barrette added "we are running roughly \$200,000 over in revenue, \$300,000 low in expenses. Could we sell the nursing home? Anything could be sold, there are not that many Medicaid beds, the business model does not make sense."
- ◇ Smith questioned if the home was started due to the indigents?
- ◇ Barrette confirmed "Yes".
- ◇ Smith continued ... "the people that could not afford and neighbors and friends paid for their retirement in their elderly years when they could not pay for themselves; today that concept is outmoded; in order to save the costs of keeping the building electricity, maintenance, couldn't we just sell it, and use tax dollars to pay for beds to pay for indigent?"
- ◇ Barrette, "I personally feel that would be short sighted, as I think in the end it would cost us".
- ◇ Smith, "If we are not paying the maintenance and upkeep, that runs into \$100,000 and thousands of dollars a year; plus, we have to pay for their care anyway, so why not pay another nursing home for their care and get rid of maintenance; it's a cost savings".
- ◇ Barrette - "I believe no private company would want to take the patient mix we would have; ...you have three payer sources and the private nursing homes are heavily weighted towards payers that make money or break even; there are not that many beds in private nursing homes for the Medicare; personal feeling, if we started closing County nursing homes, the people that could not afford it, would have no where to go."
- ◇ Nelson, "Medicaid is term for indigent, but the cost of a Medicaid bed is \$6,000 a month for private for those with liquid assets, 30-50% will end up in a nursing home at some point, at some point at \$6,000 per month, many of us would end up in the indigent category quickly; it used to be just the poor folk home, but is not just for the poor folk anymore; and if the County nursing home was closed there would be a savings of 1.9 million savings spread throughout the county, but you would have whoever is in Medicare taken care of by the lowest bidder;

I'm not sure we are ready to put the greatest generation to the care of the lowest bidder. There's a real benefit to my analogy I use between private and public schools, not one has all the answers, need both private and public, each does things right and better; it's a good balance to have both private and public nursing homes."

- ◇ Rep. Beverly Rodeschin requested the Board to advise the public how much the County receives from Medicaid and Medicare.
 - Commissioner Barrette noted Medicaid is a direct loss: the state calculates, based on one day of the year, the cost to care for a resident and assigns a dollar amount – approximately \$200 p/day; the state returns and says they can't afford that and applies revenue neutral of 75%, so we received only \$150; this is the County's largest nursing home resident population. Private payers are break even – rate is \$215, we receive \$205. Medicare payers: potential to receive extra revenue: \$465 budgeted, nursing home is currently running approximately \$525, the rate depends on the acuity level of the resident. Rep. Rodeschin noted the County also receives some revenue for Private payers. Barrette explained the process of funds coming from State & Federal.
 - Nelson noted, whether a nursing home resident is in a private nursing home or a public one, the tax payer would still be responsible to pay.
 - Barrette – *"if the state fully funded us, there would be more money from federal government"*.
 - Rep. Rodeschin indicated the Commissioners really look at the bed count; she feels they are wiser on this and commended the Board for their work.

[Eugene] Gene Hall, Sunapee Resident

Mr. Hall noted he appreciated the work they did on the budget, can relate to zero based budget concept proposed earlier, but not sure if that's okay with each category; if in certain key areas, such as corrections and nursing home, there are best practices on facility costs-should have understanding how Sullivan relates to this nationally whether it's private or public; similar with corrections-how do costs relate to those? Feel it was good to bring in Genesis and bad to let them go; as private citizens, Genesis is solid and runs a number of nursing homes, currently running one in Claremont; not only you should look at last year and this year cost, but look at perspective of how you compared to other places.

- ◇ Barrette, *"In corrections, we've looked at from best practices in terms of operation, can't say cost factor has been a piece; in terms of nursing home, we compare to others in the state, as we play under the same rules, budget neutrality is the same, wage structure is the same, retirement is the same, we rank 2nd to last."*
- ◇ Chanis, *"There are 10 counties and 11 county nursing homes, ... every county in state subsidizes operations of their nursing home. Hillsborough budgets for break even, we are the next lowest subsidy, both in terms of total dollars at 1.75 million, and if you looked at it per bed subsidy basis, if you took the total subsidy and divided it by the number of licensed beds, we are the 2nd lowest per bed"*

subsidy in the State; every other County operates at a higher subsidy both in total dollars and in a per bed subsidy; it's more difficult to compare to private to County, if you look at the resident population mix, County nursing homes have a higher Medicare, which lowers revenue.

- ◇ Hall requested the County look at costs between private vs. county.
- ◇ Chanis noted he can't say they've looked at that and Barrette is unsure data is easy to attain.
- ◇ Nelson, *"there are health care professionals that can answer this better, but the RUG's (Resource Utilization Group) standard illustrates time each task gets per patient; we compare on that model."*
- ◇ Purdy noted he worked in both private and non-profit, there are inherent costs counties have that private don't – for example, one of the largest is the retirement benefit cost the County pays at 9%. He noted, EFC asked about staffing model and where we stood within the staffing ratio - we are about middle. We have not done a facility to facility comparison to private homes, but have done this as it relates to other counties.
- ◇ Nelson noted Genesis is still operating the rehab, speech therapy and occupational therapy on contract basis at the County nursing home.

Jeff Goff, Claremont Council

Mr. Goff read through, verbatim, the following:

"Thank you for the opportunity to speak tonight. One thing I love about New Hampshire is the fundamental ideal that our political process be open to the public. While in some arenas I am on the other side of the table, tonight I feel fortunate to be speaking from this vantage point. It was at this venue last year that I stood and raised my voice against the budget that had been proposed by the county commissioners. I also voiced concerns that the county treasurer was not utilizing prudent bidding processes to maximize earning potential on county deposits. What I did not know at this time last year was the political nightmare that we would witness over the next 4 months as the county delegation, led by former representative Peter Franklin, would seek to usurp the authority of the county managers and commissioners. It proved to be embarrassing to the county and it served an embodiment of what people fear most of political bodies...endless debate, micro-managing and serving special interests. This year I am hopeful but cautiously optimistic. I am very pleased to see the progress the county has made in attempting to rectify the financial mess we found ourselves in a very short time ago. But I think it is tremendously premature to claim we have reached financial stability. There are two specific reasons to continue to have strong reservations at this point. Number 1 is the fact that as goes the Sullivan County Nursing Home, so goes Sullivan County. We have a business model that is tied to an entity that at its best still does not generate the needed revenue to meet expenses, let alone grow and embrace new opportunities in technology and advancements in healthcare. Not only that, but the Nursing Home, needing to be subsidized by every other County department, keeps these vital departments from being able to improve and advance. What would our county attorney or sheriff's department or our register of deeds be able to do with their departments if they didn't have the ball and chain of the nursing home holding them back? Have we ever made decisions in these departments, especially in our justice system, that in some way were limited because of the drain the nursing home creates? The nursing home census, while positive at the present, has the potential to fluctuate daily, especially with an elderly population. Our positive census today could become a deficit once again literally overnight. I find it dangerous and shortsighted to base so much of our county's fiscal health on a business model that uses luck and hope to keep us in the black. With healthcare advancements in the 21st century, the last thing we need is political bodies setting the agenda and using the nursing home for political purposes. That brings me to my 2nd concern; the political process. There is some reason to be hopeful since some of the major obstacles on the county delegation were not invited back after November. There is hope that partisan

politics will be left at the door and there will be an inclusive spirit to ALL discussions. However, there are still some who want to be micro-managers of the process and seek to curry favor with constituents and forget the need to be representative of ALL the people and not just some. When the Chair of the Executive Finance Committee publicly endorses higher wage increases for union employees versus non-union employees, against the unanimous wishes of the county commissioners, it is fair to question her motives. And when the same chair insists that she continue the micro-managing practice from former Representative Franklin to approve even the smallest dollar transfer suggested by the county manager, you again find it fair to question her motives. I can only hope that the micro-managing stop, the relationship between the delegation, commissioners and County management continue to heal while everyone looks out for the best interests of the population as a whole. I, as do many Sullivan Countians, insist this year on a process that is timely, proactive, responsible and free of controversy. Much has been celebrated that the proposed county tax rate increase this year is "only" 2.1%. While standing alone that sounds reasonable. What is NOT reasonable is growing a budget while still millions is debt. We are dedicating \$1 million of this year's budget to pay down a deficit AND increasing our tax rate?? Let's don't lose perspective that with this year's proposed tax increase, county taxes will have been raised 36% over the last 2 years. Incomes in Sullivan County have not increased 36% over the last 2 years. Conversely, in today's economy, people are having to decide to do with less. Unless the County is willing to fix some fundamental flaws, it is time the County did the same thing. I would strongly urge the EFC and the delegation to level fund this year's budget. It is not fair to the taxpayer to increase his or her share of the burden when the mistakes from the past are still due and payable. Before the taxpayer should be willing to pay more to the county, these political bodies need to assure the same taxpayer that we are on sound financial ground. And being on sound financial ground, shouldn't involve keeping our fingers crossed and hoping for the best. Thank You"

William Roach. Sunapee Select Board Member

Mr. Roach questioned, "After you apply 1 million to deficit reduction, what is deficit still on the books?"

- ◇ Barrette, "It depends on how we finish this year and what number you look at from the auditors; we should save 1.3 million off deficit, leaving us with 2 million moving forward, leaving us with 1 million for fy11 budget."
- ◇ Roach, "Our remaining deficit is 2.3 million?"
- ◇ Barrette, "If only the 1 million is - applied; have learned from mistakes of past, look at expenses from departments with monthly reports, have better idea of cash than in previous years, will see increase revenue and decrease expenses."
- ◇ Roach questioned if the taxes would increase.
- ◇ Barrette indicated the "36%" stated by Goff earlier was erroneous, that he meant to say "3.6 %", ... "my personal goal; to have no deficit after fiscal year 10, there is temporary two year funding that may help with that cause, but nothing we can go to bank with."

Jim Peschke. Croydon Resident

Mr. Peschke noted he feels the tax impact "should have been the primary number on the presentation; it's small, but this is still a problem; property has really dropped in value, except when you get your tax bill, anything but substantial decrease is inappropriate; looking at County Administrator and Administration and see 14.21% on County Administrator, and 6.9% increase on Administration". He questioned why.

- ◇ Barrette explained they moved Greg Chanis from Facilities & Operations Director to the County Administrator position, in doing so, there was a significant

reduction in expenses, Chanis is performing both roles, therefore they are stepping him up this year to be compared to other counties.

- ◇ Peschke noted he was a member of the school board and felt the bulk of cost was not in the administration salary. He questioned what JJHRY stood for.
- ◇ Chanis explained JJHRY was a grant received by the County, Fund 24, where all other grants received are placed; the acronyms stand for: Juvenile Justice High Risk Youth [and Family Intervention Program].

Garv Nichols, Newport Select Board

Noted he never once heard of the Delegation or Commissioners performing an in-depth study, to say ... *"this is why it makes sense or does not make sense, or to say it's economically non viable to lease the structure"*.

- ◇ Nelson noted a study committee was formed with Henry Rodeschin as Chair – the overwhelming sentiment at that time was that the community wanted to keep the nursing home; currently, there is an advisory panel looking at the nursing home.
- ◇ Barrette added, the advisory panel is not looking at viability cost.
- ◇ Nichols noted they don't want opinions, feelings, or ideas, but hard solid facts as this is a most touching issue; *"if you fail to listen to what is being said you'll find yourself sitting home as someone will fill your seat."*

7:35 Carla Skinder left the room.

Jan Bunnell, Claremont Soup Kitchen

Questioned why the Claremont Soup Kitchen grant application request was cut when they are feeding 22% more this year and more agencies sending people to their organization. She noted the [County grant] funds mean a lot to them. They have the Veterans hospital referring people to Claremont apartments who have mental issues and they are being referred to the Claremont Soup Kitchen for food. She noted some of their usual grant funding sources are up in the air, including the State welfare incentive grant; they've not heard from the City of Claremont on funding sources; if they do not receive what they applied for and are level funded she'll need to turn people away and refer them back to their own towns.

- ◇ Barrette noted he did not speak for the Board as a whole, but pointed out two years ago the Claremont Soup Kitchen received a significant jump due to a move they were making.
- ◇ Bunnell noted that increase was not just due to the move, but included their increase in services. She noted they provide all food for shelters, Turning Points Network, and will need to turn these people back.
- ◇ Nelson noted they "nicked a lot of areas": departments and grant programs; we were trying to strike a balance between need and what we could give.

Amanda Dombroski, Newport Resident

Ms. Dombroski noted she does not want to be forced out of her home to pay for people in the soup kitchen; is having a tough time paying for taxes and may lose her home due to other needs. She questioned why County felt they needed to pay out grants vs. individual donations.

Jim McMahon, Newport Resident

Mr. McMahon questioned if anyone looked at the common sense of keeping the nursing home?

- ◇ Barrette, *"The viability of a potential lease is a valid question, can't answer it single-handed; prudent idea; can't tell you we will form a panel to look at this."*
- ◇ McMahon feels no one from the Delegation cares, taxes are increasing and pleaded with them to beat the tax increase, citing the current economic crisis and the words from the lady that may have her house foreclosed on.
- ◇ Representative Joe Osgood noted he has been an advocate of Genesis – *"they did a lot of good for the County"*. He's watching the budget as a Delegation member. He noted the county was losing it on the management end prior to Genesis, Genesis was brought in and one thing he saw - they managed the help or the help got out, they had very little heart ... *"It may sound bad, but in management you must lose some of your heart or they will walk all over you; when Genesis was thrown out, the County saw they were going in the right direction; the County has good management right now who are keeping it on the right road, the Commissioners must make sure they keep it on the right road; prior to Genesis, money was thrown at the nursing home, but under new management they are doing a good job, need Commissioners to stay on top of management; we are not going to erase a deficit over night; process going in right direction and we need to give it time."*
- ◇ Representative Gagnon noted they were here this evening for public budget feedback and felt it may not be appropriate for the Delegation to offer opinions, but he asked for answers so we jumped in, what Osgood said was correct ... *"We have an excellent County Administrator and nursing home Administrator and they've hired excellent people to work for them so that nursing home is now a good place to go. Lastly, occupancy rate is the key. Grafton County has occupancy rate in the high 90's. Our rate prior to [Sullivan County Health Care Administrator, Ted] Purdy was 82%. When you grand stand and every week attack the County and County nursing home, are you going to place your mom and dad there; are you going to think – wait a minute maybe this place isn't going to be around so I might look for some place else to put my mom or dad. That's what happened. It's a team approach. It's not just the County Delegation, Commissioners and staff; it's we as a county, city, and towns in the county working collaboratively and collectively together. The EFC Chair person was accused as 'business as usual', yet I heard her say at the 1st meeting I attended 'look at this budget, identify areas of red flags; deal with it, and see if we can make it a better budget."*
- ◇ McMahon, *"Seems the Delegation and Commissioners have learned a lot from Genesis, I feel they were doing a great job. We need cold hard cost factors. Is it better for the County to have the public run it as a public entity from a cost basis or better to run as private institution? Last assessment was done ten years ago. We need Delegates help to make it happen. We need these figures."*
- ◇ Barrette noted he'd be more than happy to throw support behind a new study.

- ◇ Per request from the Chair, Mr. Chanis confirmed the amount to be raised by taxes over past 15-20 years is in the 4 to 4 ½ percent range annualized increased, some years it went up dramatically, some years it was a negative.
- ◇ Nelson-can come up with better numbers of nursing home cost, don't want be short sighted and we want to make sure the beds are there when needed; and do not want to price people out of their homes.

Attorney Marc Hathaway and Attorney's Secretary Melanie O'Sullivan arrived.

Jeff Goff, Claremont Council

Noted they saw a tax increase last year of 24% 9.8 to 12.9, this year it was 12.9 to 3.2, which is how he calculated the 36%; he noted Sullivan is the 3rd lowest in the State as far as subsidiary, our tax base is so much less than others; if you look at % of tax dollars to fund the nursing home, it's the highest in the state; if we have the same fixed expenses with county with nursing homes it hits us hard and why it's such a contentious issue.

- ◇ Nelson pointed out Sullivan has the 2nd oldest population, more looking for Medicaid beds.

Jan Bunnell, Claremont Soup Kitchen

Noted she attended a Concord meeting, where she spoke to a representative at the Cheshire County home, and to her surprise, discovered they still grow their own vegetables and beef. She asked if that was cheaper?

- ◇ Nelson indicated he has a farming background and it's not a money making business; the County has a garden inmates are growing produce in; there are community garden plots planned, the County leases the fields to a local farmer, and added, Cheshire and COOS still have farms, also.
- ◇ Representative Rodeschin noted private farms compete with County farms that do not have to pay wages and taxes, but farming was still bad and that's why the County did away with it; she serves on the Newport Select Board with Gary Nichols, therefore, hears about the County taxes from that perspective; she encouraged all citizens to contact their Delegates regarding their opinion about the county taxes.
- ◇ Barrette announced the Commissioners have been scheduling meetings with all the town select boards to improve communications between tax payers and county; and wanted all to know he's happy to talk to anyone about county business.

Gene Hall, Sunapee

Feels the PowerPoint presentation lacking:

1. Within six line items there are key areas and key assumptions that went into budget and have not heard what goes into those budgets to make them up
2. Sees there is a General Fund of 11 million - have not heard anything about key items there.
3. Where are the costs of the jail in there?
4. Provide more insight.
5. If you feel it's a "Rosie" picture, you should be able to say that

6. Need communication of key elements, information and numbers for community to say "hey, we're spending too much on jail", for example.
7. There is little evidence shown on how good or bad we are.
- ◇ Barrette noted the County is in a lot better shape than it was; the meat of that is in the handouts; he encouraged all to call him if they had further questions.
- ◇ Nelson noted they've only been here a couple hours and hard to go through all; he wants meetings on broadcasted on NCTV so that people can watch the process.
- ◇ Roach pointed out Sunapee did not have access cable, that only their select board meetings were aired on the educational channel.

8:04 The Delegation Chair closed the Public Q&A section.

The Chair noted the Delegation is comprised of 13 representatives, five of whom participate in the Executive Finance Committee, a committee now responsible to review the FY10 budget - those meetings are open to the public.

Agenda Item No. 5 Announce Date of FY10 Budget Convention

Friday, June 29th 9 AM was chosen as date for FY10 County Convention [Claremont – Sugar River Valley Regional Technical Center / Business & Community Room]

Friday, May 29th 8:30 AM next EFC meeting. Tentative EFC meeting scheduled for June 5th. The EFC will review the budget, then present their recommendations to the Delegation at the Convention.

Upcoming County Events:

Sunday, June 14th - Pancake Breakfast. Place: Sullivan County Health Care. Food is donated. Flyers available.

8:13 Motion: to adjourn the meeting.

Made by: Charlotte Houde-Quimby. Seconded by: Cynthia Sweeney

Voice vote: All in favor.

Respectfully submitted,

Cynthia Sweeney, Delegation Clerk

Date signed: See signature on next page. Debora Approved
unanimous w/no corrections

Bennie Nelson, Board of Commissioners / Acting Clerk

Date signed: Bennie Nelson 6/26/09

CW/BN/s.j-c.

Delegation: May 28, 2009 Public Hearing of the FY10 County Commissioners' Proposed Budget. Approved by Commissioners 6/18/09. Await Delegation approval.

6. Need communication of key elements, information and numbers for community to say "hey, we're spending too much on jail", for example.
7. There is little evidence shown on how good or bad we are.
 - ◇ Barrette noted the County is in a lot better shape than it was; the meat of that is in the handouts; he encouraged all to call him if they had further questions.
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8:13 Motion: to adjourn the meeting.

Made by: Charlotte Houde-Quimby. Seconded by: Cynthia Sweeney
Voice vote: All in favor.

Respectfully submitted,

C. Sweeney

Cynthia Sweeney, Delegation Clerk

Date signed: 6/26/09

Bennie Nelson, Board of Commissioners / Acting Clerk

Date signed: _____

CW/BN/sj-c.

Sullivan County NH

Type of Meeting: Delegation Executive Finance Committee
Date/Time: May 29, 2009 / 8:30 am
Place: Newport Remington Woodhull County Complex
Commissioners Conference Room

Finance Committee Members Present: Reps. Suzanne Gottling, John Cloutier, Jim McClammer, Joe Osgood, Beverly Rodeschin

EFC Members Absent: None

Other Delegation Members Present: Rep. Sweeney, Rep. Gagnon

Other Elected Officials and Other County Employees Present: County Administrator Greg Chanis, Sheriff Mike Prozzo, County Attorney Marc Hathaway, Treasurer Dave French, Registrar of Deeds Sharron King

Public Present: Anne Nilsen, Jeff Goff

The meeting was gaveled to order by Rep. Gottling at 8:37 am

Approval of the minutes was postponed to the next meeting so that members could read them carefully.

Review of the Commissioners' budget continued. Sheriff Mike Prozzo discussed and explained the portions of the budget for which he has responsibility. He asked if someone in the delegation would submit legislation that increases the fees for serving legal papers. The present fees are inadequate.

County Attorney Hathaway addressed his portion of the budget. He feels his budget is cut to the bone. He continues to need a scanner in order to computerize records.

Following a 5 minutes break, Treasurer French presented his need for the EFC's approval of his request for a line of credit (TAN) of \$5,000,000 to cover County expenses from July 1, 2009 to December 31, 2009.

Rep. Rodeschin moved that the EFC approve this request. The motion was seconded by Rep. Cloutier.

The motion passed 5 - 0.

Registrar King presented her budget. She emphasized it was pared to the bone and also that her office makes money for the County. She alerted the committee to the possibility of legislation that puts a surcharge on recording fees.

Rep. Rodeschin left at 11:00 a.m.

Registrar King continued her presentation. She explained that in the past year, her office has been helping the County Attorney's office build a database.

There was a discussion on the disparity of pay schedules between union and non-union employees. Further study is needed.

Members discussed the letters received from towns asking for no increase in County taxes. Members expressed their hope that it was late in the budget process for these letters. It would be helpful to receive input before the Commissioners open their extensive review of the budget.

Lunch break began at 12:20.

The meeting reconvened at 1:10.

Discussion centered on the funding for the new County Corrections Center. Mr. Chains explained the two options, bonding and a line of credit. He will continue to investigate these options.

The portions of the budget pertaining to the Woodhull Complex, the Unity Complex, and Human Services were discussed.

Rep. Osgood left at 2:05 p.m.

Rep. Gottling noted that all of the budget expense portions have been examined except the Department of Corrections. Revenues must also be looked at before the EFC review is complete.

The meeting was adjourned until Monday, June 1 at 1 p.m. in the Commissioners' Conference Room.

Respectfully Submitted,



Rep. Cynthia Sweeney, Clerk
Sullivan County Delegation Executive Finance Committee

SG/lg

Type of Meeting: Sullivan County Delegation Executive Finance Committee Meeting
Minutes
Date/Time: June 1, 2009; 1:00pm
Place: Remington Woodhull County Complex, 14 Main Street, Newport
NH 03773

Members present: Representatives Gottling, Cloutier, McClammer, and Rodeschin

Ex officio members present: Representatives Sweeney and Gagnon

County employees present: County Administrator Greg Chanis, Superintendent Ross L. Cunningham, and DOC Administrative Assistant Lori Keefe

Public present: Anne Nilsen

Rep. Gottling gaveled the meeting to order at 1:00 p.m.

Motion by: Rep. Rodeschin. Seconded by: Rep. Cloutier

Motion: that minutes be considered at the end of the meeting.

Discussion: None

Roll call vote: The motion passed 4 – 0.

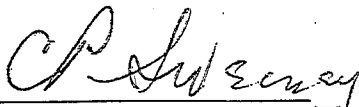
Mr. Chanis reported a positive cash flow at this time.

Superintendent Cunningham reported on the new treatment facility regarding staffing and responsibilities. No state money is being used on this project. West Central has agreed to partner with us on the Corrections project. This cooperation allows them to apply for additional grants. The County jail facility has the lowest wage structure of all 10 NH counties.

Rep. Rodeschin moved, seconded by Rep. Cloutier, to adjourn at 4:05 p.m.

The next EFC meeting is scheduled for Friday, June 12 @ 8:30 a.m.

Respectfully submitted



Cynthia Sweeney, Clerk
Delegation / Ex Officio-EFC

Date signed: _____

Type of meeting: Sullivan County Delegation Executive Finance Committee Meeting
Minutes
Date/Time: June 12, 2009; 8:30 a.m.
Place: Remington Woodhull County Complex, 14 Main Street Newport NH 03773

EFC Members present: Representatives Gottling, Cloutier, McClammer, Osgood, and Rodeschin

Ex officio members present: Representatives Sweeney & Gagnon

County personnel present: County Administrator Chanis, SCHC administrator Ted Purdy, Superintendent Ross L. Cunningham, High County Sheriff Michael Prozzo

Public present: Anne Nilsen, Larry Converse, and Brenda Ferland

The meeting was called to order by Rep. Gottling at 8:43 a.m.

Minutes were postponed.

Rep. McClammer arrived at 8:48 a.m.

The chair opened a discussion on the minutes. The chair feels the minutes are thin. Tapes are retained only until the minutes are accepted. Minutes have a basic overview and highlights of discussions and a written record of motions. The chair would like greater detail.

The chair reported that representatives of the County met with Sunapee town officials on 6/1/09. All delegation members have received a letter from Stephen White, Chair of the Select Board, asking that taxes be kept as low as possible.

A letter is expected from Claremont city officials asking that we not allow the 3% pay raises. Rep. Osgood referred to his previous motion regarding level funding. Rep. Gottling stated that the public had three separate opportunities to ask for cuts prior to the presentation of the budget. Rep. Gagnon said that individuals are now being presented with issues and our job now is to be the heavy. Rep. Rodeschin stated that this was our job by law.

Mr. Purdy explained the new Medicaid reimbursement figures. These figures are done every six months and represent the Federal government's idea of what it should cost for each patient in a nursing home. These are the figures used to reimburse each nursing home for its patients.

Rep. Rodeschin asked for an explanation of F-Map. Mr. Purdy explained that is the rate for Medicaid reimbursement.

Mr. Chanis explained that previously the County paid 50% of nursing home care and the Federal government paid 50%. Using unemployment figures as a guide, stimulus money was used to change the numbers to 42.8% from the County and 56.2% from the Federal government. The County is operating under a cap, so the County pays up to the cap and the State of NH pays the rest. Stimulus money continues for 27 months, going back to October, 2008. Since the Feds are paying more, we should receive a rebate since our 50% was already paid.

Rep. Gottling asked if we needed to adjust our budget projections to reflect these new numbers.

Mr. Chanis said that stimulus money had not been figured into the budget so it should make up any difference.

Rep. Rodeschin asked if any extra would be applied to the deficit.

Rep. Gottling said that is what she would like to see happen.

Discussion took place around keeping our budget figures where they are now.

The census projection for FY 2010 has been raised to 140 from the FY 2009 137.

Rep. Cloutier said that Mr. Purdy and Mr. Chanis have done a good job of getting the nursing home back on track and we should trust their judgment. Rep. Osgood is uncomfortable without knowing the numbers. We know the income numbers but the expenses are questionable.

Mr. Chanis pointed out that changing revenue figures is where the County got in trouble before. Also, increasing revenues means increasing expenses. Both Mr. Chains and Mr. Purdy are uneasy but feel it would be a small amount that could be corrected by the increase in census by 1.

Rep. Gottling asked if the revenues should be increased to 140.

Rep. Osgood would agree with that.

Rep. McClammer stated that that kind of change was statistically insignificant.

Rep. Rodeschin stated that the state budget has not been passed and that HHS has been asked to make significant cuts. How would that affect the County budget?

Discussion took place around when we will know what the state budget will be.

Rep. Gottling suggested we schedule another meeting when we have more understanding of the state budget.

A follow-up discussion was scheduled for June 22 at 8:30 a.m.

Rep. Gottling presented her proposal for changes in the Commissioners' budget. She said there are three places the budget can be cut: 1: salaries, 2: New Projects, and 3: Capitol Improvements. In her proposal she did not touch salaries. The suggested cuts are a starting point for discussion. There is a group that would bring the budget to a .2% increase and another that would result in 0% increase.

Rep. Rodeschin wanted to go back to Rep. Osgood's motion to level fund the budget.

Rep. McClammer wants to know what purpose is served by going over what could have happened two months ago again and again. That did not happen and here we are. Let's move forward.

Rep. Cloutier thought the suggested cuts were a good starting point. Our goal is 0% increase in taxes. We need to be conscious of what towns and citizens want when they are experiencing cuts in jobs and benefits. We should try to get as close as we can to a 0% increase. It is not a year to give everyone all that the department heads want. On non-union employees, give a 1.5% salary raise instead of the 3% budgeted. This is an issue for union vs. non-union. But the salary scale is not the same for both groups. The time is not right for salary increases. Perhaps next year we can give more. The deficit needs to be gone.

Rep. Gottling asked that the committee look at her proposal and discuss salaries at a later time.

Rep. Rodeschin asked for a 10 minute recess to confer with her Republican colleague.

Recessed at 10:10 a.m.

Reconvened at 10:20 a.m.

Mr. Chanis stated that he, Mr. Purdy and Mr. Cunningham were uncomfortable with the detail with which the cuts were applied. If zero is what we want, then they will get us to zero.

Rep. Gagnon stated that everyone was on the same page. 0% increase in the budget is the main goal. Suggests that we recommend that the county come up with 0% increase in the budget. Give us a list of proposed cuts that they would find acceptable.

Rep. Osgood does not agree with the recommendations in the Gottling proposal. He wants to ask the county manager to come up with a 0% increase.

Motion by Rep. Osgood, seconded by Rep. Rodeschin.

Motion: To accept County Administrator's offer to review the FY 2010 proposed Commissioners' budget with the goal of a 0% increase in the amount to be raised in taxes over the FY 2009 amount of \$12,956,211.

Amendment by: Rep. Gottling. Seconded by: James McClammer

Amendment: To accept proposal submitted by the Executive Finance Committee as a suggested guide for considering reductions to reach this goal.

Roll Call vote: The motion with amendment passed on a roll call vote of 5 - 0.

Rep. Cloutier wants to see what the County Administrator comes back with on zero tax increase in the budget, but does not want to forego the possibilities of looking at salaries. He is sensitive to the feedback and the peoples' feelings in this situation. He still might offer a motion on no salary increase realizing that this would only affect the non-union people and knowing full well that their work ethic is above and beyond the standard for a raise.

Rep. Gottling said that the Department heads were good advocates for their departments but we must pay down the deficit and build up the fund balance.

Rep. Rodeschin wants to be on record that she is not in favor of any motions to freeze salaries.

Rep. Gottling pointed out that her proposal does not touch raised. She is not in favor of reducing salaries, but we must do everything to pay down the deficit and build up the fund balance.

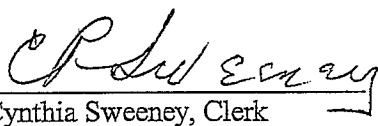
Public participation:

Former Representative and budget committee chair Brenda Ferland was concerned about the use of stimulus money. She was happy to see it was not used in the budget.

Former Representative Larry Osgood stated that over the last 10 years taxes have either gone down or remained the same except for the last year. We did not pay our debts and got into trouble.

Rep. Rodeschin moved, seconded by Rep. McClammer, to adjourn until Monday June 22 at 8:30 a.m.

Respectfully submitted,


Cynthia Sweeney, Clerk

Delegation / Ex-Officio EFC

Date signed: _____

Sullivan County NH

Type of Meeting: Delegation Executive Finance Committee
Date/Time: June 22, 2009 / 8:30 am
Place: Newport Remington Woodhull County Complex
Commissioners Conference Room

Finance Committee Members Present: Reps. Sue Gottling, John Cloutier, Beverly Rodeschin, Joe Osgood, Jim McClammer

Other Delegation Members Present: Rep. Raymond Gagnon

Other Elected Officials and Other County Employees Present: Sheriff Mike Prozzo, County Administrator Greg Chanis, Sullivan County Health Care Administrator Ted Purdy, Department of Corrections Superintendent Ross Cunningham,

Others Present: Former Reps. Peter Franklin and Larry Converse. Deb Mozden, Anne Nelson

EFC Chair, Rep. Gottling, called meeting to order at 8:33 am.

The EFC then first took up some transfer requests of over \$5,000 as proposed by Mr. Chanis and approved by Commissioners. Mr. Chanis first reviewed proposed transfers within County Attorney's Office (See attached sheets)

Rep. McClammer moved, Rep. Osgood seconded a motion to approve the transfers in the County Attorney's office.

Motion approved by a unanimous show of hands vote, of 5-0.

Mr. Purdy then reviewed with EFC a proposed set of transfers within Sullivan County Health Care (SCHC)

Rep. McClammer moved, Rep. Osgood Seconded a motion to approve the requested transfer within SCHC. Motion was approved on a 5-0 show-of-hands vote.

Department of Corrections (DOC) Superintendent Cunningham then reviewed proposed transfers within the DOC.

Rep. McClammer moved, Rep. Osgood seconded a motion to approve the requested transfers within DOC. Motion approved on a 5-0 show-of-hands vote.

Mr. Chanis then submitted transfers within the Sheriff's Office, SCHC Laundry, and SCHC Operation of Plant. These transfers that were less than \$5,000 ceiling set by the delegation so that only the commissioners have to approve them. He did submit these as required by the EFC, and answered questions.

Next, Mr. Chanis reviewed Budget reductions as earlier approved by him, department heads, and Commissioners at their 6-18-09 meeting. Reductions totaling \$272,011 which would mean a total FY 2010 Budget to be raised taxes of \$12,956,180 which would be a reduction of \$31.00 over the

FY 2009 Budget. Mr. Chanis said that if there is any surplus in the FY 2009 Budget that it would be applied to reducing the present deficit in the county finances under current law.

Rep. Osgood suggested that if the county receives any federal stimulus funds that they be used for air conditioning at SCHC.

Discussion then ensued on Rep. Osgood's proposal Rep. Gottling said that in her opinion that the main goal in receiving any stimulus funds should be to reduce the deficit, especially in light of the expenses the county will be incurring for the DOC addition next year. Rep. Gagnon cautioned the county hasn't yet received any stimulus fund as of today.

Rep. McClammer expressed concern about cutting two of SCHC's proposed capital projects as suggested by the commissioners including \$100,000 for decentralized dining project, and \$100,000 for Stearns 3 air conditioning and asked Mr. Purdy for comments.

Mr. Purdy said he wasn't totally happy with the cuts to decentralized dining and Stearns 3 air conditioners, but could live with them for now for the sake of cutting County Budget.

Rep. Cloutier moved, Rep. Osgood seconded a motion to accept the Budget reduction totaling \$272,011 in the Fiscal Year 2010 Budget as presented by the County Administrator and based on recommendation made by the Executive Finance Committee. Motion approved on a 5-0 roll call vote (see attached sheet)

Rep. Gottling suggested that some previously unapproved minutes of past EFC meetings be taken up at a future meeting, and this suggestion was accepted without objection.

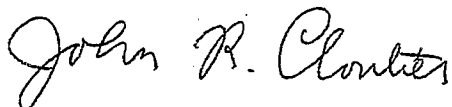
Former Rep. Peter Franklin of Newport spoke in regards to what could be done with possible surplus in the FY 2009 Budget.

Sheriff Prozzo commended EFC for working with department heads to craft a compromise Budget without micromanaging everything.

Rep. Rodeschin moved, Rep. Osgood seconded a motion to adjourn at 9:29 am.

Meeting adjourned 9:29 AM

Respectfully Submitted,



Rep. John Cloutier, Acting Clerk
Sullivan County Delegation Executive Finance Committee

JC/lg

Sullivan County Annual County Convention
Claremont Sugar River Valley Regional Technical Center
John A. Goodrich Business & Community Room
111 South Street
Claremont, NH

June 26, 2009 9:00am

Delegation Members Present:

Representatives Raymond Gagnon (Chairman), Sandra Harris (Vice-Chairman), Cynthia Sweeney (Clerk), Suzanne Gottling (EFC Chairman), John Cloutier (EFC Vice-Chairman), James McClammer (EFC), Joe Osgood (EFC), Beverly Rodeschin (EFC), Carla Skinder, Charlotte Houde-Quimby, Thomas Howard and Thomas Donovan.

County Commissioners Present:

Jeffrey Barrette (Chairman), Bennie Nelson (Vice Chairman) and Ethel Jarvis (Clerk).

County Employees Present:

Sharron King (Registrar), Michael Prozzo (Sheriff), Greg Chanis (County Administrator), Ted Purdy (Director of SCHC), Ross Cunningham (DOC Director), Laurie Geer (Commissioners' Office).

Public Present:

Anne Nielsen, Larry Converse, Barbara Brill and Archie Mountain – Eagle Times Media

Rep. Gagnon gaveled the convention to order at 9:05am.

1. Rep. Gagnon welcomed the assembly and introduced the participants. He spoke briefly on the economic times and how difficult that made our work of crafting a budget.
2. Minutes of past meetings.
 - ☐ Feb. 25 minutes change wording from “is appointed” to “as appointee” regarding Charlotte Houde-Quimby
 - o Motion by Rep. Cloutier, seconded by Rep. Skinder, to accept minutes of Feb 25 as amended. Motion passed on voice vote. No dissension.
 - ☐ May 28 minutes
 - o Motion by Rep. Gottling, seconded by Rep. Houde-Quimby, to accept May 28 minutes. Motion passed on voice vote. No dissension
3. County report by Commissioner Barrette. Commissioner Barrette reports by showing where we stand on the deficit.
 - o The audit report identified a \$2.5 million dollar deficit, in December 2007.
 - o Put brakes on spending and recovered \$500 thousand.
 - o Created \$1 million in a Contra account in the 2009 budget, to be raised in taxes to cut the deficit.

- o In 2008 we borrowed \$3.125 million to fund the budget.
- o End of 2009 the County has borrowed \$775 thousand.
- o With an increase in nursing home revenues, of \$300 thousand, will show a deficit reduction.

Commissioner Barrette expressed appreciation of the Delegation sending back the budget to the commissioners to make additional cuts, and complimented department heads for cutting expenses.

Rep. Gagnon noted that it is now 9:25 and the public comments were scheduled for 10am, so without objection from the panel, we will move to Item 6A on the agenda.

Motion was made to allow the County to accept and use any grants that may present themselves to us for benefit of the County.

Motion by Rep. Rodeschin, seconded by Rep. Osgood:

We, the Sullivan County Convention, authorize the Sullivan County Commissioners to apply for, receive and expend federal and state grants which become available during the course of the Fiscal Year 2010, and also accept and expend money from any other governmental unit or private source to be used for purposes for which the county may legally appropriate money.

The motion was passed on a voice vote with no dissension.

Rep. Gagnon noted that it was now 9:30 and suggested a half hour recess.

Rep. Harris asked if the new prison facility has air conditioning how can we deny it to the frail and infirmed of our population. Rep. Osgood asked that the stimulus money be used to provide this line item, as it is more than a comfort issue. Rep. Donovan stated that we need this not only for the residents, but also for the staff, although the staff said that they would prefer to have the dining renovations.

Rep. Gottling stated that the first priority should be paying down the deficit and to reduce the budget with no tax increase. In this budget, the nursing home has air conditioning in occupational and physical therapy. Also, this budget includes a new 14-passenger van.

Mr. Purdy explained that given a choice between the two projects for the nursing home he felt that the decentralized dining was more important than air condition to the quality of the patients' life.

Rep. Harris made a motion that the stimulus money be used, up to \$100 thousand, for air conditioning the Stearns third floor.

Rep. Donovan wanted to amend the motion that the money be used if it meets the criteria of stimulus money and does not adversely affect revenue to the county.

Rep. Howard made a motion to table Rep. Harris motion. That carried 7-5 on a roll call vote. Voting in the affirmative were: Representatives Rodeschin, Sweeney, McClammer, Cloutier, Gagnon, Gottling and Howard. Voting against were: Representatives Skinder, Houde-Quimby, Osgood, Harris, and Donovan.

The Convention was then opened to the public.

Barbara Bill spoke for the Community Alliance Human Services, in particular that the transportation budget had been cut and that \$3,000 that had been cut would have been matched by the federal government.

Rep. Rodeschin moved that

Motion: \$3,000 be restored to the transportation budget, and take that money from the Claremont Soup Kitchen so as to maintain a zero increase in total budget. This was seconded by Rep Osgood. After discussion the motion failed 8 to 2, with Reps. Gagnon and Donovan declaring a conflict of interest and abstaining. Voting in favor of the motion: Reps. Rodeschin and Howard. Voting in the negative Reps. Skinder, Houde-Quimby, Sweeney, McClammer, Osgood, Cloutier, Harris, and Gottling.

Former Representative Converse said that the only thing in this budget that he is worried about is the jail expansion. Hidden cost could raise the price.

Rep. Gagnon closed the Public comment section of the convention.

7. Rep. Gottling made the following motion:

Motion: To adopt the Sullivan County, NH Fiscal Year 2010 operating budget as presented by the Executive Finance Committee of the Sullivan County delegation. This budget includes \$33,320,837 in revenue and \$33,320,837 in expenses with an amount to be raised in taxes of \$12,956,180. Seconded by Rep Howard. Discussion: Rep. Donovan asked how HB2 would affect the budget regarding incentive funding. Mr. Chanis said it was an in and out item. The net change would be -0-. Rep. Gottling thanked the EFC for all their hard work.

Rep. McClammer wanted to offer an amendment to the budget motion.

Motion: To make an increase in budget expenses by \$3,000 for the Community Alliance Transportation Services, to be offset by \$3,000 from the Contra Account. Seconded by Rep. Skinder. The motion failed on a roll call 5-7, with Reps. Rodeschin Skinder, McClammer, Harris, and Donovan voting in favor; Reps. Houde-Quimby, Sweeney, Osgood, Cloutier, Gagnon, Gottling, and Howard voting in the negative.

Rep. Rodeschin moved the question on Rep. Gottling's motion. Voice vote was taken and approved.

The motion to adopt the FY2010 operating budget was approved 12-0 on a roll call vote.

Rep. Cloutier offered a motion.

Motion: To set delegation mileage rate at .48 a mile and \$15 per day per meeting.

Motion seconded by Rep. Gottling.

Roll call vote was taken and the motion passed 8-4 with Reps. Houde-Quimby, Sweeney, McClammer, Cloutier, Gagnon, Harris, Gottling, and Donovan voting in favor; Reps Rodeschin, Skinder, Osgood, and Howard voting in the negative.

Chair asked to set a date for the next meeting the purpose of which is to approve these minutes. State law requires that this be held within 30 days. The approved minutes of the County Convention must be filed with the state along with the MS42.

The next meeting will be July 21, 2009 at 9am in the Woodhull complex. The EFC will hold it's meeting immediately after.

Motion: to adjourn made by Rep Rodeschin, seconded by Rep Donovan. Approved on voice vote, no dissension.

Respectfully submitted,



John Cloutier,
Appointed Clerk

JC/sjc

Date signed: July 21, 2009

Sullivan County NH
FY2009 County Annual Report

"All day, every day, we make life better."



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